

The regular meeting of the Delaware Township Planning Board was held on the noted date, in the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Rt. 604), Sergeantsville, New Jersey; in conjunction with virtual meeting procedures via ZOOM. Chair Rosalind Westlake opened the meeting at 7:36 p.m.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

STATEMENT

Chair Westlake read a statement noting that the requirements of the Open Public Meetings Act have been satisfied. Notice of this meeting was properly transmitted to the Hunterdon County Democrat, Trenton Times, and Star Ledger, posted on the Delaware Township bulletin board and filed at Town Hall; all on January 6, 2021.

ROLL CALL

Present:	Class I	<del>James Waltman</del>
	Class II	<del>Elliot Gray</del>
	Class III	Joe Vocke
	Class IV	Joan Bailly, Dave Bond, Larry Coffey, Kathy Katz, Richard Macomber, Rosalind Westlake
	Alternate	Mark Wright, <del>Tim Drew</del>
	Liaison from	Chuck Cline, <del>Caine Fowler</del>
	ZBA	
	Advisor	Christian Bench
	Administrative Officer	Kathleen Klink
	Attorney	<del>Steven Goodell, Esq.</del> , not needed
	Engineer	<del>C. Richard Roseberry, P.E.</del> , not needed

Absent: shown by strikethroughs

Tim Drew, resignation as Alternate II

It was noted that Member Drew submitted a letter of resignation due to a new job offer. It was also noted that the letter was submitted to the Township Committee who will be seeking a replacement.

APPROVAL OF MINUTES FROM THE MEETING June 1, 2021

Prepared minutes were distributed to members for review. Member Macomber made a motion to approve the minutes from the noted meeting. Member Bailly seconded the motion, and members unanimously approved the minutes as written, with abstentions by Members Bond and Wright.

Correspondence: BILL LIST

Members reviewed the Bill List, as follows.

**Bill List**

Legal Bills: Parker McCay, P.A.

General Legal Matters

Through May 31, 2021, #3131891	\$238.00
Through June 30, 2021, #3133138	\$85.00

Member Coffey moved to approve payment of this bill, Member Bailly seconded the motion.

**Roll Call Vote**

Aye: Vocke, Bailly, Bond, Coffey, Katz, Macomber, Westlake

Alternates: Wright

Nay: None

Absent: Waltman, Gray

CORRESPONDENCE – Old Business, to include Memorializations - None

CORRESPONDENCE – New Business, to include Applications – None

#### COMMITTEE REPORTS

##### **Scheduled Committee Meetings**

Subdivision and Site Plan Review Committee - second Wednesday, 7:00 p.m., as needed per applications submitted. *Member Bailly to report.* Members: **Bailly**, Katz, Westlake; with Easement Monitoring Committee of the Environmental Commission

No applications

Agricultural Advisory Committee – first Tuesday, 7:00 p.m.; *Member Coffey to report*

Members: Bond, Coffey, Bench

Member Coffey reported that an application is being discussed by Barbara Bodine for farmland preservation, her property is located on Route 523.

Administrative Officer Klink reported that Member Bench, of the Ag Advisory Committee, prepared a mission statement that can be posted on the website for the Ag Advisory Committee. Members of that Committee stated that they have reviewed it and found it to be satisfactory.

Open Space Committee – third Wednesday, 7:30 p.m., except January 14 and February 11;

*Member Coffey to report.* Members: Westlake, alternate Coffey

Member Coffey reported that there is still no Open Space Coordinator. He noted that an application for Green Acres Funds is approaching and having this position filled would make this application go faster.

##### **Non-Scheduled Committee Meetings, please give me notice for proper newspaper notification, if needed**

Master Plan Committee – *Member Westlake to report*; members: Coffey, Westlake

Chair Westlake reported that this committee met in August, in place of the Planning Board August meeting. She noted that much progress was made. Liaison Cline asked about the Climate Change information that should be included. Chair Westlake stated once the initial review is done, the Committee will work on items that are now required by the State.

Ordinance Review - *Member Coffey to report*; members: Coffey, Katz, Westlake

No meeting

Quarry Compliance Committee – *Member Bond* (Board Representative)

Member Bond stated that he was not at the last meeting. Member Katz stated that the Standard Operating Procedure is still under review. When questioned, Member Katz reported that even though the Quarry is not operating, its license with the Township expires in June, 2022. She noted that for the reapplication, all information must be current.

Stormwater Management Committee – *Member Gray*

Not present

#### LIAISON REPORTS

Board of Adjustment – second Thursdays, 7:30 p.m., *Liaison Cline*

Liaison Cline reported that a third meeting was held for the use variance application for a tennis training facility. He further noted that this application has been postponed to the November meeting.

Liaison Cline reported that at the August meeting 12 meeting, the Sergeantsville Volunteer Fire Company (SVFC) had an application approved for a bulk variance for an oversized accessory structure.

Liaison Cline further noted that there are two applications scheduled for September 9. One is a use variance for a converted accessory structure to dwelling that does not meet the conditions of the conditional use. He noted that the second application is for two homes on a lot less than 30 acres, also a use variance.

Environmental Commission – third Wednesdays, 7:30 p.m., *Liaison Katz*

Member Katz reported that the Delaware River Clean Up has been scheduled for September 16. She noted that the registration information is on the website.

Member Katz reported that the Well Testing program is scheduled to begin on September 14. She noted that the Environmental Commission sponsors this program with Raritan Headwaters Association. She noted that there has been much publicity, including Facebook. She further noted that with the flooding from TS Ida, it would be a good idea to do the well testing, particularly if a residential well was “underwater”. She noted that flooding can move many surface contaminants. She noted that information on well testing will be given at a presentation on September 15, 2021, at 7:00 p.m.

Historical Advisory Committee – second Wednesdays, 7:30 p.m., *Liaison Vocke*

Liaison Vocke had nothing to report.

Shade Tree Commission – fourth Thursdays, 7:00 p.m., *Liaison Coffey*

Member Coffey reported that there was no meeting in August.

**Meeting opened to the Public for Comments or Questions**

There were no comments or questions from the public.

**Meeting opened to the Board for Comments or Questions**

There were no further comments from the Board.

NEXT MEETING: October 5, 2021, 7:30 p.m.

Chair Westlake stated that even though there are no applications, she is hoping to have some information for the Board to review concerning the Reexamination of the Master Plan.

ADJOURNMENT: 7:50 p.m. (Record 14-minute meeting for Chair Westlake)

It was moved, seconded, and unanimously carried to adjourn at the noted time.

Respectfully submitted,

Kathleen E. Klink,  
Administrative Officer