

DELAWARE TOWNSHIP PLANNING BOARD
ANNUAL MEETING NOTICE RESOLUTION
Planning Board Resolution #2021-01; Calendar year: 2021

WHEREAS, the Open Public Meetings Act (Ch. 231 P.L. 1975) provides for the giving of annual notice by public bodies of the time and location of the regular meetings of such public body to be held during the succeeding year; and

WHEREAS, the Open Public Meetings Act (Ch. 231 P.L. 1975), hereinafter referred to as the Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

NOW, THEREFORE, BE IT RESOLVED by the Planning Board of the Township of Delaware, County of Hunterdon and State of New Jersey as follows:

1. Regular meetings of this Board shall be held during the calendar year on the first Tuesday of each month at 7:30 p.m. at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey; EXCEPTION: November 9 (2nd Tuesday) and there will be NO August meeting. Said meetings will be hybrid meetings, in-person and virtual; notice requirements noted below, in section 9.
2. Regular meetings of the Subdivision and Site Plan Review Committee of this Board and the Environmental Commission shall be held during the calendar year at 7:00 p.m. at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey on the **second** Wednesday of each month, as needed. On-site inspections following those Subdivision and Site Plan Review of applications shall be conducted with members of the Subdivision and Site Plan Review Committee and the Site Inspection/Easement Monitoring subcommittee of the Environmental Commission on the following dates, if necessary, meeting at 9 a.m. at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road, (County Rt. 604), Sergeantsville, New Jersey and proceeding to the sites of the pending applications:
January 17, February 14, March 14, April 18, May 16, June 13,
July 18, August 15, September 12, October 17, November 14, and December 12
3. On-site monitoring of various easements by the Environmental Commission shall be conducted at the same time and dates as in #2 above.
4. The Ordinance Review Committee will meet as needed at times and dates to be announced and posted at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey.
5. The Open Space Committee will meet on the third Monday of each month at 7:30 p.m., with these two exceptions: January 19 and February 16. Said meetings will be held at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey.
6. The Agricultural Advisory Committee will meet on the first Tuesday of each month at 7:00 p.m. at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey.
7. The Master Plan Committee will meet as needed at times and dates to be announced and posted at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey.
8. The Quarry Compliance Committee will meet as needed at times and dates to be announced and posted at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey.

9. The following newspapers are hereby designated as the newspapers to receive any and all notice required or permitted to be given under the Act including but not limited to Annual Notice and 48 Hour Notice:

- a. The *Hunterdon County Democrat* which is the official newspaper of the public body; and
- b. The *Times of Trenton* and the *Star Ledger* are hereby determined to be the other newspapers that will have the greatest likelihood of informing the public within the area of jurisdiction of its meetings.
- c. Per the Remote Public Meeting Procedures During a Declared State of Emergency, adopted by this Board, virtual meeting information will be posted on the Board agenda ten (10) days prior to the meeting; displayed on the website and the Township bulletin board.

10. Copies of this Resolution, any revisions or modifications thereof, certified to be true copies by the Secretary of this Board, shall be disseminated and distributed as required by the Act, as follows:

- a. Posted and maintained throughout the calendar year on the bulletin board at the Delaware Township Municipal Building and on the Township website;
- b. Mailed or hand delivered to the above listed newspapers;
- c. Filed at Town Hall of this municipality; and
- d. Mailed to such other persons as may be entitled thereto under the terms of the Act and this Resolution.

11. Pursuant to Section 14 of this Act, the Clerk of this municipality is thereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same provided that person has first complied with the following terms and conditions:

- a. Any and all requests for notice under the Act shall be made in writing either by letter or by signing a request list to be maintained in the office of the Clerk; and
- b. Any person requesting such notice other than the news media which is expressly excluded from payment of any fee thereunder, shall pay to the Township of Delaware a fee of \$3.00 which said sum is hereby determined to be a reasonable sum, the amount of which is calculated solely to reimburse this Township for the costs incurred in providing said notice; including but not limited to printing, photocopying costs, clerical time, and postage.

Dated: January 5, 2021

Kathleen E. Klink, Secretary

CERTIFICATION

I hereby certify this to be a true copy of a Resolution approved by the Delaware Township Planning Board on January 5, 2021.

Kathleen E. Klink, Administrative Officer