

## **Delaware Township Shade Tree Commission**

### **Hunterdon County, NJ**

**January 28, 2021**

The regular meeting of the Delaware Township Shade Tree Commission was held on Thursday, January 28<sup>th</sup>, 2021 at the Delaware Township Building. Chairman Bob Hornby called the meeting to order at 7:30pm

#### **Open Public Meeting Act**

#### **Pledge of Allegiance**

**Roll Call:** In attendance-Bob Hornby, Kathy Klink, Tony Szwed, Cathy Pouria, AR Willey, Susan Lockwood, Larry Coffey

Absent-Kevin Lavoie, Dan Kwasnik, advisor members Caroline Suesserman and Les Alpaugh

**Election of Officers:** AR Willey nominated Bob Hornby as Chairperson. Larry Coffey seconded. Bob Hornby was elected by unanimous roll call vote. Larry Coffey nominated Kathy Klink as vice-chairperson. AR Willey seconded. Kathy Klink was elected by unanimous roll call vote. Susan Lockwood nominated Cathy Pouria as secretary. Tony Larry Coffey seconded. Cathy Pouria was elected by unanimous roll call vote.

#### **Designation of Newspapers to Carry Public Notices and Advertisements**

Larry Coffey made a motion to designate The Democrat, Star Ledger, Trenton Times, Courier News and TAPinto(online) to carry the notices. AR Willey seconded. The motion was passed by unanimous roll call vote.

**Approval of Minutes:** Minutes from the June 25, 2020 meeting were reviewed. Tony Szwed made a motion to approve the minutes. Susan Lockwood seconded. Minutes were approved by unanimous roll call vote.

Minutes from the September 24, 2020 meeting were reviewed. Tony Szwed made a motion to approve. Larry Coffey seconded.

Roll Call: Approve-Larry Coffey, Cathy Pouria, Susan Lockwood, Tony Szwed, Bob Hornby, Kathy Klink

Abstain-AR Willey

Minutes of the December 3, 2020 meeting were reviewed. Larry Coffey made a motion to approve the minutes. Susan Lockwood seconded.

Roll Call: Approve-Larry Coffey, Bob Hornby, Susan Lockwood, AR Willey, Kathy Klink

Abstain: Cathy Pouria, Tony Szwed

**Approval of 2021 Meeting Dates:**

**4<sup>th</sup> Thursday at 7:30pm, except as noted**

January 28                      July 22

March 25                      \*December 2

May 27

\*November 25<sup>th</sup> is Thanksgiving, December 2 was approved as an alternate meeting date.

Larry Coffey made a motion to approve the 2021 meeting dates. Tony Szwed seconded. Meeting dates were approved by unanimous roll-call vote.

**Communications and Administrative Business:**

**Chair Comments:**

Chairperson Bob Hornby expressed his thanks to the commission. Additionally there was discussion about tree markings.

**Old Business:**

There was discussion about the Dilts Park Tree conditions. The STC made recommendations to the Township Committee for the DPW to do some removals. The Environmental Commission was also consulted. There was a suggestion that tree stumps of removed trees could be turned into artistic projects.

The commission will provide free trees to Delaware Township school 2nd grade students for Arbor Day.

Trees on Buchanan Rd will be discussed in March.

Tree City USA Application for 2021 was discussed.

**New Business:**

The 2020 Annual Report has been completed and submitted.

The Conservation Foundation may be holding a virtual rally.

**Adjournment**

Tony Szwed made a motion to adjourn. AR Willey seconded. The meeting was concluded.

Respectfully Submitted: Cathy Pouria, Secretary