

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on January 07, 2021 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

Chairman	John Sterbinsky	PRESENT
Vice chairman	Vacant	
Treasurer	Jim Mathews	PRESENT
Executive Secretary	Tim Drew	PRESENT
Member	Mario Russo	PRESENT
Alternate	Joe Vocke	PRESENT
First Alternate	Vacant	
Recording Secretary	Dianne Rankin	PRESENT

MR. DREW MOVED TO APPROVE THE MINUTES OF THE December 03, 2020 MEETING. Mr. Mathews seconded the motion. Mr. Russo abstained. The minutes were approved.

Mr. Steven Toy was in attendance. Mr. Toy has agreed to join the DTMUA as a board member. He is a retired police officer and lives in the sewer district. His name will be recommended to the Committee for appointment at their next meeting. Mr. Russo’s term is expiring and the board recommends that his name be submitted to the Committee for re-appointment.

The board discussed the GenServe contract for generator maintenance at both facilities. Their estimate for annual service is \$2040. The board thinks that the price is high. EMR Power Systems estimates a cost of \$750. Since the GenServe contract was signed, the board will consider EMR Power Systems for approval for next year service contract. MR. DREW APPROVED THAT THE GENSERVE CONTRACT WAS SIGNED FOR CURRENT YEAR SERVICE TO MEET THE DEADLINE. Mr. Russo seconded the motion. The motion was approved.

The board discussed the employing of a third plant worker. He is Bruce Lee. He will work 1 day a week for training purposes. He currently is employed at Lambertville Municipal Utilities Authority as a plant operator and will earn \$25/hour. He will fill in on an as needed basis. Chairman Sterbinsky also discussed making Mike Schneider the Supervisor over operations and projects and suggested a raise of \$5/hour. This will be implemented at the Reorganization meeting next month. MR. DREW MOVED TO APPOINT BRUCE LEE AS A NEW PART-TIME EMPLOYEE AT A RATE OF \$25/HOUR. Mr. Russo seconded the motion. The motion was approved. Mr. Drew suggested we obtain the township’s COVID policy and procedures materials and leave them at the plants for safety. Mr. Vocke will get the policies for the board.

Chairman Sterbinsky noted that 2 “levelers” are needed for the soda ash measurement tank at the water facility. They will cost about \$900/each but since the door is no longer needed the cost of the levelers is within the approved cost so no approval by the board is necessary.

Mike Schneider will review the recommended repairs on the fire hydrants to repair what he can. Work that he cannot do will be done by a plumber. The fire hydrant inspection cost \$10,000 for the NSU report. Since Bruce Lee, new employee, does that work in his Lambertville position we should save this expense next year.

The new shed at the sewer plant has been purchased and we are awaiting delivery.

Mike Schneider reported that he has completed 2 of the 5 safety projects and will continue working on the remaining 3.

Chairman Sterbinsky said the contract with the Lambertville Municipal Utilities Authority has been signed. They have requested a certificate of insurance. Secretary Rankin will mail both the contract and certificate to them tomorrow.

A huge tree next to the sewer plant needs to be taken down. NorthEast Tree Service has provided an estimate of \$1600. JCP&L will be cutting trees in the next month or two. It will be brought to their attention that this tree is a hazard and needs to be taken down.

There was a small overflow at the sewer plant onto the neighbor's property because a valve was not shut off. It did not breach the stream. Russell Reid cleaned it up. Chairman Sterbinsky will ask Mike Schneider to prepare a check list so this won't happen again.

Chairman Sterbinsky reviewed the NSU (engineer) contract for next year. One proposal is for water and sewer plant operations under their license. It also includes lab services/testing, mark-outs and inspections. A second proposal includes engineering services for meetings, reports and all necessary engineering services. NSU proposed an agreement for engineering services on a project to project basis. Our licensed operator will be Chris Wilson and he will attend meetings if and when necessary. Chairman Sterbinsky said there needs to be clarification on Mr. Wilson's required days present at the plant because it overlaps with one of our employees. This schedule needs to be resolved.

The board reviewed the financial statements. They agreed that any account over 60 days and over \$100 should be notified that their account is subject to tax lien.

MR. DREW MOVED TO APPROVE PAYMENT OF \$21666.97 PLUS AMOUNT DUE NSU FOR \$7431.75 IN BILLS AND PAYROLL. Mr. Mathews seconded the motion. The bills were approved.

AT 9:00 PM MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Drew seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin