

The regular meeting of the Delaware Township Planning Board was held on the noted date, in the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey; in conjunction with virtual meeting procedures via ZOOM. Chair Rosalind Westlake opened the meeting at 7:30 p.m.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

STATEMENT

Chair Westlake read a statement noting that the requirements of the Open Public Meetings Act have been satisfied. Notice of this meeting was properly transmitted to the Hunterdon County Democrat, Trenton Times, and Star Ledger, posted on the Delaware Township bulletin board and filed at Town Hall; all on January 6, 2021.

ROLL CALL

Present:	Class I	James Waltman, 7:35 p.m.
	Class II	Elliot Gray
	Class III	Joe Vocke, 7:41 p.m.
	Class IV	Joan Bailly , Dave Bond, Larry Coffey, Kathy Katz, Richard Macomber, Rosalind Westlake
	Alternate	Mark Wright
	Liaison from	Chuck Cline , Caine Fowler
	ZBA	
	Advisor	Christian Bench
	Administrative Officer	Kathleen Klink
	Attorney	Steven Goodell, Esq. , not needed
	Engineer	C. Richard Roseberry, P.E. , not needed

Absent: shown by strikethroughs

Seth Buchanan has volunteered to join the Planning Board. He submitted a Citizen Leadership Form, which will be forwarded to the Township Committee.

APPROVAL OF MINUTES FROM THE MEETING of October 5, 2021

Prepared minutes were distributed to members for review. Member Macomber made a motion to approve the minutes from the noted meeting. Member Bond seconded the motion, and members unanimously approved the minutes as written.

Correspondence: BILL LIST – none submitted

CORRESPONDENCE – Old Business, to include Memorializations - none

CORRESPONDENCE – New Business, to include Applications – none to date

COMMITTEE REPORTS

Scheduled Committee Meetings

Subdivision and Site Plan Review Committee - second Wednesday, 7:00 p.m., as needed per applications submitted. *Member Bailly to report.* Members: **Bailly**, Katz, Westlake; with Easement Monitoring Committee of the Environmental Commission
No applications

Agricultural Advisory Committee – first Tuesday, 7:00 p.m.; *Member Coffey to report*
Members: Bond, Coffey, Bench
No meeting, will meet in December

Open Space Committee – third Wednesday, 7:30 p.m., except January 14 and February 11;
Member Coffey to report. Members: Westlake, alternate Coffey

Member Westlake reported that no Open Space coordinator has been hired. She noted that the Township received \$500,000 in Green Acres funds. She noted that NJCF is helping to prepare goals for acquisition.

Non-Scheduled Committee Meetings, please give me notice for proper newspaper notification, if needed

Master Plan Committee – *Member Westlake to report*; members: Coffey, Westlake

Member Westlake reported on the items that will be prepared for the Reexamination Report by the Board Planner. There was a discussion about approving a partial payment using this year's Budget money, with the remainder of the bill to be paid in 2022. Administrative Officer Klink reported that an estimate was received from the Planner for a total of \$4,000.00.

Member Macomber made a motion to approve \$2,000.00 from this year's Budget to start this work. There was a discussion about what the proposal looks like. The motion was amended to state that a written and itemized proposal will be requested. Member Bond seconded the motion.

Roll Call Vote

Aye: Waltman, Vocke, Bond, Katz, Macomber, Wright, Westlake

Nay: None

Absent: Bailly, Gray, Coffey

Ordinance Review - *Member Coffey to report*; members: Coffey, Katz, Westlake

No meeting

Quarry Compliance Committee – *Member Bond* (Board Representative)

No meeting

Stormwater Management Committee – *Member Gray*

Member Waltman reported that this committee has been reinstated with the goal in mind to try to avert issues like TS Ida. Mr. Waltman stated that he is not sure why this committee was disbanded. There was a discussion about a previous hydrological report by Princeton Hydro. It was noted that per the conclusions in that study, there are items that are still applicable.

There was further discussion involving how this issue will impact ordinances and codes. There was also a discussion about how the Township infrastructure will withstand another TS Ida.

Member Waltman discussed how the seats may be filled. He stated that the Township Committee is open to suggestions, but definitely feels the need for Planning Board representation.

He also noted that there has been no decision made about who will chair the committee or how this committee will meet. He stated that the Chair of the Committee would be the person to set the meetings and times. He noted that the Township Committee will have further discussion on this topic.

LIAISON REPORTS

Board of Adjustment – second Thursdays, 7:30 p.m., *Liaison Cline*

Liaison Cline stated that the Board of Adjustment held a special meeting on October 28. He noted that two memorializations were approved and adopted. He noted that there was an application to convert a barn to an automotive service station. He noted that this property is located on Dunkard Church Road. He noted that this application will be continued at the November 11 regular meeting of the Board, to be followed by the Switzler tennis facility application.

Environmental Commission – third Wednesdays, 7:30 p.m., *Liaison Katz*

Liaison Katz stated that the EC developed an interest survey for a community garden. She noted that the EC is rescheduling easement monitoring. She noted that recent property owners have expressed easement concerns due to TS Ida. She noted that as part of the process, the EC is looking to develop an easement monitoring brochure.

Work on the White Oak Trail was cancelled for this November.

Historical Advisory Committee – second Wednesdays, 7:30 p.m., *Liaison Vocke*

Nothing to report

Shade Tree Commission – fourth Thursdays, 7:00 p.m., *Liaison Coffey*

Nothing to report

Meeting opened to the Public for Comments or Questions

There were no comments or questions from the public.

Meeting opened to the Board for Comments or Questions

There were no comments or questions from the public.

Bond – budget

NEXT MEETING: December 7, 2021

ADJOURNMENT: 7:59 p.m.

It was moved, seconded, and unanimously carried to adjourn at the noted time.

Respectfully submitted,

Kathleen E. Klink,
Administrative Officer