

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on August 06, 2020 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

Chairman	John Sterbinsky	PRESENT
Vice chairman	Vacant	
Treasurer	Jim Matthews	PRESENT
Executive Secretary	Tim Drew	PRESENT
Member	Mario Russo	PRESENT
Alternate	Joe Vocke	ABSENT
First Alternate	Vacant	

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE JULY 02, 2020 MEETING. Mr. Russo seconded the motion. The minutes were approved. Mr. Russo abstained.

Chairman Sterbinsky reviewed the monthly engineer’s report. All parameters were in compliance. No issues of concern were noted. He noted that the higher usage for water was the result of filling pools. The engineer also provided a revised Capital Improvement Plan.

Another blower motor was purchased for sewer plant operations. The first one purchased malfunctioned and was sent back to the manufacturer for replacement or repair. It will be retained at the plant as a backup motor.

The Sergeantsville Fire Company will provide notification to the engineer when the fire hydrants will be tested.

The grant application is scheduled for determination in August for the stream erosion project. A potential new schedule was provided by the engineer pending the status of our grant request.

Chairman Sterbinsky will begin drafting our new fiscal year budget and will present it at the next meeting. Randy Whitney will be asked to provide an estimate for snow plowing and salting of both facilities driveways. Chairman Sterbinsky asked Secretary Rankin to contact Mr. Vocke on the status of the Committee decision on plowing for us.

Chairman Sterbinsky reviewed the recent inspection of the fire hydrants by the fire company. They all are in good working condition but a few hydrants had caps that were difficult to operate. They are in need of repair. Chairman Sterbinsky would like to develop a program to check all hydrants by a professional service on a regular basis. The hydrants all are in a need of a fresh coat of paint. After the initial inspection he suggested a regular maintenance program be established. Mr. Mathews said the hydrants and the system are working but the problem is lack of use. He thinks the current program we are following is the correct one and that a new one as suggested would be an unnecessary expense. Mr. Russo suggested the fire company conduct inspections every year and not just every 2 or 3 years as is done now. Mr. Mathews said that painting the hydrants was a good idea as long as the valves weren't painted shut. Mr. Drew said to ask the fire company to do annual inspections and pay them as a sort of donation. Mr. Mathews and Mr. Russo both said the hydrants have weeds growing up around them and it is hard to find some of them. An estimate will be obtained to see what it would cost to clear the weeds during the growing season. Chairman Sterbinsky will contact our engineer to see what they will charge for an inspection program.

AT 8:19PM MR. MATHEWS MOVED TO GO INTO EXECUTIVE SESSION TO DISCUSS PLANT AND PERSONNEL MATTERS. Mr. Drew seconded the motion. The board convened in Executive Session.

AT 8:36PM MR. MATHEWS MOVED TO CLOSE EXECUTIVE SESSION AND RETURN TO OPEN SESSION. Mr. Drew seconded the motion. The board returned to open session. No action was taken.

Chairman Sterbinsky discussed the findings in our audit. He addressed the cell tower income and the fact that our cash increased over the past year. He wants to keep the cell tower income restricted for capital cost only. The Board discussed the Accounts receivable report.

MR. MATHEWS MOVED TO APPROVE PAYMENT OF \$18,813.40 IN BILLS AND PAYROLL. Mr. Drew seconded the motion. The bills were approved.

AT 8:40PM MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Drew seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin