

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on October 7, 2021 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

Chairman- Interim	Jim Mathews	PRESENT
Vice chairman	VACANT	
Treasurer	Jim Mathews	PRESENT
Executive Secretary	VACANT	
Member	Steven Toy	PRESENT
Member	Mario Russo	ABSENT
Member	Dwain Floyd	PRESENT
Member	Tim Soltis	ABSENT
First Alternate	VACANT	
Second Alternate	Joe Vocke	ABSENT
Recording Secretary	Dianne Rankin	PRESENT

MR. TOY MOVED TO APPROVE THE MINUTES OF THE SEPTEMBER 9, 2021 MEETING. Mr. Floyd seconded the motion. The motion was approved.

The Board was notified that the insurance carrier requires the appointment of a Risk Management Consultant. This is standard procedure to appoint someone as a contact between the board and the company. Administrator Rankin has always served in this capacity and the Board agreed to re-appoint her. MR. FLOYD MOVED TO APPROVE DIANNE RANKIN AS THE RISK CONSULTANT AND APPROVE THE RISK MANAGEMENT CONSULTANT RESOLUTION. Mr. Toy seconded the motion. The Resolution was approved.

The Insurance company provided a Mandate Vaccine Policy statement but the requirements are not clear as to whether the DTMUA is obligated to adopt this policy. It needs further follow up.

Mr. Floyd said there are trees around the back portion of our water tower property in the location of the cell towers that need to be pruned or cut down. He will contact Hunterdon Hills Landscape to get an estimate for the work.

The Board discussed an NSU work order for \$22,415 to drain and clean the aerator tank. Mr. Floyd explained the process and this aspect of the plant operations and in his opinion this is not a necessary cost at this time. Mr. Mathews agreed. Mr. Floyd said the problem is the new replacement aerator is making a noise probably because the gear box and new motor are mismatched. Mr. Mathews asked if

there is a better way to clean the tank. Mr. Floyd said it has been his long term experience as former operator that if you use a rake to remove the rags entering the plant and aeration tank on a daily basis the problem is minimal. However, this is not being done on a daily basis. An automatic raking system would be very expensive. The Board agreed that they will not approve the NSU work order to clean the aeration tank as it appears not to be necessary at this time.

Mr. Floyd met with the insurance inspector at the sewer plant to assess the damage from storm Ida. Part of the chain link fence needs to be replaced and a pump has already been replaced. There remains a sample equipment piece of equipment that is not working correctly and if it cannot be fixed it will have to be replaced. He is in the process of evaluating it.

Mr. Floyd submitted a time sheet for operational work done at the sewer plant. The Board attorney said as long as the work is necessary and approved by the Board, he is permitted as a Board member to do necessary work at the plants and be compensated. Since there was not enough voting members to vote on this matter, the discussion was tabled until the next meeting.

Mr. Floyd noted that before the stream erosion project is started there is a pile of sand that in the way that must be put back on the sewer beds. He said he will talk to Jens Reidel at NSU to see if the contractor will move it because he will have all the equipment already there.

Administrator Rankin distributed to the Board a Budget Worksheet for submitting to the Auditor the budget numbers for our next fiscal year budget. She noted that the worksheet format was approved by the Auditor. Each line item was reviewed and discussed by the members and a final submission was completed. MR. TOY MOVED TO SEND THE BUDGET WORKSHEET DRAFT TO THE AUDITOR FOR PREPARATION OF OUR NEW BUDGET. Mr. Floyd seconded the motion. The motion was approved.

The 2020 Audit has been completed. The Board members will review it and the approval of the required Resolutions was tabled until the next meeting when more members will be present.

Mr. Mathews noted that the building door at the water plant needs to be replaced. It is badly damaged from the exposure to caustic soda over the years. He said he will talk to Michael Schneider and ask him to get several estimates to replace it.

Mr. Floyd said the heater at the water plant needs to be replaced. He will contact Leon Kusant for an estimate.

MR. TOY MOVED TO APPROVE BILL LIST #1 AMOUNTING TO \$23886.43. Mr. Floyd seconded the motion. Bill List #1 was approved.

Bill List #2 for \$380 was tabled because there were not enough eligible votes to act on it.

AT 8:50PM MR. TOY MOVED TO ADJOURN THE MEETING. Mr. Floyd seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin

