

The MINUTES of the meeting of the DELAWARE TOWNSHIP MUNICIPAL UTILITIES AUTHORITY held at the Township Municipal Building on May 02, 2019.

ROLLCALL:	Chairperson-	John Sterbinsky	PRESENT
	Vice Chairman-	Tom Warren	PRESENT
	Exec. Secretary -	Tim Drew	PRESENT
	Treasurer -	James Mathews	PRESENT
	Member –	Ken Novak	ABSENT
	First Alternate –		VACANT
	Second Alternate -	Charles Herman	ABSENT
	Recording Secretary –	Dianne Rankin	PRESENT

“Adequate notice of this meeting has been provided, indicating the time and place of the meeting and the proposed agenda, which notice was posted, made available to newspapers, and filed with the Clerk of the Township of Delaware in accordance with Section 3(d) of Chapter 231 of the Public Laws of 1975.

The Board stood for the Pledge of Allegiance to the flag.

MR. MATHEWS MOVED TO APPROVE THE MINUTES OF THE APRIL 04, 2019 MEETING. Mr. Warren seconded the motion. The minutes were approved. Mr. Sterbinsky abstained.

Engineer Riedel sitting in for Mr. Stern, advised the Board that all water and sewer operations are in full compliance and all required reporting has been done.

He advised the CCR (Consumer Confidence Report) is complete and must be distributed by June 30 in compliance with the law. Secretary Rankin said she will send them with the June 30 statements as she always does. Mr. Reidel said the RTK (Right to Know) report is being prepared and will be available for Board review and approval soon. He said the copper and lead sampling, due every 3 years, will be done between June and September of this year. He will provide a list of customers who participated in the last test and a draft letter to be sent to them requesting their participation again this year.

The inspections of both facilities by the State in March passed.

The Erosion Remediation project will begin this June and continue through next June. Mr. Reidel provided the Board with a timetable for the project.

The milling and repaving of Route 523 is continuing. The emergency repairs and raising to the curbstops have been completed by John Martin Excavating.

Roger Locandro and John Martin Excavating located a connection to the property that Mr. Locandro applied for a new connection so a new connection and fee will not be necessary. The existing line will be used to connect to the mains within the right of way, as is the requirement.

Mr. Reidel said that they are recommending a 150 gallon double walled, polyethylene caustic soda tank to be placed in each of our facilities to facilitate the storage and use of the caustic soda. He estimates

the cost for the tanks and installation to be around \$3000. They will work with Dwain Floyd on the placement and installation of the tanks.

The new Rules and Regulations have been revised and reviewed by the attorney. The attorney recommended a few minor changes. The Board received copies of the new Rules and Regulations. MR. MATHEWS MOVED TO ACCEPT THE REVISED VERSION OF THE RULES AND REGULATIONS. Mr. Drew seconded the motion. The motion was approved.

The Board discussed the connection permit from Mr. Locandro approved April 9 which lacks his signature. Mrs. Rankin will contact him for his signature. Then the Board discussed the fact that the Locandro project is currently on single billing for 2 units. The Board thought that since the project now consists of 2 separate units there should be 2 separate bills, one for each unit, but still remaining a total of 2 units. MR. MATHEWS MOVED TO APPROVE THE SEPARATION OF THE LOCANDRO BILLING UNITS INTO TWO SEPARATE STATEMENTS AND EFFECTIVE APRIL 1. Mr. Warren seconded the motion. The motion was approved.

Chairman Sterbinsky told the Board that he and Mr. Herman had been re-appointed to their new terms after the Committee corrected the term expiration dates.

MR. WARREN MOVED TO APPROVE THE EMERGENCY REPAIRS TO THE CURBSTOPS DONE BY JOHN MARTIN EXCAVATING AT A COST NOT TO EXCEED \$7500. Mr. Mathews seconded the motion. The motion was approved.

The Board reviewed the monthly financial statements. They asked Secretary Rankin to pay attention to the receivables over 90 days due.

Mrs. Rankin advised the Board that she notified the Auditor in March that her records were ready for the Audit. He advised that they were ready to do the audit and would be back in contact with her soon.

MR. MATHEWS MOVED TO APPROVE THE BILL LIST INCLUDING PAYROLL TOTALING \$16,463.84. Mr. Drew seconded the motion. The bills were approved for payment.

At approximately 8:10PM, MR. MATHEWS MOVED TO ADJOURN THE MEETING. Mr. Warren seconded the motion. The meeting was adjourned.

Respectfully submitted,

Dianne Rankin

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Recording Secretary