

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on May 6, 2021 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

| | | |
|---------------------|-----------------|---------|
| Chairman | John Sterbinsky | ABSENT |
| Vice chairman | Tim Drew | PRESENT |
| Treasurer | Jim Mathews | PRESENT |
| Executive Secretary | Tim Drew | xxxxxxx |
| Member | Steven Toye | PRESENT |
| Member | Mario Russo | PRESENT |
| First Alternate | Tim Soltis | ABSENT |
| Alternate | Joe Vocke | PRESENT |
| Recording Secretary | Dianne Rankin | PRESENT |

MR. VOCKE MOVED TO APPROVE THE MINUTES OF THE APRIL 1, 2021 MEETING. Mr. Mathews seconded the motion. The minutes were approved. Mr. Drew abstained.

Mr. Drew was acting chairperson in the absence of Mr. Sterbinsky.

There have been recent operations problems whereby our licensed operator claimed that Mike Schneider, Supervisor, was not completing the log book and doing jobs at the plants without his knowledge. Some of these jobs were either not completed on a timely basis or not done at all. The Board read correspondence from Mr. Wilson, licensed operator, citing problems at the plant with log books not completed properly and jobs completed without his knowledge.

AWS (NSU), our engineers, have submitted a work order to install the recently purchased motor and gear box in aerator #2 at the sewer plant. The unit needs to be lifted out of the tank, disassembled and placed in service. The cost is \$3790. The Board tabled it for the next meeting.

The markouts for paving on Rittenhouse have been done.

The Board reviewed the two bids from Paragon for \$4500 and John Martin for \$5500 to repair the driveway at the sewer plant. It was decided that the Martin bid was more comprehensive. MR. MATHEWS MADE A MOTION TO ACCEPT THE MARTIN BID FOR \$5500. Mr. Toy seconded the motion.

The DTMUA website page reflects that we are owned by NSU. It should be corrected to say NSU works in conjunction with the DTMUA. There was a question about who a customer is to call in an emergency with our service and not within their home. Our customer statements refer to a number to call in such a

case. Mrs. Rankin feels that perhaps a refrigerator magnet to send with our next statement that may better remind people of who to call. Mr. Mathews did not feel that was a good idea. Mr. Drew suggested the chief of police be given a list of the people to call and he would talk to him. He also suggested that to save the additional cost of our engineer driving out that once a call is received there be a notification first to Mike Schneider. If he doesn't respond after 10 minutes, Leon Floyd be called to respond. Then after 10 minutes, NSU will be notified of the situation.

Mr. Drew said to table Mrs. Rankin's request for a job review and salary increase for her new position until the next meeting. He said the Board should do what is fair and legal.

MR. MATHEWS MOVED TO APPROVE THE PURCHASE OF A NEW MOTOR AND GEAR BOX FOR \$2050 PLUS SHIPPING THAT NEEDS TO BE INSTALLED IN THE AERATOR (referenced above). Mr. Toy seconded the motion. The motion was approved.

MR. MATHEWS MOVED TO APPROVE THE BILLS AMOUNTING TO \$47739.75 INCLUDING PAYROLL. Mr. Toy seconded the motion. The bills were approved.

The board reviewed the financial statements presented by the Bookkeeper.

AT 8:30 PM MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Toy seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin