



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

The Reorganization Meeting of the Delaware Township Committee was held on January 2, 2023, at the Delaware Township Municipal Building, 570 Rosemont Ringoes Rd, Sergeantsville, New Jersey. The meeting was called to order by Township Clerk Monica Orlando at 3:11 p.m.

Mrs. Orlando read the following statement: Adequate notice of this meeting has been provided by a notice mailed to the Hunterdon Democrat, Trenton Times, and Star Ledger, posted on the Township Website, on the Municipal Building Bulletin Board, and filed with the Township Clerk as required by law.

Roll Call:

<b>Township Committee</b>	<b>Present</b>	<b>Absent</b>
Chad Bower	X	
Charles Herman	X	
Susan Lockwood	X	
Joseph Vocke	X	
James Waltman	X	

Mrs. Orlando led everyone in the flag salute.

Mrs. Orlando read the Certification of Election for Committeeman Joseph Vocke.

Mrs. Orlando asked for nomination for 2023 Township Mayor.

Mr. Bower made a motion to nominate Charles Herman. Mr. Vocke seconded.

<b>Township Committee</b>	<b>Motion</b>	<b>Second</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Chad Bower	X		X			
Charles Herman					X	
Susan Lockwood			X			
Joseph Vocke		X	X			
James Waltman			X			

Oaths of Office conducted by Township Attorney Joe Tauriello.

Mayor Herman took control of the meeting.

Mayor Herman asked for a nomination for Deputy Mayor.

Mr. Waltman nominated Chad Bower. Mr. Herman seconded.

<b>Township Committee</b>	<b>Motion</b>	<b>Second</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Chad Bower					X	
Susan Lockwood			X			
Joseph Vocke			X			
James Waltman	X		X			



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Charles Herman, Mayor		X	X			
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**Township Committee Assignments**

Township Committee	Motion	Second	Yea	Nay	Abstain	Absent
Chad Bower			X			
Susan Lockwood	X		X			
Joseph Vocke		X	X			
James Waltman			X			
Charles Herman, Mayor			X			

Public Works Commissioner	Susan Lockwood
Public Safety Commissioner	Charles Herman
Deputy Public Safety Commissioner	Joseph Vocke
Finance Commissioner	Chad Bower
Finance Commissioner	James Waltman
Personnel Commissioner	Chad Bower
Personnel Commissioner	Joseph Vocke
Board of Education Liaison	Joseph Vocke
HCRHS Liaison	Charles Herman
Senior Citizen Liaison	Susan Lockwood
Open Space Liaison	Susan Lockwood
Municipal Court Liaison	Chad Bower
Alternate Insurance Fund Commissioner	Charles Herman
Environmental Liaison	Susan Lockwood
Contract Negotiator	Charles Herman
Contract Negotiator	Susan Lockwood
Energy Aggregation Liaison	Susan Lockwood
Quarry Compliance Liaison	Chad Bower
DTMUA Liaison	Joseph Vocke
Stormwater Management Liaison	Susan Lockwood
Recreation Liaison	Charles Herman



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Planning Board Class I Member	Charles Herman
Planning Board Class II Member	James Waltman

**Mayoral Appointments**

Township Committee	Motion	Second	Yea	Nay	Abstain	Absent
Chad Bower		X	X			
Susan Lockwood			X			
Joseph Vocke			X			
James Waltman	X		X			
Charles Herman, Mayor			X			

DTMUA Member	Michael Mills	Expires 01/31/2023
DTMUA Member	Michael Schneider	Expires 01/31/2025
DTMUA Administrator	Dianne Rankin	Expires 01/31/2024
Board of Health Member	Katie Hooven	Expires 12/31/2027
Board of Health Member		Expires 12/31/2027
Board of Health Member Alternate I		Expires 12/31/2023
Board of Health Member Alternate II		Expires 12/31/2024
Board of Health Secretary	Monica Orlando	Expires 12/31/2023
Board of Adjustment Member	Michael Manley	Expires 12/31/2027
Board of Adjustment Member	Caine Fowler	Expires 12/31/2027
Board of Adjustment Member	Cullen McAuliffe	Expires 12/31/2027
Planning Board Class IV Member	Joan Bailly	Expires 12/31/2027
Planning Board Class IV Member	Josh Goldman	Expires 12/31/2027
Environmental Commission Chairperson	Anthony Szwead	Expires 12/31/2026
Environmental Commission Member	Anthony Szwead	Expires 12/31/2026
Environmental Commission Member	John Kafarski	Expires 12/31/2026
Environmental Commission Member	Mary Anne Royal	Expires 12/31/2026
Environmental Commission Member	Deborah Polay	Expires 12/31/2026
Environmental Commission Member		Expires 12/31/2024
Environmental Commission Secretary		Expires 12/31/2023
Open Space Committee Coordinator	Taylor Gribbin	Expires 12/31/2023



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Shade Tree Commission Employee Member	Amanda Khan	Expires 12/31/2028
Shade Tree Commission Member	Cathy Pouria	Expires 12/31/2028
Shade Tree Commission Alternate II	Brendan Burns	Expires 12/31/2028
Agricultural Advisory Committee	Larry Coffey	Expires 12/31/2023
Agricultural Advisory Committee	David Bond	Expires 12/31/2023
Agricultural Advisory Committee	Christian Bench	Expires 12/31/2023
Agricultural Advisory Committee	Heidi Denbigh	Expires 12/31/2023
Agricultural Advisory Committee	Rick Denbigh	Expires 12/31/2023
Newsletter Committee Editor	Susan Lockwood	Expires 12/31/2023
Newsletter Committee	Alison Wehringer	Expires 12/31/2023
Newsletter Committee	Deborah Polay	Expires 12/31/2023
Newsletter Committee	Sally Gullette	Expires 12/31/2023
Newsletter Committee	Judith Allen	Expires 12/31/2023
COAH Committee	Susan Lockwood	Expires 12/31/2023
COAH Committee	Kristin McCarthy	Expires 12/31/2023
COAH Committee		Expires 12/31/2023
Stormwater Management	Amanda Khan	Expires 12/31/2023
Stormwater Management	William Powell	Expires 12/31/2023
Stormwater Management	Chris Cane	Expires 12/31/2023
Stormwater Management	Robert Streilein	Expires 12/31/2023
Stormwater Management	Leslie Sauer	Expires 12/31/2023
Historic Advisory Committee	Liza Davis	Expires 12/31/2023
Historic Advisory Committee	Tim Davis	Expires 12/31/2023
Historic Advisory Committee	Robert Chamberlain	Expires 12/31/2023
Historic Advisory Committee	Anthony Anastasio	Expires 12/31/2023
Historic Advisory Committee	Deborah Kline	Expires 12/31/2023
Historic Advisory Committee	Alan Johnson	Expires 12/31/2023
Historic Advisory Committee	Chuck Taylor	Expires 12/31/2023
Historic Advisory Committee	Nancy Bond	Expires 12/31/2023
Historic Advisory Committee Advisor	Michael Cuba	Expires 12/31/2023
Historic Advisory Committee Advisor	Marilyn Cummings	Expires 12/31/2023
Historic Advisory Committee Advisor	Marfy Goodspeed	Expires 12/31/2023
IT Subcommittee	Charles Herman	Expires 12/31/2023
IT Subcommittee	Monica Orlando	Expires 12/31/2023
Recreation Commission	Rebecca Burns	Expires 12/31/2026
Recreation Commission		Expires 12/31/2026

Mayor Herman opened the meeting for Public Comment on Agenda Items.

Thanked Mr. Waltman for his service as Mayor.



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Mayor Herman closed the Public Portion.

Mayor Herman asked Township Committee if there was anything to be discussed or removed from Consent Agenda.

- Mr. Waltman asked why some resolutions were in bold. Mrs. Orlando explained that those items weren't complete when drafting the Agenda, but all information was obtained and resolutions were updated.
- Mrs. Lockwood requested a spreadsheet be sent with updated Professionals
- Mr. Waltman asked about Township Engineer resolution (23-15). Discussion regarding contacting Colliers about specifying which Engineer the Township Committee wants to work with. Mr. Tauriello explained the process.
- Mrs. Lockwood asked about PACO. Mrs. Orlando explained.

**Resolution 23-01**

**WHEREAS**, the Township Committee of the Township of Delaware has determined that to increase efficiency, the Consent Agenda shall be adopted with one resolution; and

**WHEREAS**, the following resolutions require no discussion and have been previously reviewed by each Governing Body member:

- Resolution 23-02: Adopting Parliamentary Procedure
- Resolution 23-03: Authorizing Presiding Official in Mayor's Absence
- Resolution 23-04: Adopting 2023 TC Meeting Calendar
- Resolution 23-05: Adopting 2023 Township Holiday Calendar
- Resolution 23-06: Approving Designation of Official Newspapers
- Resolution 23-07: Adopting Township Hall Office Hours
- Resolution 23-08: Authorizing 2023 Cash Management Plan
- Resolution 23-09: Approving Designation of Official Township Depositories
- Resolution 23-10: Authorizing 2023 Temporary Budget
- Resolution 23-11: Authorizing 2023 Temporary Debt
- Resolution 23-12: Authorizing Signatories for Checks and Official Township Documents
- Resolution 23-13: Authorizing Petty Cash and Change Funds
- Resolution 23-14: Awarding Non-Fair and Open Contract - Township Attorney
- Resolution 23-15: Awarding Non-Fair and Open Contract - Township Engineer
- Resolution 23-16: Awarding Non-Fair and Open Contract - Township Auditor
- Resolution 23-17: Awarding Non-Fair and Open Contract - Special Counsel
- Resolution 23-18: Awarding Non-Fair and Open Contract - Bond Counsel
- Resolution 23-19: Awarding Non-Fair and Open Contract - Special Projects Engineer
- Resolution 23-20: Awarding Non-Fair and Open Contract - Park Planner
- Resolution 23-21: Awarding Non-Fair and Open Contract - Labor Attorney
- Resolution 23-22: Awarding Non-Fair and Open Contract - COAH Administrative Agent
- Resolution 23-23: Appointing Continuing Disclosure Agent Services
- Resolution 23-24: Appointing Risk Management Consultant



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- Resolution 23-25: Appointing JIF Fund Commissioner and Alternate Fund Commissioner
- Resolution 23-26: Appointing of Municipal Housing Liaison
- Resolution 23-27: Appointing Court Administrator
- Resolution 23-28: Appointing Violations Clerk
- Resolution 23-29: Appointing Municipal Prosecutor
- Resolution 23-30: Appointing Substitute Municipal Prosecutor
- Resolution 23-31: Appointing Public Defender
- Resolution 23-32: Authorizing Tax Assessor to File Petitions
- Resolution 23-33: Authorizing the Rate of Interest to be Charged on Delinquent Taxes of Assessments
- Resolution 23-34: Authorizing the Acceptance of On-Line Credit Card, Online Debit Card, and E-Check Payments for the Collection of Taxes
- Resolution 23-35: Authorizing Tax Collector to Cancel Refunds/Delinquencies Less Than \$10.00
- Resolution 23-36: Authorizing Tax Collector to Conduct Tax Sale
- Resolution 23-37: Reappointing Emergency Management Coordinator
- Resolution 23-38: Reappointing Emergency Management Deputy Coordinator & Assistant Emergency Management Deputy Coordinator
- Resolution 23-39: Appointing Emergency Management Council
- Resolution 23-40: Appointing of Deputy OPRA Custodians
- Resolution 23-41: Appointing PACO Officer
- Resolution 23-42: Appointing Local Registrar of Vital Statistics
- Resolution 23-43: Appointing Deputy Registrar of Vital Statistics
- Resolution 23-44: Appointing Deputy Township Clerk
- Resolution 23-45: Appointing Deputy Treasurer
- Resolution 23-46: Appointing LOSAP Administrator
- Resolution 23-47: Appointing Assessment Search Officer
- Resolution 23-48: Appointing Tax Search Officer
- Resolution 23-49: Appointing Certification Officer
- Resolution 23-50: Appointing Board of Health Secretary
- Resolution 23-51: Appointing Animal Licensing Agent
- Resolution 23-52: Awarding Non-fair and Open Contract – Animal Control Services
- Resolution 23-53: Appointing PERC Test Witness
- Resolution 23-54: Appointing Open Space Coordinator
- Resolution 23-55: Appointing SWAC Representative
- Resolution 23-56: Appointing Clean Communities Coordinator
- Resolution 23-57: Appointing Municipal Recycling Coordinator
- Resolution 23-58: Appointing QPA
- Resolution 23-59: Appointing Pension Certifying Officer
- Resolution 23-60: Appointing Special Police Officers
- Resolution 23-61: Appointing Police Matrons
- Resolution 23-62: Appointing School Crossing Guard



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**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that each of the above listed Resolutions be approved and adopted by the Township Committee with the same legal effect as though each was read in its entirety at the January 2, 2023 meeting and adopted by separate vote.

<b>Township Committee</b>	<b>Motion</b>	<b>Second</b>	<b>Yea</b>	<b>Nay</b>	<b>Abstain</b>	<b>Absent</b>
Chad Bower			X			
Susan Lockwood	X		X			
Joseph Vocke			X			
James Waltman		X	X			
Charles Herman, Mayor			X			

**Resolution 23-02**

**WHEREAS**, the efficient functioning of the Township Committee requires a comprehensive set of rules for the conduct of its business; and

**WHEREAS**, it is necessary to respect the rights of all members of the Township Committee to ensure that they can fairly participate in the work of the Committee and properly represent their constituencies in the development of Township resolutions, ordinances, programs, and policies; and

**WHEREAS**, Robert Rules of Order provides a comprehensive set of rules that have been adopted by many organizations as their rules of order.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, hereby adopts and incorporates herein the latest edition Robert's Rules of Order Newly Revised as its basic rules for the conduct of business.

**Resolution 23-03**

**WHEREAS**, the Mayor of Delaware Township presides over meetings of the Delaware Township Committee, when present; and

**WHEREAS**, the Deputy Mayor of Delaware Township presides over meetings of the Delaware Township Committee in the absence of the Mayor; and



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**WHEREAS**, the Delaware Township Committee wishes to establish a policy to formalize who would preside at a meeting of the Township Committee in the absence of both the Mayor and Deputy Mayor.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that in the absence of the Mayor and Deputy Mayor, the most senior member of the Township Committee in terms of continuous years of service on the Township Committee will preside over meetings of the Township Committee.

**Resolution 23-04**

**WHEREAS**, the Open Public Meetings Act (Ch. 231, P.L. 1975) provides for the giving of annual notice by public bodies of the time, date and location of the regular meetings of such public body to be held during the succeeding year; and

**WHEREAS**, the Open Public Meetings Act (Ch. 231, P.L. 1975) hereinafter referred to as the Act, authorizes a public body to make certain other determinations and take certain other actions in conformance therewith.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon and State of New Jersey as follows:

1. Regular meetings of this Committee shall be held during the 2023 calendar year at 7:30 p.m. at the Delaware Township Municipal Building, Township Hall, 570 Rosemont Ringoes Road, Sergeantsville, New Jersey on the following dates:
  - Monday, January 9, 2023
  - Tuesday, February 21, 2023
  - Monday, March 13, 2023
  - Tuesday, April 18, 2023
  - Monday, May 8, 2023
  - Monday, June 12, 2023
  - Monday, July 10, 2023
  - Monday, August 14, 2023
  - Monday, September 11, 2023
  - Tuesday, October 10, 2023
  - Tuesday, November 21, 2023
  - Monday, December 11, 2023
2. Copies of the Annual Notice Schedule are available to the public for inspection upon request to Monica Orlando, Township Clerk
3. The following newspapers are hereby designated as the newspapers to receive any and all notices required and/or permitted to be given under the Act including, but not limited to, Annual Notice and 48 Hour Notice:
  - a) The Hunterdon County Democrat which is the official newspaper of this public body; and



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- b) The Star Ledger and the Trenton Times which are hereby designated and determined to be the other two newspapers that have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.
4. Copies of this Resolution and any revisions or modifications thereof, certified to be true copies by the Clerk of this municipality, shall be disseminated and distributed as required by the Act as follows:
  - a) Posted and maintained through the 2023 calendar year on the bulletin board at the Delaware Township Municipal Building.
  - b) Transmitted or hand delivered to the newspapers designated in paragraph 3 of this resolution.
  - c) Filed with the Municipal Clerk of this municipality; and
  - d) Mailed to such other persons as may be entitled thereto under the terms of the Act and this resolution.
5. Pursuant to Section 14 of this Act, the Municipal Clerk of this municipality is thereby authorized and directed to mail such notice as may be required an authorized under the Act to any persons requesting the same providing that person has first complied with the following terms and conditions.
  - a) Any and all requests for notice under the Act shall be made in writing or by signing a Request List to be maintained in the office of the Municipal Clerk.
  - b) Any person requesting such notice, other than the news media which is expressly excluded from payment of any fee hereunder, shall pay to the Township of Delaware a fee of \$3.00 which said sum is hereby designated to be a reasonable sum, the amount of which is calculated solely to reimburse this Township for the costs incurred in providing the said notice including but not limited to printing, photocopying cost, clerical time and postage.

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby authorized to publish the attached schedule of meetings as required in N.J.S.A. 10:4-18.

**Resolution 23-05**

**BE IT RESOLVED**, by the Township Committee of the Township of Delaware in the County of Hunterdon and State of New Jersey that the following holiday schedule will be observed by non-union employees and public works employees of Delaware Township, and the Municipal Building will be closed to the public on these days:

January 16, 2023 - Martin Luther King's Birthday  
February 20, 2023 - President's Day  
April 7, 2023 - Good Friday  
May 29, 2023 - Memorial Day  
July 4, 2023 - Independence Day  
September 4, 2023 - Labor Day



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October 9, 2023 - Columbus Day  
November 10, 2023 – Veterans’ Day (Observed)  
November 23, 2023 - Thanksgiving Day  
November 24, 2023 - Day after Thanksgiving  
December 22, 2023 – Christmas Eve (observed)  
December 25, 2023 - Christmas Day

**Resolution 23-06**

**WHEREAS**, per N.J.S.A 40:53-1 the Governing Body of every municipality may designate an official newspaper or newspapers for the publication of all advertisements and notices required by law to be published by the municipality; and

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the following newspapers shall be designated as official newspapers in which legal notices and advertisements may be published:

The Hunterdon County Democrat  
The Star Ledger  
The Trenton Times

**Resolution 23-07**

**BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the Delaware Township Office “Open to the Public” Hours are as follows:

**Township Hall Hours**

Monday	8:30am – 3:00 pm
Tuesday	8:30am – 3:00 pm
Wednesday	8:30am – 7:00 pm
Thursday	8:30am – 3:00 pm
Friday	8:30am – 12:30 pm

**Township Clerk/Board of Health Secretary**

Monday	8:30am – 3:00 pm
Tuesday	8:30am – 3:00 pm
Wednesday	8:30am – 3:00 pm
Thursday	8:30am – 3:00 pm
Friday	8:30am – 12:30 pm

**Construction Office**

**Tax Collector**



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Monday	9:00am – 3:00 pm
Tuesday	CLOSED
Wednesday	9:00am – 7:00 pm
Thursday	CLOSED
Friday	9:00am – 12:30 pm

Monday	9:00am – 3:00 pm
Wednesday	9:00am – 3:00 pm
Wednesday	9:00am – 3:00 pm
Thursday	9:00am – 3:00 pm
Friday	CLOSED

**Administrative Hours Police/DPW\***

Monday	8:00am – 3:00 pm
Tuesday	8:00am – 3:00 pm
Wednesday	8:00am – 3:00 pm
Thursday	8:00am – 3:00 pm
Friday	8:00am – 3:00 pm

**Animal Licensing Agent**

Monday	8:00am – 3:00 pm
Tuesday	8:00am – 3:00 pm
Wednesday	8:00am – 3:00 pm
Thursday	8:00am – 3:00 pm
Friday	8:00am – 3:00 pm

*\*available by appointment also*

**Part-Time Offices – Wednesday**

Tax Assessor: 9:30am – 3:00pm and 5:30pm – 7:00pm

Zoning Officer: 4:45pm – 6:45pm

Planning Board & Board of Adjustments Secretary/Administrative Officer: 5:30pm – 7:00pm

**Resolution 23-08**

**WHEREAS**, it is in the best of the Township of Delaware to earn additional revenue through the investment and prudent management of its cash receipts in 2023; and

**WHEREAS**, P.L. 1983, Chapter 8, approved January 18, 1983 is an act concerning the Local Fiscal Affairs law and amends N.J.S.A. 40A:5-2, and N.J.S.A. 40A:5-14; and

**WHEREAS**, this law requires that each local unit shall adopt a cash management plan.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the following shall constitute the 2023 Cash Management Plan for the Township of Delaware, and the Treasurer shall deposit and manage its funds pursuant to this plan:

1. Definitions:



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- a. Treasurer shall mean the Treasurer of the Township of Delaware.
  - b. Fiscal Year shall mean the twelve-month period ending December 31.
  - c. Cash Management Plan shall mean that plan as approved by resolution.
2. Designation of Depositories:
- a. At least once each fiscal year the governing body shall designate the depositories for the Township of Delaware in accordance with N.J.S.A. 40A:5-14.
3. Audit Requirements:
- a. The Cash Management Plan shall be subject to the annual audit conducted pursuant to N.J.S.A. 40A:5-4.
4. Authority to Invest:
- a. The governing body shall designate at its first meeting of the fiscal year the Township officials who shall make and be responsible for municipal deposits and investments.
5. Investment Instruments:
- a. The Treasurer shall invest at his/her discretion in any investment instrument as approved by the State of New Jersey in accordance with N.J.S.A. 40A:5-15.1.
6. Records and Reports:
- a. The Treasurer shall report all investments in accordance with N.J.S.A. 40A:5-15.2.
7. At a minimum the Treasurer shall:
- a. Keep a record of all investments.
  - b. Keep a cash position record that reveals, on a daily basis, the status of the cash in its bank accounts.
  - c. Confirm investments with the governing body at the next regularly scheduled meeting.
  - d. Report monthly to the governing body as to the status of cash balances in bank accounts, revenue collection, interest rate and interest earned.
8. Cash Flow:
- a. The Treasurer shall ensure that the accounting system provides regular information concerning the cash position and investment performance.
  - b. All monies shall be turned over to the Treasurer and deposited in accordance with N.J.S.A. 40a: 5-15.
  - c. The Treasurer is authorized and directed to invest surplus funds of the Township of Delaware as the availability of funds permit. In addition, it shall be the responsibility of the Treasurer to minimize the possibility of idle cash depositing the monies in interest bearing accounts wherever practical and in the best interest of the Township of Delaware.
  - d. The Treasurer shall ensure that funds are borrowed for Capital Projects in a timely fashion.
  - e. The Treasurer is authorized to use wire transfer services between financial institutions.



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**Resolution 23-09**

**WHEREAS**, the Township Committee of the Township of Delaware (“Township”) finds and declares that State law requires the designation of one or more official depositories for municipal funds; and

**WHEREAS**, the Township Committee further finds and declares that TD Bank, NA and Northfield Bank are eligible and qualified under State law to serve as official depositories for municipal funds; and

**WHEREAS**, the Township Committee further finds and declares that there has been no recommendation of any change in the designation of TD Bank, NA and Northfield Bank as official depositories for municipal funds for calendar year 2023;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that TD Bank, NA and Northfield Bank be and are hereby designated as the primary depositories for Township funds during calendar year 2023.

**Resolution 23-10**

**WHEREAS**, N.J.S.A. 40A:4-19 provides that where any contract, commitment or payments are to be made prior to the final adoption of the 2023 budget, temporary appropriations should be made for the purpose and amounts required in the manner and time therein provided, and

**WHEREAS**, the date of this resolution is within the first 30 days of the fiscal year, and

**WHEREAS**, the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$4,953,518, and

**WHEREAS**, 26.25% of the total appropriations in the 2022 budget, exclusive of any appropriations made for interest and debt redemption charges, capital improvement and public assistance, is the sum of \$1,300,299.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the aforementioned appropriations be made and a certified copy of this resolution be transmitted to the Chief Financial Officer for her records.

**Resolution 23-11**

**WHEREAS**, N.J.S.A. 40A:4-19 provides authority for appropriating in a temporary resolution the permanent debt services requirements for the coming fiscal year providing such a resolution is not made earlier than the last ten days of the preceding fiscal year, and

**WHEREAS**, the date of this resolution is subsequent to that date, and

**WHEREAS**, Principal and interest will be due on various dates from January 1, 2023 to December 31, 2023, inclusive, on sundry bonds issued and outstanding,



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**NOW THEREFORE BE IT RESOLVED**, by the Committee of Delaware Township, in the County of Hunterdon, State of New Jersey, that the following appropriations be made to cover the period from January 1, 2023 to December 31, 2023 inclusive:

**DEBT SERVICE – CURRENT FUND**

Payment of Bonds	\$395,000.00
Interest on Bonds	\$152,106.26

**DEBT SERVICE – OPEN SPACE**

Payment of Bonds	\$105,000.00
Interest on Bonds	\$ 75,456.26

**Resolution 23-12**

**WHEREAS** the Township Committee of the Township of Delaware desires to provide for the designation of authorized signatures to be registered with the officially designated banks of deposit and other depositories; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that for the purposes of providing signatures for all checks and official documents the following signatures are hereby authorized:

Mayor, Deputy Mayor, Treasurer, Township Clerk, and the Deputy Treasurer

**BE IT FURTHER RESOLVED** that all checks shall be validated either by signatures from two (2) of the Township Officials listed above.

**Resolution 23-13**

**WHEREAS**, N.J.S.A 40A: 5-21 authorizes the establishment of petty cash and change funds; and

**WHEREAS**, it is necessary from time to time to allow the availability funds as follows:

**Cash Funds**

Municipal Clerk/Registrar of Vital Statistics/Secretary to Board of Health – Fifty dollars (\$50.00)

Tax Collector – Fifty dollars (\$50)

Police Department – One Hundred dollars (\$100)

Animal Licensing Official – One Hundred dollars (\$100)

**Petty Cash Funds – all bonded**

Finance Office – Two hundred fifty dollars (\$250)

Road Department – One hundred dollars (\$100)



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OEM – Two Hundred Dollars (\$200)

Police Department – One Hundred Dollars (\$100)

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the aforementioned imprest funds be established for 2023.

**Resolution 23-14**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this service is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Joseph C. Tauriello, Esq will provide legal services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Joseph C. Tauriello, Esq has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of the Law Offices of Joseph C. Tauriello, Esq., PC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Joseph C. Tauriello, Esq to the position of Township Attorney for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with the Law Offices of Joseph C. Tauriello, Esq., PC as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

**Resolution 23-15**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Colliers Engineering will provide engineering services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Colliers Engineering has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of Colliers Engineering from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Colliers Engineering to the position of Township Engineer for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with Colliers Engineering as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-16**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Auditor as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, William M. Colantano, Jr., CPA, RMA and/or Laura Atwell, CPA, PSA, RMA will provide auditing services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, William M. Colantano, Jr., CPA, RMA and Laura Atwell, CPA, PSA, RMA have completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of BKC Certified Public Accountants from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of William M. Colantano, Jr., CPA, RMA and Laura Atwell, CPA, PSA, RMA to the position of Township Auditors for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with BKC Certified Public Accountants as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-17**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Special Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Ryan S. Carey Esq. will provide auditing services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Apruzzese, McDermott, Mastro & Murphy, P.C has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of Apruzzese, McDermott, Mastro & Murphy, P.C from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Ryan S. Carey Esq. to the position of Township Special Counsel for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with Apruzzese, McDermott, Mastro & Murphy, P.C as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-18**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Bond Counsel as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, McManimon, Scotland & Baumann, LLC will provide bond counsel services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

**WHEREAS**, McManimon, Scotland & Baumann, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of McManimon, Scotland & Baumann, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of McManimon, Scotland & Baumann, LLC to the position of Township Bond Counsel for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with McManimon, Scotland & Baumann, LLC as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-19**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Special Projects Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Van Cleef Engineering Associates, LLC will provide Special Projects Engineering services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Van Cleef Engineering Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of Van Cleef Engineering Associates, LLC from making any reportable contributions through the term of the contract; and



**Township of Delaware  
Reorganization Meeting  
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**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Van Cleef Engineering Associates, LLC to the position of Township Special Projects Engineer for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with Van Cleef Engineering Associates, LLC as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-20**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Park Planner Engineer as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Van Cleef Engineering Associates, LLC will provide Park Planning Engineering services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Van Cleef Engineering Associates, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of Van Cleef Engineering Associates, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Van



**Township of Delaware  
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Cleef Engineering Associates, LLC to the position of Township Park Planner Engineer for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with Van Cleef Engineering Associates, LLC as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-21**

**WHEREAS**, the Township of Delaware has a need to appoint a Township Labor Attorney as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, John R. Lanza, Esq. will provide legal services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, John R. Lanza, Esq. has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of Lanza & Lanza LLP from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of John R. Lanza, Esq. to the position of Township Labor Attorney for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with Lanza & Lanza, LLC as described herein to the satisfaction of the Township Committee; and



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Reorganization Meeting  
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**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-22**

**WHEREAS**, the Township of Delaware's Housing Element and Fair Share Plan promotes an affordable housing program pursuant to the Fair Housing Act (N.J.S.A. 52:27D-301 et seq.) and applicable Council on Affordable Housing and Uniform Housing Affordability Controls ("UHAC") regulations; and

**WHEREAS**, the Township is required to appoint an Administrative Agent to perform duties set forth in the applicable UHAC regulations, including those related to affirmative marketing, household certification, affordability controls, resales and re-rentals, processing requests from unit owners, and enforcement, and in Chapter 107, Affordable Housing, of the Township Code; and

**WHEREAS**, the Township wishes to retain Community Grants, Planning & Housing ("CGP&H") to provide professional administrative agent services; and

**WHEREAS**, the Township's Chief Financial Officer has certified that sufficient funds are available for this purpose; and

**WHEREAS**, the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., requires that the resolution authorizing the award of a contract for professional services without competitive bidding, and the contract itself, be available for public inspection.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of Delaware, County of Hunterdon, State of New Jersey as follows:

1. The Township hereby awards, and authorizes the Mayor and Clerk to execute, a contract with CGP&H to provide professional administrative agent services.
2. This contract is awarded without competitive bidding as a professional services contract in accordance with the provision of the Local Public Contract Law because said services are performed by a person licensed under law to practice a recognized profession.
3. Notice of this action shall be published once in the Township's official newspaper as required by law.
4. A copy of this resolution shall be provided to the Township's Chief Financial Officer and CGP&H for their information and guidance.
5. This resolution shall take effect immediately.



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

**Resolution 23-23**

**WHEREAS**, the Township of Delaware, County of Hunterdon, State of New Jersey has previously issued its bonds, bond anticipation notes and/or other debt obligations (the “Bonds”) and

**WHEREAS**, in connection with the issuance of certain Bonds and for purposes of assisting underwriters to comply with Rule 15c-12 under the Securities Exchange Act of 1934, the Township has covenanted and/or entered into one or more undertakings or agreements to provide Continuing Disclosure Agent Services agreement (the “CDA’s”) to the public marketplace; and

**WHEREAS**, it is beneficial to retain assistance of appropriately registered experts in the field of municipal bond finance, with knowledge and experience in these matters, to assist in assuring compliance with CDA’s and to stand ready to provide advice as needed with the issuance of municipal debt as Municipal Advisor of Record; and

**WHEREAS**, Phoenix Advisors LLC provides such Continuing Disclosure Agent Services and is an independent registered municipal advisor under the SEC regulations; and

**WHEREAS**, Phoenix Advisors LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of Phoenix Advisors from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, the following:

1. The Chief Financial Officer is hereby authorized to execute a contract with Phoenix Advisors LLC for Continuing Disclosure Agent Services applicable to bonds and notes.
2. This contract is awarded without competitive bidding as a “Professional Services” pursuant to N.J.S.A. 19:44A-20 et seq. and the local public contracts law.
3. The term of this contract shall be until December 31, 2023.
4. The total fee authorized for this contract shall not exceed \$2,000.



**Township of Delaware  
Reorganization Meeting  
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5. That a notice of this action shall be published in accordance with law, and said notice to provide that the contract awarded and this resolution authorizing same are available for public inspection in the office of Municipal Clerk

**Resolution 23-24**

**WHEREAS**, the Township of Delaware has a need to appoint a Risk Management Consultant as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, The Richard Knowles Agency will provide Risk Management Consultant services and Employee Bonds as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, The Richard Knowles Agency has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of The Richard Knowles Agency from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of The Richard Knowles Agency to the position of Township Risk Management Consultant for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with The Richard Knowles Agency as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.



**Township of Delaware  
Reorganization Meeting  
January 2, 2023 at 3pm**

**Resolution 23-25**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints the following member(s) as the Township's Joint Insurance Fund Commissioner for a one-year term; expiring December 31, 2023:

JIF Commissioner – Diane McDaniel

JIF Commissioner, Alternate - Charles Herman

**Resolution 23-26**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints the following member(s) as the Township's Municipal Housing Liaison for a one-year term; expiring December 31, 2023:

Danene L. Gooding                      January 1, 2023 – December 31, 2023                      \$5,000.00

**Resolution 23-27**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Jennifer Budriewicz

As Court Administrator (shared service) for a one-year term expiring 12/31/2023.

**Resolution 23-28**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Savannah Hettman

As Violations Clerk (shared service) for a one-year term expiring 12/31/2023.

**Resolution 23-29**

**WHEREAS**, P.L. 1999, CHAPTER 349, requires each municipal court in this State to have at least one municipal prosecutor, who shall be an attorney-at-law of this State in good standing, be appointed by the governing body of the municipality, for a term of one year from the date of his or her appointment, in accordance with applicable laws, ordinances and resolutions; and,

**WHEREAS**, the Township of Delaware has a need for professional legal services to be provided to Township of Delaware through the Shared Services Agreement for Joint Municipal Court with East Amwell Township for the calendar year 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and



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**WHEREAS**, John E. Lanza Esq. is an attorney-at-law licensed by the State of New Jersey and who is experienced with municipal law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey as follows:

1. John E. Lanza Esq. is hereby appointed Municipal Prosecutor of the Township of Delaware for the one (1) year term to expire December 31, 2023, for the amount agreed to in the Shared Services Agreement
2. A copy of this Resolution shall be placed on file with the Township Clerk and a copy also forwarded to the Township Clerk of East Amwell Township.

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby directed to publish notice of this award as required by law.

**Resolution 23-30**

**WHEREAS**, P.L. 1999, CHAPTER 349, requires each municipal court in this State to have at least one municipal prosecutor, who shall be an attorney-at-law of this State in good standing, be appointed by the governing body of the municipality, for a term of one year from the date of his or her appointment, in accordance with applicable laws, ordinances and resolutions; and

**WHEREAS**, in the absence and/or conflict of the appointed Municipal Prosecutor, an Alternate/Conflict Prosecutor would be required; and

**WHEREAS**, the Township of Delaware has a need for professional legal services to be provided to Township of Delaware through the Shared Services Agreement for Joint Municipal Court with East Amwell Township for the calendar year 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**WHEREAS**, Hyun J. Lee, Esq. is an attorney-at-law licensed by the State of New Jersey and who is experienced with municipal law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey as follows:

1. Hyun J. Lee, Esq. is hereby appointed Substitute Municipal Prosecutor of the Township of Delaware for the one (1) year term to expire December 31, 2023, for the amount agreed to in the Shared Services Agreement
2. A copy of this Resolution shall be placed on file with the Township Clerk and a copy also forwarded to the Township Clerk of East Amwell Township.

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby directed to publish notice of this award as required by law.



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**Resolution 23-31**

**WHEREAS**, pursuant to P.L. 1997, c. 256 (N.J.S.A. \*2B:24-1), a municipality may employ an attorney-at-law as a public defender.

**WHEREAS**, the Township of Delaware has a need for professional legal services to be provided to Township of Delaware through the Shared Services Agreement for Joint Municipal Court with East Amwell Township for the calendar year 2023 pursuant to the provisions of N.J.S.A. 19:44A-20.5; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey as follows:

1. Stanley Troy is appointed as East Amwell Township Public Defender for 2023 to represent defendants assigned to the Municipal Public Defender in Municipal Court.
2. A copy of this Resolution shall be placed on file with the Township Clerk and a copy also forwarded to the Township Clerk of East Amwell Township.

**BE IT FURTHER RESOLVED** that the Township Clerk is hereby directed to publish notice of this award as required by law.

**Resolution 23-32**

**WHEREAS**, the Township Committee has been informed by Delaware Township Tax Assessor that from time to time changes in property use occur in the Township so that such properties become subject to roll-back taxes pursuant to the Farmland Assessment Act of 1964; and

**WHEREAS**, the Tax Assessor of the Township of Delaware has requested the Township Committee to authorize her to file petitions, notice and other documents regarding the assessing of such roll-back taxes with the Hunterdon County Board of Taxation; and

**WHEREAS**, the filing of these documents regarding roll-back taxes by the Tax Assessor is important to the tax assessment process of the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the Tax Assessor of the Township of Delaware be and hereby is authorized to file petitions, notices, and other documents regarding the assessing of roll-back taxes in 2023 with the Hunterdon County Board of Taxation.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Tax Assessor.



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**Resolution 23-33**

**WHEREAS**, N.J.S.A. 54:4-67 permits the governing body of each municipality to fix the rate of interest to be charged for non-payment of taxes or assessments subject to any abatement or discount for the late payment of taxes as provided by law; and

**WHEREAS**, N.J.S.A. 54:4-67 has been amended to permit the fixing of said rate of 8% per annum on the first \$1,500.00 of the delinquency and 18% per annum on any amount in excess of \$1,500.00 and allows an additional penalty of 6% to be collected against a delinquency in excess of \$10,000.00 on properties that fail to pay the delinquency prior to the end of the calendar year.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey as follows:

1. The Tax Collector is hereby authorized and directed to charge 8% per annum on the first \$1,500.00 of taxes becoming delinquent after due date and 18% per annum on any amount of taxes in excess of \$1,500.00 becoming delinquent after due date, and if a delinquency is in excess of \$10,000.00 and remains in arrears beyond December 31 an additional 6% shall be charged against the delinquency.
2. Effective January 1, 2023 there shall be a ten (10) day grace period of quarterly tax payments made by cash, check or money order.
3. Any payments not made in accordance with paragraph two of this resolution shall be charged interest from the due date as set forth in paragraph one of this resolution.
4. This resolution shall be published in its entirety once in the Hunterdon County Democrat.
5. A certified copy of this resolution shall be provided by the Township Clerk to the Tax Collector, Township Attorney and Township Auditor for the Township of Delaware.

**Resolution 23-34**

**WHEREAS**, under New Jersey State Statute 40A:5-43 and New Jersey Administrative Code 5:30-9.1 through 5:30-9.10, municipalities are authorized to accept credit card payments in accordance with the provisions of the Administrative Code; and

**WHEREAS**, subject to those provisions the Township of Delaware, Hunterdon County seeks to offer to its resident's on-line payment for taxes in the form of credit/debit cards and e-checks; and



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**WHEREAS**, the municipality does not charge for this service, any charges/fees are paid by the property owner to the provider; and

**NOW, THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, the Tax Office is hereby authorized to accept online credit/debit cards and e-checks as a form of payment for taxes.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Tax Collector and to the Chief Financial Officer.

**Resolution 23-35**

**WHEREAS**, P.L. 1996, Ch. 113 amended P.L. 1983, Ch. 568, allows for the cancellation of a refund or delinquency less than \$10.00; and

**WHEREAS**, the governing body of a municipality may authorize a municipal employee to cancel a refund or delinquency of property taxes and/or municipal charges less than \$10.00 without further action of the governing body.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Delaware Township, County of Hunterdon, State of New Jersey that the Tax Collector is hereby authorized to process refunds and delinquencies as permitted by applicable law.

**Resolution 23-36**

**BE IT RESOLVED**, by the Mayor and Township Committee of the Township of Delaware that the Tax Collector is hereby authorized to conduct a tax sale for all prior year's delinquent taxes pursuant to New Jersey Law, Chapter 99.

**Resolution 23-37**

**WHEREAS**, the Township of Delaware, County of Hunterdon, State of New Jersey, under the authority of the Civil Defense and Disaster Control Act, New Jersey Statutes Annotated, Appendix A:9-30 through 63, established the Delaware Township Office of Emergency Management (O.E.M.) on January 31, 1994; and

**WHEREAS**, an Emergency Management Coordinator must be appointed and shall serve for a term of three years; and

**WHEREAS**, the Emergency Management Coordinator shall be a member of the Local Emergency Management Council and shall serve as its chairman; and

**WHEREAS**, the Emergency Management Coordinator shall be responsible for the planning, activating, coordination and conduct of Emergency Management operations with the township; and



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**WHEREAS**, in accordance with the regulations promulgated by the State Director of Emergency Management, the Emergency Management Coordinator shall be empowered to issue and enforce such orders as may be necessary to implement and carry out emergency management operations and preparedness and to protect the health, safety, and resources of the residents of the Township of Delaware.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that it hereby reappoints Chief Phillip C. Cane to serve as the Township's Emergency Management Coordinator effective January 1, 2023 through December 31, 2026.

**BE IT FURTHER RESOLVED** that it shall be the duty of all municipal employees, appointees, and agencies to fully cooperate with the Municipal Coordinator in carrying out his responsibilities for planning, activating, coordinating, and conducting disaster control operations within the municipality.

**Resolution 23-38**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

William J. Powell as the Emergency Management Deputy Coordinator for a one-year term; expiring December 31, 2023; and

Greg Bunting as the Assistant Emergency Management Deputy Coordinator for a one-year term; expiring December 31, 2023

**Resolution 23-39**

**WHEREAS**, the Township of Delaware, County of Hunterdon, State of New Jersey, under the authority of the Civil Defense and Disaster Control Act, New Jersey Statutes Annotated, Appendix A:9-30 through 63, established the Delaware Township Office of Emergency Management (O.E.M.) on January 31, 1994; and

**WHEREAS**, the Delaware Township Committee appointed the Township's Emergency Management Council on January 5, 2015, and now wishes to update and amend the Council membership.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that it hereby appoints the following individuals to serve on the Delaware Township Emergency Management Council:

Phillip C. Cane	Coordinator, Chief of Delaware Township Police Department
William J. Powell	Deputy Coordinator
Greg Bunting	Fire Chief/Assistant Deputy Coordinator
Charles Herman	Mayor
James Waltman	Public Safety Commissioner
Nick Brancato	Deputy Chief, Sergeantsville Volunteer Fire Company



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Rick Hendricks	Chief, Stockton Fire Company and First Aid Squad
Amanda Khan	Director of Public Works, Delaware Township
Deanna Higgins	OEM/Police/Road Secretary
Diane McDaniel	Financial Officer, Delaware Township
Michelle Trivigno	Tax Assessor, Delaware Township
Thomas Dodd	Animal Control Officer, Delaware Township
Thomas Petto	Construction Code Official, Delaware Township
Diane McDaniel	Flood Hazard Mitigation Committee, Delaware Township
Edward Fleming	Sheltering
Vivian Fleming	Sheltering

**BE IT FURTHER RESOLVED** that it shall be the duty of all municipal employees, appointees, and agencies to fully cooperate with the Municipal Coordinator in carrying out his responsibilities for planning, activating, coordinating, and conducting disaster control operations within the municipality.

**Resolution 23-40**

**WHEREAS**, because the Open Public Records Act, NJSA 47:1A-1, et seq., has designated the Township Clerk as the custodian of all municipal records, it has become necessary to appoint deputy records custodians to assist in complying with responses to records requests; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, as follows:

1. The Police Department Administrative Assistant is hereby appointed as the deputy records custodian for Police Department Records.
2. The Tax Collector is hereby appointed deputy records custodian for all tax records.
3. The Planning Board/Board of Adjustment Clerk is hereby appointed deputy records custodian for the Zoning/Planning and land use records.
4. The Technical Assistant to the Construction Official is hereby appointed deputy records custodian for the Construction Department
5. The CFO is hereby appointed deputy records custodian for the Finance Department
6. The designated deputy records custodians shall report to the Township Clerk all requests for records and shall follow any instructions given by the Clerk regarding the handling of such records

**Resolution 23-41**



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**WHEREAS**, in accordance with N.J.A.C. 17:27-3.2 each public agency shall designate an individual to serve as its Public Agency Compliance Officer (PACO), which serves as the liaison between the Department of the Treasury, Division of Public Contracts Equal Employment Opportunity and the Township, and

**WHEREAS**, the PACO serves as the Public Agency's point of contact for all matters concerning implementation and administration of the above referenced statute;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, hereby appoints

Monica Orlando

as the Township's PACO for the calendar year 2023; and

**BE IT FURTHER RESOLVED**, that in accordance with NJAC 17:27 the Township Clerk is hereby authorized and directed to forward a certified copy of this Resolution to the State of New Jersey Department of the Treasury Division of Contract Compliance and EEO in Public Contracts.

**Resolution 23-42**

**WHEREAS**, N.J.S.A. 26:8-11 requires the Municipal Clerk be appointed as the local registrar in any district having a population of less than 5,000; and

**WHEREAS**, Monica Orlando is a Certified Municipal Registrar and was appointed to fill the vacancy on December 12, 2022 until December 31, 2022; and

**WHEREAS**, Monica Orlando was appointed Township Clerk on December 21, 2022 for a three (3) year term;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Delaware Township, County of Hunterdon, State of New Jersey that Monica Orlando be and is hereby reappointed to the position of Registrar of Vital Statistics for a term to run concurrently with the Registered Municipal Clerk term expiring on December 21, 2025.

**Resolution 23-43**

**WHEREAS**, Monica Orlando was reappointed to serve in the office of Local Registrar of Vital Statistics for the Township of Delaware for a three (3) year term which expires December 21, 2025; and

**WHEREAS**, the Local Registrar has recommended the appointment of Deanna Higgins as the Deputy Registrar of Vital Statistics for a term commencing January 1, 2023 and expiring December 31, 2023; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that Deanna Higgins be appointed Deputy Registrar of Vital Statistics for the Township of Delaware, for a term commencing January 1, 2023 and expiring December 31, 2023.



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**Resolution 23-44**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Taylor Gribbin

as the Deputy Township Clerk for a one-year term; expiring December 31, 2023.

**Resolution 23-45**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Danene L. Gooding

as the Deputy Treasurer for a one-year term; expiring December 31, 2023:

**Resolution 23-46**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Diane McDaniel

as the LOSAP Administrator for a one-year term; expiring December 31, 2023.

**Resolution 23-47**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Monica Orlando

as the Assessment Search Officer for a one-year term; expiring December 31, 2023.

**Resolution 23-48**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints



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Danene L. Gooding

as the Tax Search Officer for a one-year term; expiring December 31, 2023.

**Resolution 23-49**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Michelle Trivigno

as the Certification Officer for a one-year term; expiring December 31, 2023.

**Resolution 23-50**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Monica Orlando

as the Board of Health Secretary for a one-year term; expiring December 31, 2023.

**Resolution 23-51**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Deanna Higgins

as the Animal Licensing Agent for a one-year term; expiring December 31, 2023.

**Resolution 23-52**

**WHEREAS**, the Township of Delaware requires professional Animal Control Services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and



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**WHEREAS**, Animal Control Solutions, LLC will provide Animal Control Services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Animal Control Solutions, LLC has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township of Delaware with the elected officials in the previous one year, and that the contract will prohibit Animal Control Solutions, LLC from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Animal Control Solutions, LLC to the position of Animal Control Services for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with Animal Control Solutions, LLC as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-53**

**WHEREAS**, the Township of Delaware has a need to appoint a Township PERC Test Witness as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4; and

**WHEREAS**, the Local Public Contracts law (N.J.S.A. 40A:11-1, et. seq) requires that the Resolution authorizing the award of contracts for Professional Services without competitive bids and the contract itself must be awarded for public inspection; and

**WHEREAS**, the term of this contract for this services is one year from January 1, 2023 through December 31, 2023; and

**WHEREAS**, Walter Wolf will provide PERC Test Witness services as sought by the Township of Delaware at the annual compensation in the proposal which is on file in the Municipal Clerk's Office; and

**WHEREAS**, Walter Wolf has completed and submitted a Business Entity Disclosure Certification which certifies that the firm has not made any reportable contributions to a political or candidate committee in the Township



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of Delaware with the elected officials in the previous one year, and that the contract will prohibit the firm of W.H. Wolf Services from making any reportable contributions through the term of the contract; and

**WHEREAS**, the Chief Financial Officer, Diane McDaniel, has certified the availability of funds; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that they do hereby provide advice and consent to the appointment of Walter Wolf to the position of Township PERC Test Witness for a term of one year from January 1, 2023, through December 31, 2023.

**BE IT FURTHER RESOLVED** that the Township Committee authorizes the Mayor and Municipal Clerk to enter into a contract with W.H. Wolf Services as described herein to the satisfaction of the Township Committee; and

**BE IT FURTHER RESOLVED** that the contract, resolution, and other pertinent documents shall remain on file in the office of the Municipal Clerk; and

**BE IT FURTHER RESOLVED** that a notice of this action shall be printed once in the Township's legal newspaper.

**Resolution 23-54**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Taylor Gribbin

as the Open Space Coordinator for a one-year term; expiring December 31, 2023.

**Resolution 23-55**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints the following member(s) as the Township's Solid Waste Advisory Council Representative for a one-year term; expiring December 31, 2023:

Charles Herman

**Resolution 23-56**

**WHEREAS**, the Township of Delaware desires to maintain its commitment to a clean community and wishes to apply for a Clean Communities Grant with the State of New Jersey; and

**WHEREAS**, the Township of Delaware wishes to appoint Amanda Khan as the 2023 Township of Delaware Clean Communities Coordinator to ensure the application is properly completed and timely filed; and



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**NOW, THEREFORE, BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby authorizes the submission of the Clean Communities Grant application to the State of New Jersey and designates Amanda Khan, as the Clean Communities Coordinator, for a term commencing on January 1, 2023, and expiring on December 31, 2023, to ensure that the Clean Communities Grant application is properly completed and filed.

**Resolution 23-57**

**WHEREAS**, the Township of Delaware Municipal Code § 308-2 provides for the appointment of a Municipal Recycling Coordinator by the Township Committee at a salary to be determined by ordinance of the Township; and

**WHEREAS**, in accordance with Township Code § 308-2, the term of the Municipal Recycling Coordinator shall be for one (1) calendar year, expiring on December 31 of each year; and

**WHEREAS**, the Township Committee has determined that Amanda Khan is qualified for the position of Municipal Recycling Coordinator and will be able to perform the duties of Municipal Recycling Coordinator as delineated by statute and in the Township Code, § 308-2.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that Amanda Khan be and is hereby appointed to serve as Municipal Recycling Coordinator through December 31, 2023.

**Resolution 23-58**

**WHEREAS**, N.J.S.A. 40A:11-9(g) et seq establishes criteria for serving as a Qualified Purchasing Agent; and

**WHEREAS**, Diane McDaniel is certified to act as a Qualified Purchasing Agent as permitted by the Director of the Division of Local Government Services in accordance with 40A:11-9(g) et seq; and

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints Diane McDaniel as the Qualified Purchasing Agent for the Township to exercise the duties of a purchasing agent pursuant to 40A:11-9(g) et seq, with specific relevance to the authority, responsibility, and accountability of the purchasing activity of the contracting until for a term of one year; expiring December 31, 2023.

**BE IT FURTHER RESOLVED** that in accordance with N.J.A.C 5:34-5.2 the Township Clerk is hereby authorized and directed to forward a copy of this resolution to the Director of the Division of Local Government Services.

**Resolution 23-59**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints



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Diane McDaniel

as the Pension Certifying Officer for a one-year term; expiring December 31, 2023.

**Resolution 23-60**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Timothy Vanselous – SLEO 2  
Harry Harbourt – SLEO 2  
Steven Toy – SLEO2

as Special Police Officers for a one-year term; expiring December 31, 2023:

**Resolution 23-61**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Deanna Higgins  
Deborah Polay

as Police Matrons for a one-year term; expiring December 31, 2023.

**Resolution 23-62**

**BE IT RESOLVED** the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey hereby appoints

Heather Schlesier

as School Crossing Guard for a one-year term; expiring December 31, 2023.

**Township Committee Comments**

All Committee members wished everyone a Happy New Year.

Mayor Herman thanked Mr. Waltman for all his hard work as Mayor.

**Public Comment**

Mayor Herman opened the meeting to the Public.

Chuck Kline – 22 Reading Rd – asked about the Municipal building ramp and when it would be done. Mayor Herman explained the delay.



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Caine Fowler – 30 Lower Ferry Rd – offered his services to be on the IT committee and help bring meetings updated on technology.

Stockton Mayor Aaron Lipsen – congratulated Township Committee and looks forward to working together with Shared Services for Municipal Clerk and CFO and hopefully more in the future.

Mayor Herman closed the Public Portion.

Mayor Herman acknowledge Ginny Hook who recently passed and would like to speak to the TC about a way to honor her contributions to the community.

Mr. Waltman motioned to adjourn. Mr. Bower seconded. All in favor.

Respectfully submitted,

Monica Orlando, RMC  
Township Clerk

Approved: February 21, 2023