

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on April 01 2021 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

Chairman	John Sterbinsky	PRESENT
Vice chairman	Tim Drew	ABSENT
Treasurer	Jim Mathews	PRESENT
Executive Secretary	Tim Drew	
Member	Mario Russo	ABSENT
Alternate	Joe Vocke	PRESENT
First Alternate	Steven Toy	PRESENT
Recording Secretary	Dianne Rankin	PRESENT

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE MARCH 04, 2021 MEETING. Mr. Toy seconded the motion. The minutes were approved.

MR. MATHEWS MOVED TO APPROVE THE MARCH 5 EMERGENCY EMAIL VOTE TO REPAIR THE WELL VALVE TO PREVENT A MAJOR AND COMPLETE DISRUPTION OF SERVICE AT A COST OF \$33274 FROM NSU. Mr.Russo seconded the motion by email. All members approved.

Mr. Tim Soltis has volunteered to join the DTMUA Board. He will fill the First Alternate position occupied by Mr. Toy who will now fill the vacant Member position available. MR. MATHEWS MOVED THAT MR. SOLTIS BE RECOMMENDED AS A FIRST ALTERNATE AND MR. TOY BE RECOCOMMENDED AS MEMBER TO THE COMMITTEE FOR THEIR APPROVAL. Mr. Toy seconded the motion. The motion was approved.

Mr. Sterbinsky told the Board that Mike Schneider, Operations Supervisor, wants approval to purchase a new rubber mat at the sewer plant. Mr. Schneider asked that he be given a limit of \$1000 to spend or charge things as needed without prior approval. Mrs. Rankin said she already has that authority in her position. MR. MATHEWS MOVED TO APPROVE THE PURCHASE OF SMALL ITEMS UP TO \$1000/MONTH BY MR. SCHNEIDER> Mr. Toy seconded the motion. The motion was approved.

Mrs. Jorgensen resubmitted her revised contract for approval as Independent Contractor/Bookkeeper. MR. MATHEWS MOVED TO APPROVE THE NEW CONTRACT FOR SIGNATURE BY THE CHAIRMAN. Mr. Toy seconded the motion. The motion passed by 3 votes YES and 1 vote NO. Chairman Sterbinsky voted NO in protest. He said the Board should be able to structure its organization to meet their requirements.

Chairman Sterbinsky discussed Executive Order 229 that Administrator Rankin directed to the Auditor for clarification and Board obligations. The Auditor said there is much confusion over the Order and whether or not to charge penalties on late payments. His recommendation was since we do not charge

penalties that we continue our current billing practices but we can not participate in a tax sale before June 30.

Administrator Rankin presented to the Board a comparison chart for the repair to the sewer driveway. The recommendations were for millings or recycled concrete aggregate. She recommended the recycled concrete aggregate. Chairman Sterbinsky told her to go back and discuss this with Mike Schneider. She said she already did because his input was the millings. He told her to go back again and talk to him.

Administrator Rankin presented a Duties and Responsibilities Chart for discussion by the Board. The discussion was tabled until the next meeting.

MR. MATHEWS MOVED TO APPROVE PAYMENT OF \$24414.59 IN PAYABLES AND PAYROLL EXPENSE OF \$6019.72 FOR A TOTAL EXPENSE APPROVAL OF \$30434.31. Mr. Toy seconded the motion. The bills were approved.

AT 8:10 PM MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Toy seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin