

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held at the Township Municipal Building on February 6 2020.

ROLLCALL:	Chairperson-	John Sterbinsky	PRESENT
	Vice Chairman-	Tom Warren	PRESENT
	Exec. Secretary -	Tim Drew	PRESENT
	Treasurer -	James Mathews	PRESENT
	Member –		VACANT
	First Alternate –	Mario Russo	PRESENT
	Second Alternate -	Joseph Vocke	PRESENT
	Recording Secretary –	Dianne Rankin	PRESENT

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

The Board stood for the Pledge of Allegiance to the flag.

Chairman Sterbinsky opened the meeting to conduct the Annual Reorganization and asked for motions on officers and support services.

MR. MATHEWS MOVED TO APPOINT JOHN STERBINSKY CHAIRMAN. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT TOM WARREN VICE- CHAIRMAN. Mr. Drew seconded the motion. The motion passed unanimously.

MR. DREW MOVED TO APPOINT MR. MATHEWS TREASURER. Mr. Warren seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT MR. DREW EXECUTIVE SECRETARY. Mr. Warren seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT MRS. RANKIN RECORDING SECRETARY. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT ADAM STERN OF AWS/NSU ENGINEER. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT RICHARD CUSHING OF GEBHART & KIEFER ATTORNEY. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT ROBERT BUTVILLA OF SUPLEE, CLOONEY ACCOUNTANT/AUDITOR. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT PNC BANK AS DTMUA FINANCIAL INSTITUTION. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT HUNTERDON COUNTY DEMOCRAT OFFICIAL NEWSPAPER. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPOINT CHRISTINE JORGENSEN BOOKKEEPER. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPROVE CONTRACT AND TASK ORDER FROM AWS/NSU FOR CURRENT FISCAL YEAR. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPROVE CONTRACT FROM SUPLEE & CLOONEY FOR CURRENT FISCAL YEAR. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPROVE CONTRACT FROM CHRISTINE JORGENSEN FOR CURRENT FISCAL YEAR. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO AUTHORIZE CHAIRMAN STERBINSKY TO SIGN THE PROFESSIONAL SERVICES CONTRACTS FOR CURRENT FISCAL YEAR. Mr. Drew seconded the motion. The motion passed unanimously.

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE JANUARY 2, 2020 MEETING. Mr. Russo seconded the motion. The minutes were approved without dissent. Mr. Drew and Mr. Vocke abstained.

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE EXECUTIVE SESSION ON DECEMBER 5, 2020. Mr. Russo seconded the motion. The motion passed without dissent. Mr. Warren abstained.

Chairman Sterbinsky said that NSU paid \$200 for the gift certificate to Dwain Floyd at his retirement luncheon. He said the Board is very appreciative of that.

Engineers Stern or Reidel were not present at the meeting because of a company emergency this day. Chairman Sterbinsky reviewed the engineer report that was emailed to him. As usual both plants are operating in full compliance with State regulations. Our grant application will be submitted next week for the proposed stream erosion project. Chairman Sterbinsky noted that there will be sidewalks put in Sergeantsville within our district as soon as weather permits. He asked Mr. Vocke to remind the Committee that DTMUA assets run along the sidewalk project and our engineer will be working closely with the contractors to protect our assets.

Chairman Sterbinsky read a letter from Mr. Cushing regarding placing Joseph Floyd on the Board to replace Mr. Novak. The attorney said that he could be placed on the Board as a member but he has to disqualify himself completely on anything involving his work and he can't vote on anything involving his father. He recommended that the Board should consider this appointment very carefully as there could be problems. Mr. Drew said that he felt the optics of having Mr. Floyd on the Board was bad and there could be a perception that the Board just rubber stamps projects he may bid on even if he is the lowest bidder. Mr. Warren agreed that it could put the DTMUA in the limelight. Mr. Mathews said that if someone had a beef with the Board this is something they could use to come back at us. Chairman Sterbinsky asked Mr. Vocke if the Committee has a policy for something like this. Mr. Vocke thought this shouldn't necessarily keep him off the Board. Mr. Drew said Mr. Floyd has always been a good

contractor for us and his work is good. It would be ashamed to run the risk of losing him as a contractor. Chairman Sterbinsky said he would talk to Mr. Floyd about the Board's concerns and that the Board wants to still keep him as a valuable contractor.

At 8PM the Board held a Public Hearing on raising the water and sewer rates. The hearing lasted 4 minutes and a transcript was prepared and is available to the public.

The Board reviewed the financial statements from the bookkeeper. Chairman Sterbinsky noted that we had a net increase of \$90,000 at year end. He said this is a good number even though we had capital expenses during the year. He noted the report is not audited.

MR. MATHEWS MOVED TO APPROVE THE BILL LIST INCLUDING PAYROLL TOTALS AMOUNTING TO \$25,643.89. Mr. Russo seconded the motion. The bills were approved for payment.

At 8:10PM, MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Drew seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin

Recording Secretary

At 8:10PM, MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Warren seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin

Recording Secretary