

**Delaware Township Shade Tree Commission
Hunterdon County, New Jersey
September 28, 2023**

The regular meeting of the Delaware Township Shade Tree Commission was held on September 28th, 2023 at the Delaware Township Municipal Building. Chair Bob Hornby called the meeting to order at 7:30pm.

Open Public Meetings Act

Pledge of Allegiance

Roll Call

Present-Larry Coffey, Bob Hornby, Susan Lockwood, A.R. Willey.

Absent-Les Alpaugh, Brendan Burns, Amanda Kahn, Cathy Pouria, Tony Szwed, Caroline Suesserman.

Approval of Minutes

Minutes of the July 27th, 2023 meeting were discussed. Larry Coffey made a motion to approve the minutes, Sue Lockwood seconded. All in favor, minutes were approved.

Communications and Administrative Business

Shade Tree received an email from a resident concerning ash tree removal on private property but in the Township and JCP&L Right of Way. Chair Hornby regrets he missed the email for some time but eventually responded, copying Mayor Herman, that Township and JCP&L policy was to maintain public safety, but trees are primarily the responsibility of the homeowner.

Chair Comments: None

Old Business

Higgins Farm Rd tree replacement- Tony Szwed obtained a quote from Feeneys for 3 red maples for \$667.80, AR will pick up the trees from Feeney's in coordination with Amanda and the DPW. AR seconded the motion, all in favor by roll call vote.

Improvements at Dilts Park- No updates

New Business

Shade Budget: a budget was proposed for 2024 for the same total as 2023 with line-item adjustments:

	<u>2023</u>	<u>2023 spent</u>	<u>2024</u>
Shade Tree Membership	\$95.00	\$95.00	\$95.00
Core Training	\$140.00	\$0.00	\$140.00
Trees for 2 nd graders	\$90.00	\$178.56	\$200.00
Trees for the Township	\$475.00	\$526.44	\$365.00
<u>Carryover from 2022 for trees</u>		<u>\$141.36</u>	
Total	\$800.00	\$941.36	\$800.00

Larry Coffey made a motion to approve the 2024 budget, Sue Lockwood seconded. All in favor by roll call vote

Public Comment

None present

Motion to Adjourn

Larry Coffey made a motion to adjourn, Sue Lockwood seconded with all in favor. The meeting was concluded at 8:30 pm.

Respectfully submitted,
Bob Hornby for the Secretary