

MINUTES OF DELAWARE TOWNSHIP PLANNING BOARD

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HYBRID IN-PERSON and VIRTUAL via ZOOM PUBLIC MEETING

DATE: February 7, 2023

Chairwoman Westlake called the meeting to order at 7:37pm.

Chairwoman Westlake read the Public Notice Requirements.

The Notice Requirements called for in the Open Public Meetings Act have been satisfied. Said Notice was transmitted to the Hunterdon County Democrat, The Times (of Trenton), and the Star-Ledger. Said Notice was posted in the Delaware Township Municipal Building and filed in the Board Office; all on February 3, 2023.

MEMBERS IN ATTENDANCE

Bench, Coffey, Katz, Goldman, Macomber, Vocke, Waltman, Westlake, Wright

MEMBERS ABSENT

Bailly, Gray

LIASON TO BOA IN ATTENDANCE

Chuck Cline

PROFESSIONALS/STAFF IN ATTENDANCE

- 1) Nick Dickerson, Board Planning Expert
- 2) Denise Filardo, Board Secretary

MEETING MINUTES

- 1) ANNUAL REORGANIZATION MEETING MINUTES – JANUARY 17, 2023

A motion was made by Mr. Waltman and seconded by Ms. Katz to adopt the Meeting Minutes of January 17, 2023. All members in attendance were all in favor, no abstentions and none opposed.

APPROVAL OF BILL LIST

The Board voted on the motion of Mr. Herman, seconded by Mr. Waltman to approve payment of the general legal bill. The vote record follows.

<i>Roll Call: Approval to Pay the General Legal Bill</i>						
Member	Motion	2nd	Yes	No	Abstain	Absent
Herman	X		X			
Gray						X
Waltman		X	X			
Bailly						X
Coffey			X			
Katz (EC Liason)			X			
Macomber			X			
Wright			X			
Goldman (Alt. 1)			X			
Westlake (Chair)			X			

The Board voted on the motion of Mr. Waltman, seconded by Mr. Coffey to approve payment of the remaining bills. The vote record follows.

<i>Roll Call: Approval to Pay the General Planning Bills</i>						
Member	Motion	2nd	Yes	No	Abstain	Absent
Herman			X			
Gray						X
Waltman	X		X			
Bailly						X
Coffey		X	X			
Katz (EC Liason)			X			
Macomber			X			
Wright			X			
Goldman (Alt. 1)			X			
Westlake (Chair)			X			

CORRESPONDENCE: OLD BUSINESS – None at this time.

CORRESPONDENCE: NEW BUSINESS

Revised Client Authorization Form dated January 26, 2023 prepared by Colliers Engineering and Design re: additional services pertaining to the 2022 Master Plan Reexam.

Ms. Westlake reported that this is a request to authorize an amount of \$547.50 in addition to the amount paid for the Master Plan Reexam work.

The Board voted on the motion of Mr. Waltman, seconded by Mr. Coffey to authorize the additional. This was not a vote to pay yet as the authorization was needed in advance of the invoice issuance. The vote record follows.

<i>Roll Call: Authorization of additional \$547.50 for Master Plan work</i>						
Member	Motion	2nd	Yes	No	Abstain	Absent
Herman			X			

Gray						X
Waltman	X		X			
Bailly						X
Coffey		X	X			
Katz (EC Liason)			X			
Macomber			X			
Wright			X			
Goldman (Alt. 1)			X			
Westlake (Chair)			X			

COMMITTEE REPORTS

Subdivision and Site Plan Review Committee

Ms. Bailly, Report tabled as Ms. Bailly was absent.

Ag. Advisory Committee

Mr. Coffey: No report at this time.

Open Space Committee

Mr. Coffee reported that they met on January 23rd:

- Ms. Westlake was elected as Chairwoman;
- Ms. Katz was elected Sub-Chair.

Ms. Westlake reported the following:

- A Grant Subcommittee was formed and a grant application will be submitted this week to develop a digitized map of all Open Space within the Township.
- Grant Subcommittee Members are Kathy Katz, Steven Smotrich, and Ros Westlake.
- A Sustainable New Jersey Grant application request will be coming before the Township Committee to obtain approval on the application. The application must come from a registered Municipality and the Township Green Team.

Ms. Katz reported the following:

- We will be preparing an Open Space Inventory and then add more detail to the Open Space element of the Master Plan.

Master Plan Committee

Ms. Westlake stated that the Master Plan was just discussed.

Ordinance Review Committee

Mr. Coffey: no report as the committee has not met.

Quarry Compliance Committee

Mr. Macomber: Nothing to report as the Quarry is dormant.

Stormwater Management Committee – Report tabled as Mr. Gray is absent.

LIAISON REPORTS

Board of Adjustment

Mr. Cline reported the following:

- There are three (3) upcoming applications:
 1. Marinelli - seeking a Minor Subdivision and certification of a preexisting nonconforming use;
 2. Lynch – seeking variance approval to permit the continued use of the two (2) existing one-bedroom apartments.
 3. West – seeking two additions to an existing dwelling along with bulk variance relief.

Environmental Commission

Ms. Katz reported that they discussed the Sustainable New Jersey Grant.

Historic Advisory Committee

Mr. Herman reported that the committee is meeting next week.

Shade Tree Commission

Mr. Coffey, reported the following that the committee met on January 27th:

1. Bob Hornby was elected Chairman;
2. Tommy Swag was elected Vice Chairman; and
3. New trees for Higgins Farm were discussed.

PUBLIC COMMENTS / QUESTIONS

There were no members of the public in attendance via Zoom.

Adam Peyton, a member of the public in attendance was noted as the new Board of Education Liason. Mr. Peyton asked about the Master Plan Reexam and Ms. Westlake provided a broad overview.

There were no other members of the public in attendance.

Mr. Herman noted that there was a discussion to add the tax map to the Township website. There were no other comments from Board Members.

Mr. Cline made reference to the cannabis article in The Planner.

Ms. Westlake requested that a Board of Education Liason be added to future agendas.

ADJOURNMENT

A motion was made by Mr. Macomber and seconded by Mr. Wright and the meeting was adjourned at 8:40pm.

Respectfully Submitted,

Denise Filardo

Planning and Zoning Board Secretary

These minutes were adopted on March 7, 2023.