



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

Mayor Herman called the regular meeting of the Township Committee to order on August 14, 2023 at 7:31 pm.

Mayor Herman announced that adequate notice of this meeting has been provided by a notice mailed to the Hunterdon Democrat, Trenton Times, and Star Ledger, posted on the Township Website, on the Municipal Building Bulletin Board, and filed with the Township Clerk as required by law.

Mayor Herman led the meeting in the pledge of allegiance. Mayor Herman then asked for a moment of silence in honor of those affected by the wildfires in Hawaii.

ROLL CALL

Township Committee	Present	Absent
Chad Bower	X	
Susan Lockwood	X	
Joseph Vocke	X	
James Waltman		X
Charles Herman, Mayor	X	

APPROVAL OF MEETING MINUTES

Mayor Herman made a motion to approve the July 10, 2023 Regular & Executive Session minutes

Township Committee	Motion	Second	Yes	No	Abstain	Absent
Chad Bower					X	
Susan Lockwood		X	X			
Joseph Vocke			X			
James Waltman						X
Charles Herman, Mayor	X		X			

Mayor Herman read the proclamation honoring Aaron Importico – Eagle Scout. He then read the proclamation honoring Dr. Richard Wiener. The Township Committee members each commented and thanked Dr. Wiener for his commitment to our community. Cathy Pouria, President - DTS BOE, thanked the Committee for their recognition of Dr. Wiener. Dr. Wiener responded to the comments, shared some memories, and thanked the Committee for honoring him.

PUBLIC COMMENT – AGENDA ITEMS ONLY

Mayor Herman opened the meeting up to public comment on Agenda items only. The following residents came forward:

Jes Stahl, resident, asked for further information regarding the Special Event Resolutions.

Cathy Pouria, resident, expressed her support of the fall fireworks event.



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
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TOWNSHIP COMMITTEE LIAISON REPORTS

Mr. Vocke had no report.

Ms. Lockwood reported that Open Space has an application pending together with a non-profit organization. She stated we would speak on the topic of Stormwater later. She received a letter from the Hunterdon County electricity co-op, which indicated they received a positive response on their bids. The Township has until 8/18/23 to opt in to this co-op (for Township facilities). There is also a resident co-op which went out to bid, but bids came back higher than the current rate. The market has since changed, so the co-op is preparing to go out to bid again and will notify us.

Ms. Lockwood made a motion that the Township sign off on the letter opting in to the new electricity agreement in the Hunterdon County Co-op. Mr. Vocke seconded the motion. The motion was unanimously approved by voice vote, except for Mr. Waltman who was absent.

Mr. Bower provided an update on the QCC meeting. The needed data was located and the Township Engineer forwarded it to the geologist. The process will start over again in October. He stated that DTAA is coordinating with Public Works for Fall Ball to address weeds on fields.

Mayor Herman provided an update on the Post Office. The USPS met with the Fire Company and are starting floor planning, but need to complete the process before they take a break at the end of September. He received no response to his communication regarding the lack of a mailbox and a solution to the delivery issue for Township/School/PD. He will continue to follow up on these matters until he receives a response. He also reported that there was a meeting with the Park Planner and representatives from DTAA, Environmental Commission, Township Committee, Recreation Commission, Shade Tree. The Park Planner committed to providing a park strategy report for the September Township Committee meeting. Mayor Herman also discussed the “nuisance fee” (\$7,000) received from Apple TV (in addition to donations to the Stockton and Sergeantsville Fire Companies and payments to the PD). He suggested using the funds for field prep requested by DTAA and asked how to allocate the funds for that purpose. Diane McDaniel provided options. DTAA would need to provide focus for intended use of no more than \$7,000. Mr. Bower commented that he thinks that is a great option. He reported that Amanda Khan (DPW) said she either needs part-time employee or additional help to handle field work. Mr. Bower indicated that he would work with DTAA to determine the best use of the funds. Mayor Herman went on to discuss the need for the AED (Automated External Defibrillator) to be easily accessible and secure, plus the possibility of adding another unit on the other side of the park. DTAA owns the current unit and keeps the certifications. The Township will investigate getting an additional unit and needs to inform both the DT PD and DPW regarding security for both units.

DPW REPORT

Mayor Herman read the report – 1) DPW made repairs by 60-70 Hamp Road that was being washed away, 2) DPW crew of four made repairs from 6-30 Quarry Road that was washed away by storm, 3) Rich Tree service removed three hazard trees at the front entrance of Dilts Park, 4) We repaired the gate to the tennis court, 5) On July 31st and August 1st DPW removed down trees and tree limbs from several municipal roads. Mayor Herman added that they need to discuss tree removal from the right of way given that the Township Attorney confirmed that the Township



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
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is not obligated to do so. The Committee will follow up with Ms. Khan about establishing criteria for removal by DPW.

ADMINISTRATOR’S REPORT

Ms. McDaniel reiterated that tree removal occurred at Dilts. She stated that the Lambert Rd Phase I & II bid will be noticed on 8/17/23 and opened on 8/31/23 and awarded at September meeting. The Severns project has not been noticed but will likely be opened on 9/7/23 and awarded at September meeting. She reported that we will be eligible for an additional \$50,000 Stormwater grant, the funds would be used for mapping.

CONSENT AGENDA

Mayor Herman read each Resolution by title and then asked if any Consent Agenda Resolutions needed to be pulled out. He then asked for a motion to approve Resolution 23-152: Fireworks at Sarah Dilts Park, Resolution 23-153: Authorizing Special Event Permit - National Multiple Sclerosis Society (NMSS), Resolution 23-154: Authorizing Special Event Permit – Central Bucks Bicycle Club (CBBC), Resolution 23-155: Authorizing Refund – Construction, Resolution 23-156: Authorizing Refund PERC Witness Fee – Second Day, Resolution 23-157: Authorizing Tax Sale Certificate Redemption B 17 L 43.05 Q0262.

Township Committee	Motion	Second	Yes	No	Abstain	Absent
Chad Bower		X	X			
Susan Lockwood	X		X			
Joseph Vocke			X			
James Waltman						X
Charles Herman, Mayor			X			

Delaware Township Resolution #2023-152
Fireworks at Sarah Dilts Park

WHEREAS, the Delaware Township Recreation Commission has requested permission to have Garden State Fireworks, Inc. hold a fireworks display for the Delaware Township Fall Fireworks at Sarah Dilts Farm Park on September 9, 2023 (rain date September 16, 2023), in the amount of \$8,000.00 (excluding Fire Permit Fees); and

WHEREAS, the Delaware Township Recreation Commission has requested permission to have tailgating by adults of legal drinking age between the hours of 4:00 pm and 10:00 pm at the Fall Fireworks at Sarah Dilts Farm Park; and

WHEREAS, the Delaware Township Recreation Commission has requested permission to extend the hours of use of the park beyond the Dusk closing time to permit the enjoyment of the fireworks; and

WHEREAS, the Township Committee believes that it is appropriate to grant permission for such display and requests, having given notice of the event to the Township’s insurance carrier, having identified Garden State Fireworks, Inc. as the vendor, having provided to the Township’s insurance carrier proof of insurance for Garden State Fireworks, Inc. and confirmation that the Township of Delaware is named as an additional insured, and having otherwise addressed any issues or concerns of the Somerset County Joint Insurance Fund.



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Delaware that permission is granted to have Garden State Fireworks, Inc. conduct a fireworks display during the Fall Fireworks at the Sarah Dilts Farm Park on September 9, 2023 (rain date September 16, 2023) provided that it satisfies all comments and concerns, if any, of the State of New Jersey Department of Community Affairs Division of Fire Safety, the Sergeantsville Volunteer Fire Department, the Delaware Township Police Department, and/or any other regulatory agency or body identified and/or issued prior to or on the evening of the display including that relating to weather conditions at the time of the display; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Delaware that permission is granted to allow tailgating at the Fall Fireworks at Sarah Dilts Farm Park on September 9, 2023 (rain date September 16, 2023) and permit adults of legal drinking age to transport and consume alcoholic beverages to be limited to beer and/or wine, and whom shall not provide, disseminate, or distribute any alcoholic beverage to an under-age person; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Delaware that permission is granted to extend the hours of use of Sarah Dilts Farm Park beyond Dusk on September 9, 2023 (rain date September 16, 2023) for the Fall Fireworks.

ATTEST:

 Diana Rumage, Deputy Clerk

 Charles Herman, Mayor

Copies of this Resolution are to be forwarded to Garden State Fireworks, Inc., the Delaware Township Recreation Commission, the Delaware Township Police Department, the Sergeantsville Volunteer Fire Company, Principal Inspector of the New Jersey Department of Community Affairs - Division of Fire Safety, and the Somerset County Joint Insurance Fund.

I certify the foregoing to be a true and correct copy of a Resolution adopted by the Township Committee of the Township of Delaware, County of Hunterdon at an Official Meeting held August 14, 2023.

 Diana Rumage, Deputy Clerk

Township of Delaware Resolution #23-153
Authorizing Issuance of Special Event Permit – NMSS

WHEREAS, National Multiple Sclerosis Society (NMSS) has applied for a Special Event Permits for a recreational bike ride throughout Hunterdon County on Saturday, September 9, 2023 from 9:30 am – 2:00 pm; and

WHEREAS, the applicant has supplied all documentation required under Township Code Chapter 314, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the Special Event Permit be issued to NMSS for a recreational bike ride throughout Hunterdon County on Saturday, September 9, 2023, from 9:30 am – 2:00 pm.

ATTEST:

 Diana Rumage, Deputy Clerk

 Charles Herman, Mayor

Approved: August 14, 2023

I certify the foregoing to be a true and correct abstract of a Resolution adopted by the Township Committee of the Township of Delaware, County of Hunterdon at an Official Meeting held August 14, 2023.

 Diana Rumage, Deputy Clerk

Township of Delaware Resolution #23-154
Authorizing Issuance of Special Event Permit – CBBC

WHEREAS, Central Bucks Bicycle Club (CBBC) has applied for a Special Event Permits for a recreational bike ride throughout Hunterdon County on Sunday, October 8, 2023 from 10:00 am – 2:00 pm; and

WHEREAS, the applicant has supplied all documentation required under Township Code Chapter 314, including the requisite Certificate of Insurance, and has further pledged to comply with all applicable rules and regulations pertaining to the conduct of said Special Event.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the Special Event Permit be issued to CBBC for a recreational bike ride throughout Hunterdon County on Sunday, October 8, 2023, from 10:00 am – 2:00 pm.

ATTEST:

 Diana Rumage, Deputy Clerk

 Charles Herman, Mayor

Approved: August 14, 2023

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 Diana Rumage, Deputy Clerk



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

Township of Delaware Resolution #23-155
Authorizing Refund – Construction

WHEREAS, David Bell paid Delaware Township construction fees on December 10, 2021 in the amount of 553.00 (Check #1550)

WHEREAS, after construction permit #2021-0378 was reviewed and issued, the homeowner decided not to complete the proposed work. The homeowner has requested a refund of the fees less 25% plan review and DCA fees in the amount of \$372.00;

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, is hereby authorized to refund the following amount as indicated:

Block 34 Lot 23.03

To: David Brown
 667 Rosemont Ringoes Road
 Stockton, NJ 08559

Refund amount: \$372.00

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue a refund check totaling \$372.00 to the applicant listed above.

BE IT FURTHER RESOLVED, that a certified copy of this Resolution be provided to Construction Official and the Chief Financial Officer.

ATTEST:

 Diana Ramage, Deputy Clerk

 Charles Herman, Mayor

 Diane McDaniel, CFO

Approved: August 14, 2023

I certify the foregoing to be a true and correct abstract of a Resolution adopted by the Township Committee of the Township of Delaware, County of Hunterdon at an Official Meeting held August 14, 2023.

 Diana Ramage, Deputy Clerk

Township of Delaware Resolution #23-156
Refund PERC Witness Fee – Second Day

WHEREAS, Richard Allen posted PERC Witness fees in the amount of \$600 (Check 122) on June 26, 2023;



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

WHEREAS, after witnessing on August 9, 2023 at 30 Pine Hill Rd, Stockton, NJ 08559, B21 L11.03, it was deemed only one day was needed.

NOW, THEREFORE, BE IT RESOLVED, the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, is hereby authorized to refund the PERC Witness fees for the second day in amount as of \$250;

Richard Allen
 30 Pine Hill Rd
 Stockton, NJ 08559

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue a refund check in the amount of \$250 to the property owner listed above.

ATTEST:

 Diana Ramage
 Deputy Clerk

 Charles Herman
 Mayor

Approved: August 14, 2023

I certify the foregoing to be a true and correct abstract of a Resolution adopted by the Township Committee of the Township of Delaware, County of Hunterdon at an Official Meeting held August 14, 2023.

 Diana Ramage
 Deputy Clerk

Township of Delaware Resolution #23-157
Authorizing Tax Sale Certificate Redemption B 17 L 43.05 Q0262

WHEREAS, the Delaware Township Tax Collector held a tax sale on June 13, 2023; and

WHEREAS, at said sale Tax Sale Certificate #2023-002 for property known as Block 17 Lot 43.05 Q0262 – 39 Biser Road Owner: Jennings, Sylvia Norha was sold to Bala Partners LLC, and

WHEREAS, the lender has requested to redeem TSC #2023-002; and

WHEREAS, payment has been received by the Tax Collector for redemption of TSC #2023-002 in the amount of \$14,379.47.



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue redemption monies of \$14,379.47 in addition to premium monies in the amount of \$14,500.00 to:

Bala Partners, PO Box 303 Pottersville, NJ 07979;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

ATTEST:

 Diana Ramage, Deputy Clerk

 Charles Herman, Mayor

Approved: August 14, 2023

I certify the foregoing to be a true and correct abstract of a Resolution adopted by the Township Committee of the Township of Delaware, County of Hunterdon at an Official Meeting held August 14, 2023.

 Diana Ramage, Deputy Clerk

PUBLIC HEARING ON ORDINANCE

Public Hearing on Ordinance #2023-08: An Ordinance of the Township of Delaware, County of Hunterdon, And State of New Jersey to Amend Ordinance #2022-03 To Establish Municipal Salary and Compensation Ranges

Ordinance #2023-08: An Ordinance of the Township of Delaware, County of Hunterdon, And State of New Jersey to Amend Ordinance #2022-03 To Establish Municipal Salary and Compensation Ranges

Section 1. Individual salaries and compensation for employees not covered by a collective bargaining unit shall be established by an annual Resolution to be approved by the Delaware Township Committee. Salaries and compensation from the previous calendar year shall remain in effect until otherwise amended by resolution. The range of municipal salaries and compensation to be paid by the Township of Delaware until otherwise changed or amended shall be as follows:

Mileage

As per IRS

ADMINISTRATION

Township Committee

\$4,000 - \$5,500 yearly

Township Administrator

\$5,000-\$18,000 yearly

ASSESSOR'S OFFICE



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
Second Floor Meeting Room – Town Hall
570 Rosemont Ringoes Road, Sergeantsville, NJ

Assessor \$20,000 - \$45,000 yearly

BUILDING DEPARTMENT

Construction Code Official, Fire Protection Subcode Official,
Building Subcode Official, Building and Fire Inspector \$25,000 - \$35,000 yearly

Electrical Subcode Official and Electrical Subcode Inspector \$12,000 - \$28,000 yearly

Plumbing Subcode Official, Plumbing Subcode Inspector and
Mechanical Inspector \$10,000 - \$16,000 yearly

Substitute Subcode/Inspectors \$28.00 - \$45.00 hourly

Zoning Officer/Floor Plain Administrator \$5,000 - \$12,500 yearly

Deputy Zoning Officer \$0 - \$8,000.00 yearly

Technical Assistant/Secretary to C.C.O. \$20,000 - \$36,000 yearly

Clerical Help – Part-Time \$18.00 - \$50.00 hourly

CLERK'S OFFICE

Township Clerk (includes Stockton Borough) \$20,000 - \$110,000 yearly

Part-Time Clerk \$5,000 - \$25,000 yearly

Deputy Registrar \$2,000 - \$8,000 yearly

Deputy Clerk \$12,000 - \$60,000 yearly

COAH Municipal Housing Liaison \$4,500 - \$6,500 yearly

Special Deputy Clerk / Meeting fill in person \$200 - \$500 per meeting
\$20.00 - \$50.00 hourly

FINANCE ADMINISTRATION

Tax Collector 12,000 - \$85,000 yearly

Deputy Tax Collector \$0 - \$21,000 yearly

CMFO/Treasurer (includes Stockton Boro) \$70,000 - \$155,000 yearly



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
Second Floor Meeting Room – Town Hall
570 Rosemont Ringoes Road, Sergeantsville, NJ

Qualified Purchasing Agent (QPA)	\$5,000 - \$8,500 yearly
Deputy Treasurer	\$1,000 - \$15,000 yearly
ANIMAL CONTROL DEPARTMENT	
Animal Control Licensing Agent	\$3,000 - \$8,500 yearly
POLICE	
Chief of Police	\$90,000 - \$160,000 yearly
Part-Time Patrolman	\$25.00 - \$38.00 hourly
Court Security	\$175.00 - \$225.00 per court session
Police Department Administrative Assistant	\$17,000 - \$40,000 yearly
Police Department Matron	\$50 - \$100 minimum for a 3-hour callout/\$14.42-\$15.00 per hour after three hours if not already covered by salary
Crossing Guard	\$15 - \$25 per shift
OFFICE OF EMERGENCY MANAGEMENT	
OEM Coordinator	\$3,000 - \$9,000 yearly
Deputy OEM Coordinator	\$6,000 - \$12,000 yearly
Emergency Management Coordinator's Secretary	\$1,000 - \$3,500 yearly
DEPARTMENT OF PUBLIC WORKS	
Director of Public Works	\$60,000 - \$125,000 yearly
Road Supervisor	\$60,000 - \$100,000 yearly
Deputy Road Supervisor	\$40,000 - \$95,000 yearly
Department of Public Works Labor – Part-Time	\$15.00 - \$40.00 hourly
Department of Public Works – Emergency Worker	\$15.00 - \$40.00 hourly
Snow Plowing	\$20.00 - \$40.00 hourly
Department of Public Works Administrative Assistant	\$17,000 - \$40,000 yearly



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

Dilts Farm Park Custodial Services \$4,000 - \$10,500 yearly

TOWNSHIP BOARDS

Planning Board Clerk \$5,000 - \$18,000 yearly

Board of Adjustment Clerk \$5,000 - \$18,000 yearly

Environmental Commission Secretary \$500 - \$2,500 yearly

Open Space Coordinator \$5,000 - \$15,000 yearly

Recycling Coordinator/Clean Communities \$1,000 - \$15,500 yearly

MUNICIPAL COURT

Magistrate (1/2 share) \$8,000 - \$25,000 yearly

Prosecutor \$7,500 - \$28,000 yearly

Deputy Court Administrator (1/2 Share) \$15.00 - \$25.00 hourly

Court Clerk Secretary (1/2 share) \$15.00 - \$25.00 hourly

Part-Time Violations clerk (1/2 Share) \$15.00 - \$25.00 hourly

Section 2. Compensation for employees in collective bargaining units shall be governed by the specific provisions of agreements between said units and the Township, or in the absence of an agreement, practices in effect at the time of adoption of this Ordinance

Section 3. This Ordinance shall take effect immediately after final passage and publication according to law, except as to managerial, executive, confidential or elective employees/officials for whom the effective date shall be as established by N.J.S.A. 40A:9-165.

ATTEST:

 Diana Ramage, Deputy Clerk

 Charles Herman, Mayor

PLEASE TAKE NOTICE that the above Ordinance was approved on first reading at the regular meeting of the Delaware Township Committee held July 10, 2023. It will be considered on second reading for final adoption at a regular meeting to



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

be held August 14, 2023, beginning 7:30 P.M. at Township Hall, Sergeantsville, New Jersey. At that time an opportunity will be given for all interested citizens to be heard.

Introduction: July 10, 2023
 Adoption: August 14, 2023

Mayor Herman read the Ordinance by title and asked for a motion to open Public Hearing on Ordinance #2023-08. The motion was made by Mr. Vocke and seconded by Mr. Bower. The motion was unanimously approved by voice vote, except for Mr. Waltman who was absent.

Hearing no public comment, Mayor Herman asked for a motion to close Public Hearing. The motion was made by Mr. Bower and seconded by Mr. Vocke. The motion was unanimously approved by voice vote, except for Mr. Waltman who was absent.

Mayor Herman asked for a motion to adopt Ordinance #2023-08 by roll call vote.

Township Committee	Motion	Second	Yes	No	Abstain	Absent
Chad Bower		X	X			
Susan Lockwood			X			
Joseph Vocke		X	X			
James Waltman						X
Charles Herman, Mayor			X			

RESOLUTION 23-158: Authorizing Payment of Municipal Obligations

Mayor Herman asked for a motion to approve Resolution 2023-158: Authorizing Payment of Municipal Obligations in the Amount of \$1,254,455.09 by roll call vote.

Township Committee	Motion	Second	Yes	No	Abstain	Absent
Chad Bower			X			
Susan Lockwood		X	X			
Joseph Vocke	X		X			
James Waltman						X
Charles Herman, Mayor			X			

Township of Delaware Resolution #23-158
Authorizing Payment of Municipal Obligations

WHEREAS, the Township Committee of the Township of Delaware finds and declares that certain municipal obligations have come due and are now payable; and

WHEREAS, the Township Committee further finds and declares that said obligations have been itemized on the annexed schedules, which are hereby attached and deemed part of this Resolution.



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey does hereby authorize payment of said municipal obligations, in accordance with the recommendations of the Chief Financial Officer and the Treasurer in the amount of **\$1,257,455.09**.

ATTEST:

 Diana Rumage
 Deputy Clerk

 Charles Herman
 Mayor

Approved: August 14, 2023

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 Diana Rumage
 Deputy Township Clerk

OLD BUSINESS

None.

NEW BUSINESS

Mayor Herman asked for a motion to accept the resignation of Monica Orlando as Township Clerk and Board of Health Secretary. The motion was made by Mr. Bower and seconded by Ms. Lockwood. The motion was unanimously approved by voice vote, except for Mr. Waltman who was absent.

Ms. Lockwood provided some background on the Stockton Borough NRCS Watershed Program. Stockton Borough reached out to NCRS regarding County Road 523 as water runs down the hill into Stockton. If you contact NCRS, they will provide a recommendation at no cost. Stockton has done that and the next step is to apply for funding. Stockton would be in a better position for success if they have the Township on board, as part of the remediation will occur in Delaware Township. Additionally, Ms. Lockwood suggested that Delaware Township should request help from NRCS for the project at the Police Department – removal of turf and planting. The Township Committee decided to wait until September to request an evaluation for the PD project. The Township Committee agreed to provide support for the Stockton Borough project. The Borough is scheduled to meet with NRCS and Hunterdon County next week. Ms. Lockwood will forward the agreement to the Township Attorney and Ms. McDaniel to review.

The Township Committee agreed with the reassignment of Tim Soltis from Alternate I to Member of DTMUA.

PUBLIC COMMENT

Chuck Cline, resident, asked if the NRCS agreement would apply to issues occurring in Rosemont? Mayor Herman indicated that it is a possibility depending on the outcome of the proposed PD project.



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
Second Floor Meeting Room – Town Hall
570 Rosemont Ringoes Road, Sergeantsville, NJ

Mark Ballantine, resident, confirmed that a JCP&L representative would attend the September meeting. He shared his experience regarding damage to his home from a dead tree and lack of action from JCP&L. Mayor Herman indicated that the current representative seems responsive and he is hopeful that we will have a productive meeting with her in attendance.

Jes Stahl, resident, asked for clarification on the role of JCP&L vs. DPW regarding tree issues. She stated that her trees are on the JCP&L schedule for 2 years from now. Mayor Herman indicated that if the tree is on private property, it is the homeowner's responsibility, if it's on/near the power line, it's JCP&L's responsibility (removal is at their discretion) and if the a tree has fallen, DPW can help clean up. Ms. Stahl then asked for an explanation for the 7.5% tax increase. To which, Ms. McDaniel responded that the County raised their taxes after years of not doing so. Mayor Herman added that it was a combination of the County increase and the schools. Finally, Ms. Stahl asked if there is a lighting Ordinance as she has a neighbor whose light affects the neighboring properties. Mayor Herman suggested she contact the Zoning Officer.

Mario Russo, resident, thanked the Township Committee for their help at the Park. He suggested reducing mowing to lessen the burden on DPW. DTAA will let the Township know which fields don't need regular mowing. Mr. Russo also asked about storing DTMUA files at the Township building.

TOWNSHIP COMMITTEE COMMENTS

Mayor Herman reported that he and Ms. McDaniel had a Teams meeting with a company that provides Open Space Coordinator services. He suggested hiring a company for this role as there has been high turnover and lack of interest in the Coordinator position. Ms. Lockwood felt that the position should be filled by someone familiar with Delaware Township and commented that she had a follow-up conversation with a recently considered candidate.

EXECUTIVE SESSION

Mayor Herman made a motion to approve Resolution 23-159: To enter into Executive Session for the purpose of discussing Personnel Matters, Contracts, Litigations, and subjects falling under Attorney- Client Privilege. The discussion is expected to take approximately 1 hour. Action may be taken. The motion was seconded by Mr. Bower. The motion was unanimously approved by voice vote, except for Mr. Waltman, who was absent.

Township of Delaware Resolution #23-159
To Enter into Executive Session

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss: **Personnel Matters, Litigation and Contractual Matters**



Delaware Township Committee
Regular Meeting Minutes
August 14, 2023 at 7:30 PM – In Person
 Second Floor Meeting Room – Town Hall
 570 Rosemont Ringoes Road, Sergeantsville, NJ

WHEREAS, Minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

ATTEST:

 Diana Rumage
 Deputy Clerk
 Approved: August 14, 2023

 Charles Herman
 Mayor

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 Diana Rumage
 Deputy Clerk

Upon returning from Executive Session, Mayor Herman made the motion to adjourn the meeting, seconded by Mr. Vocke. The motion was unanimously approved by voice vote, except for Mr. Waltman, who was absent. The meeting was adjourned at 9:42 pm.

 Diana Rumage, Deputy Clerk

Approved: 9/11/23