

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held on November 05, 2020 in the township Municipal Building.

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

Members present:

Chairman	John Sterbinsky	PRESENT
Vice chairman	Vacant	
Treasurer	Jim Matthews	PRESENT
Executive Secretary	Tim Drew	PRESENT
Member	Mario Russo	ABSENT
Alternate	Joe Vocke	PRESENT
First Alternate	Vacant	
Recording Secretary	Dianne Rankin	PRESENT

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE October 01, 2020 MEETING. Mr. Drew seconded the motion. The minutes were approved. Mr. Vocke abstained.

Chairman Sterbinsky discussed a Construction Lien that has been placed on our water facility property by a cell phone construction company for work contracted by Commutech Associates. Since the lien should be against the cell phone provider and not the DTMUA Chairman Sterbinsky will advise the company that the lien is in error and should be removed.

The Board reviewed the Engineer’s report. Both facilities are in compliance.

The Engineers are preparing the bids for the stream erosion remediation project for work scheduled to begin next spring.

The Board reviewed the hydrant flushing and valve excising report. Chairman Sterbinsky asked that the report also include if the hydrant is clear of brush. The report indicated which hydrants were in need of repair. Chairman Sterbinsky will contact Mike Schneider for his review to see if he can resolve some of the problems.

MR. DREW MOVED TO APPROVE THE AUDIT RESOLUTION FOR YEAR ENDING JANUARY 31, 2020 AND FOR THE BOARD TO SIGN THE AFFADAVIT INDICATING EACH MEMBER REVIEWED THE REPORT. A roll call vote was taken.

Mr. Mathews	YEA
Mr. Drew	YEA
Mr. Vocke	YEA
Mr. Sterbinsky	YEA
Mr. Russo	ABSENT

MR. DREW MOVED TO APPROVE THE INSURANCE RESOLUTIONS APPOINTING A FUND COMMISSIONER AND APPROVING THE RISK MANAGEMENT CONSULTANT. Mr. Mathews seconded the motion. A roll call vote was taken.

Mr. Mathews	YEA
Mr. Drew	YEA
Mr. Vocke	YEA
Mr. Sterbinsky	YEA
Mr. Russo	ABSENT

MR. MATHEWS MOVED TO INTRODUCE THE 2021 BUDGET TO BE SIGNED AND SENT TO THE STATE FOR REVIEW. Mr. Drew seconded the motion. A roll call vote was taken.

Mr. Mathews	YEA
Mr. Drew	YEA
Mr. Vocke	YEA
Mr. Sterbinsky	YEA
Mr. Russo	ABSENT

Chairman Sterbinsky pointed out shows a surplus dedicated to Capital.

The Lambertville Municipal Utility Authority agreed to sell DTMUA chlorine which they are able to purchase in large quantities providing the DTMUA pay for their attorney to set up a hold harmless agreement and that DTMUA provide safe and legal transportation to the facility. Chairman Sterbinsky will get an estimate for the attorney's fees and if the chlorine can be transported to our facility by one of our employees. The Board feels this will be to the DTMUAs advantage because we can get smaller quantities and do not have to store chlorine on site.

Chairman Sterbinsky said he will meet with Tim Alley who provided an estimate of \$4800 to clear the water tower driveway. Chairman Sterbinsky wants to make it clear that the objective is to clear out all brush under the electric wires for a distance of at least 3' past the lines and to clear all the brush, tree trunks and all debris on the ground.

The shed approved for purchase at the sewer facility has not yet been purchased.

Mike Schneider met with AWM Andrew Costa who provided the specifics required to complete the projects and improvements. The work is ongoing.

Leon Floyd provided a doctor's note saying he is cleared to return to work at full capacity.

Chairman Sterbinsky asked Secretary Rankin to follow up on Stem Brothers to see when they will install and replace our tanks at the two plants.

Chairman Sterbinsky indicated he intends to meet with NSU/AWM (Engineers) along with Mr. Mathews and Mike Schneider to discuss and clarify their new contract with us.

The Board reviewed the new financial statements and Accounts Receivable.

Chairman Sterbinsky presented a restructuring plan to the Board for their review in order to update the job requirements and better monitor costs.

MR. MATHEWS MOVED TO APPROVE PAYMENT OF \$14,814.58 IN BILLS AND PAYROLL. Mr. Drew seconded the motion. The bills were approved.

AT 8:35 PM MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Drew seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin