

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on December 02, 2021 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

Chairman- Interim	Jim Mathews	PRESENT
Vice chairman	VACANT	
Treasurer	Jim Mathews	PRESENT
Executive Secretary	VACANT	
Member	Steven Toy	PRESENT
Member	Mario Russo	ABSENT
Member	Dwain Floyd	PRESENT
Member	Tim Soltis	ABSENT
First Alternate	Anthony Abbatiello	PRESENT
Second Alternate	Joe Vocke	PRESENT
Recording Secretary	Dianne Rankin	PRESENT

MR. TOY MOVED TO APPROVE THE MINUTES OF THE OCTOBER 7, 2021 MEETING. Mr. Floyd seconded the motion. The motion was approved by those members present at the meeting.

MR. TOY MOVED TO APPROVE THE MINUTES OF THE NOVEMBER 4, 2021 MEETING. Mr. Floyd seconded the motion. The motion was approved. Mr. Toy abstained.

Mrs. Rankin reviewed the monthly report with the Board. The following issues were discussed and voted on per her report. NSU charged DTMUA \$6680 for Hydrant and Valve Testing and Maintenance. Mrs. Rankin said she did not prepare a voucher to pay this because Item #8 in our contract with NSU says fire hydrant maintenance will be done twice a year and will be part of the monthly operations fee paid to them. Mr. Mathews directed her to contact NSU and question this charge. Mr. Floyd addressed the five trees and brush issue along the sewer plant driveway. Mr. Hanna, owner of the property that 4 of the trees are on, originally agreed to allow DTMUA to cut down the trees and leave them there but he has contacted the Farm Bureau and as a result has changed his mind. He will allow the trees to be cut down but they must be removed entirely along with the brush from the trees as they are cut down. Mr. Floyd will get an estimate for this job. Mr. Floyd also addressed 2 other trees located along the power lines and parking area at the sewer facility and he will get an estimate for this job also. He recommended that the 2 jobs be done in separate phases and not as one job. He also advised the Board that the tree clean up at the well facility is almost completed by Our Family Tree Company. Mr. Floyd addressed the stream

erosion project and the dirt that remains on the property from the digging of the wall. The contractor will spread the dirt around the parking and fence area at no additional cost.

Mrs. Rankin also reported that she has successfully challenged the findings of the insurance company which determined that our deductible on our sewer plant key incident was only \$1000 and not \$10000. This resulted in an additional \$9001.65 recovered by DTMUA for this claim. She also noted that after a call to Amerigas to remove the 3 tanks still remaining at our sewer facility, the tanks were removed a few days later. She said she talked to the district manager and advised him that the tanks nearly washed into the stream during storm Ida and had they done so and caused an environmental incident, Amerigas would be responsible since their name was on the tanks. She also advised the Board that another bid for the annual generator maintenance was obtained at a cost of \$1059.87 which is cheaper than \$2080 from GenServe and she recommends the Board approve the cheaper estimate. She also told the Board that the DTMUA is due a credit from the IRS of \$139.87 and \$126 for 2019 and 2020. She said this is a result of payment to the IRS by Paychex for Forms 940 (Federal Unemployment) which she said she has advised Paychex several times that we do not owe. She filed the forms for the refunds.

The State approved our 2022 Budget. MR. TOY MOVED TO ADOPT THE NEW FISCAL YEAR 2022 BUDGET. Mr. Floyd seconded the motion. A roll call vote was taken.

Mr. Floyd	YEA
Mr. Toy	YEA
Mr. Mathews	YEA
Mr. Abbatiello	YEA
Mr. Vocke	YEA

The Board recommended Tim Soltis and Joe Vocke be re-appointed for another term. Mrs. Rankin will notify the Township Clerk of the recommendations.

MR. TOY MOVED TO USE RJW SERVICES FROM LAST YEAR TO SALT AND PLOW THE WATER DRIVEWAY AND PLOW THE SEWER DRIVEWAY ON AN AS NEEDED BASIS DURING THE WINTER SEASON. Mr. Floyd seconded the motion. The motion was approved.

The Board had unanimously approved by email an emergency cost of \$1950 by Jammer Doors to replace the door at the water tower building. The quick action was necessary to reduce the lead time in getting the door before the extremely cold weather when it could not be installed. MR. TOY MOVED TO APPROVE THE EMAIL VOTE TO REPLACE THE DOOR FOR \$1950 BY JAMMER DOORS. Mr. Floyd seconded the motion. The motion was approved.

MR. TOY MOVED TO APPROVE THE ANNUAL GENERATOR SERVICE COST FOR \$1959.87 FROM EMR POWER SYSTEMS. Mr. Floyd seconded the motion. The motion was approved.

MR. TOY MOVED TO APPROVE BILL LIST #1 FOR \$14393.98. Mr. Floyd seconded the motion. The bills were approved.

MR. TOY MOVED TO APPROVE BILL LIST #2 FOR \$760. Mr. Mathews seconded the motion. The bill was approved. Mr. Floyd abstained.

At 8:10PM MR. TOY MOVED TO ADJOURN THE MEETING. Mr. Floyd seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin