



DELAWARE TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES
December 12, 2022 – 7:30 PM

Mayor Waltman called the regular meeting of the Delaware Township Committee to order on December 12, 2022 at 7:30 PM. Mayor Waltman announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat, Trenton Times, Courier News and the Star Ledger, was posted on the bulletin board in the Municipal Building and filed with the Township Clerk on January 11, 2022.

PLEDGE OF ALLEGIANCE

Mayor Waltman led those in attendance in the pledge to the nation's flag.

APPROVAL OF RESOLUTION

Resolution #2022-124: Appointment of Acting Municipal Clerk

A motion by Herman, seconded by Lockwood, to approve Resolution No. 2022-124 by roll call vote conducted by Attorney Tauriello. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

Resolution #2022-124: Appointment of Acting Municipal Clerk

WHEREAS, when a vacancy occurs in the office of the Municipal Clerk, NJAC 5:32-5.3 permits the governing body to appoint an Acting Municipal Clerk.

WHEREAS, such a situation has occurred in Delaware Township and the Township Committee wishes to appoint Denise Filardo as Acting Municipal Clerk for the December 12, 2022 Township Committee meeting.

I hereby certify the above to be a true copy of a Resolution Adopted by the Township Committee of the Township of Delaware, County of Hunterdon and State of New Jersey at a duly convened meeting held on December 12, 2022.

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

ROLL CALL/AGENDA REVIEW

Present: Mayor James Waltman, Deputy Mayor Charles Herman, Committee Members Chad Bower, Susan Lockwood and Joe Vocke along with CFO Diane McDaniel, Acting Township Clerk Denise Filardo and Attorney Joseph Tauriello.

APPROVAL OF TOWNSHIP COMMITTEE MEETING MINUTES

REGULAR MEETING MINUTES & EXECUTIVE SESSION MINUTES 11/14/22

A motion by Herman, seconded by Lockwood, to approve the Committee's 11/14/22 meeting minutes was approved by voice vote with no abstentions.

TOWNSHIP COMMITTEE LIAISON REPORTS

BOARD OF EDUCATION

Committeeman Vocke stated there is nothing to report at this time.

OPEN SPACE

Committeeman Herman stated that he was not in attendance at the last meeting. Committeewoman Lockwood reported that they finished the Agricultural Plan and discussed the next steps for the future.

STORMWATER COMMITTEE

Committeewoman Lockwood reported the following:

- The Committee Chair was out of town so they did not meet.
- Spoke to Adam regarding the continuing issues with the New Jersey Conservation Foundation, (NJCF) and it seems as though they may be moving forward.

Mayor Waltman reported the following:

- Tim Morris of the NJCF has signed a letter approving our work on Lower Creek without any restrictions. We are cleared to go 100%
- The work should be completed well in advance for the Township to receive its FEMA funding.
- I'm happy this has been approved, but disappointed in the speed in which it was processed, there was a lot of unnecessary back and forth which caused delays and put the Township at risk of losing the funding.

Deputy Mayor Herman stated that over the years we have bent over backwards to assist NJCF and we seem to get push back when we need something.

RECREATION COMMITTEE

Deputy Mayor Herman reported the following:

- The tractor parade took place over the weekend. DTAA worked the grill, and it was a successful event.
- The Holiday light contest being judged downstairs right now. Approximately twenty (20) homes entered and they are quite impressive.

QUARRY COMMITTEE

Committeeman Bower reported that the following:

- Last month I reported that we drafted a memo to Colliers outlining exactly what needs to be provided to us to satisfy the conditions. This memo was sent on November 22, 2022.
- We also gave them a copy of the 2012 report.
- The second meeting will take place on the 19th with our Acting Clerk to review the files that should be there.

PUBLIC WORKS

Mayor Waltman introduced Amanda Khan as the new Director of Public Works. She comes to us from Jersey City with 25 years of experience. We are happy to have her and although she has only been here for one week, she has a report to share.

Ms. Khan shadowed the DPW crew last week and provided a report including and not limited to the following:

- Cold patching was done on several Township roads;
- A tree was removed at Dilts Park and the clippings were hauled to DPW;
- Dead branches were cleared by soccer field 8;
- Tree Branches trimmed on a few roads;
- Repairs were done on Township vehicles;
- Visited Lower Creek Road today, noting that it is a contentious project. The projected end date from the Engineer is the end of April.
- The plan for Raven Rock Road was sent to us from the Engineer, the work will be done in house to save money.

RECREATION COMMISSION

The Meteor Watch is scheduled for this Friday from 5:00pm to 10:00pm at Dilts Park;

- The Holiday Tractor Parade through Sergeantsville to the Village Green along with the Tree Lighting is scheduled for December 3rd at 4:30pm.

OPEN TO THE PUBLIC

Mayor Waltman opened the floor to public to express their thoughts for any items listed on the agenda.

Mayor Waltman noted that the Senate Bill regarding Firearms was an item added late to the agenda.

Marilyn Cummings of 348 Rosemont Ringoes Road and member of the Delaware Township Historic Society expressed her concern about the closing of the Sergeantsville Post Office and stated that the Historic Society stands ready to do whatever it can to assist.

Discussion ensued regarding:

- the possibility of a trailer Post Office;
- potential offers for the Post Office to relocate within Sergeantsville;
- the Post Office was seeking a fifteen-year lease, and the elderly property owners were not comfortable with the length of the lease;

Joe Wiley of 37 Lambert Road stated that he initiated the petition about three (3) weeks ago with about seventy (70) signatures and later received another twenty (20) to thirty (30) signatures. I originally sent it to the Postmaster General and was then given the name of the correct person it

should be sent to. Mr. Wiley noted that there was a cover letter which provided history and he read it into the record.

Mr. Wiley thanked Mayor Waltman for his involvement and gave the petition to Ms. McDaniel.

Mayor Waltman stated that this is a contract negotiation between a Federal Government Agency and a private property owner and we are sending this Resolution along with a petition signed by Township residents. This is all we can do.

Attorney Tauriello stated that from a legal standpoint, what is before the Committee tonight is all that they can do.

Ravenna Taylor of 43 Lambert Road asked about the Resolution pertaining to the gun law.

Chuck Cline offered that there are three (3) Board of Adjustment member terms expiring this year, Caine Fowler, Mike Manley and Cullen McAuliffe, and although he has not yet spoken to them, he thinks they will want to continue.

Ravenna Taylor of 43 Lambert Road expressed her concerns about lighting of the flagpole and the cost to the Township.

Gail Conover of 60 Covered Bridge Road expressed her support of the flagpole noting it can be used for many different things. The lighting goes directly up the flagpole and does not shine into any windows. It is a good thing for our youth and our police are on the roads anyway, so they have the ability to monitor as needed.

Chuck Cline of 22 Reading Road suggested that the Committee ensure the flagpole does not exceed 35 feet in height.

Seth Buchanan of 160 Lower Creek Road and President of the DTAA offered that he has a map in regards to the proposed location of the flagpole at Dilts Park. Mr. Buchanan offered that flying the American Flag will show pride in our nation, the flagpole is already existing, the cost will be small and if there are any problems the DTAA will foot the bill.

Jessica Roethel of 14 Sandbrook Headquarters Road expressed concern about possible added expense in raising and lowering of the flag.

Seeing no other members of the public who wished to speak, Mayor Waltman closed the floor to public comment.

PUBLIC HEARING ON ORDINANCES

Ordinance #2022-10:

Mayor Waltman read Ordinance #2022-10 by title.

Delaware Township Ordinance #2022-10

A Capital Ordinance of the Township of Delaware, County of Hunterdon, State of New Jersey

to Authorize an Expenditure and Appropriation from the Capital Improvement Fund in the amount Not to Exceed \$50,000 for technology improvements and upgrades.

PLEASE TAKE NOTICE that the above Ordinance was approved on first reading at the regular meeting of the Delaware Township Committee held November 14, 2022. It was considered on second reading for final adoption at a regular meeting held on December 12, 2022, beginning 7:30 P.M. at Township Hall, Sergeantsville, New Jersey. At that time an opportunity was given for all interested citizens to be heard.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that this Ordinance shall take effect immediately upon adoption in accordance with the laws of the State of New Jersey.

ATTEST: _____
Denise Filardo, Acting Township Clerk

James Waltman, Mayor Certification

I, Denise Filardo, Acting Township Clerk of the Township of Delaware, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Township Committee of Township of Delaware on December 12, 2022.

Denise Filardo, Acting Township Clerk

PUBLIC COMMENT

A motion was made by Herman, seconded by Bower to open the floor to public comment on Ordinance #2022-10.

Mayor Waltman noted that adoption of this ordinance will enable improved wifi in the Municipal Building and improved cyber security which is also important for our bond rating.

Ravenna Taylor of 43 Lambert Road asked if the Committee is going to continue online meetings.

Mayor Waltman stated that we will not be doing any hybrid meetings going forward.

Township Attorney Tauriello opined that it is reckless and irresponsible to continue to conduct hybrid meetings and his legal advice is to conduct all meetings in person. People have come to public meetings for hundreds of years and unless and until Trenton changes the law we will remain this way. If there are any technical difficulties with the virtual meeting equipment or software, the meeting must be cancelled which just happened to the Planning Board meeting last week.

Mayor Waltman stated that the Committee has a bill list to approve at each meeting and would not want that to be held up because we couldn't have a scheduled meeting.

A motion by Herman, seconded by Bower to close public comment and adopt Ordinance #2022-10 was approved by roll call vote. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

Ordinance #2022-11:

Mayor Waltman read Ordinance #2022-11 by title.

**Delaware Township Ordinance #2022-11
An Ordinance of the Township of Delaware, County of Hunterdon, State of New Jersey –
Lead certification.**

PLEASE TAKE NOTICE that the above Ordinance was approved on first reading at the regular meeting of the Delaware Township Committee held November 14, 2022. It was considered on second reading for final adoption at a regular meeting held on December 12, 2022, beginning 7:30 P.M. at Township Hall, Sergeantsville, New Jersey. At that time an opportunity was given for all interested citizens to be heard.

NOW, THEREFORE, BE IT ORDAINED, by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that this Ordinance shall take effect immediately upon adoption in accordance with the laws of the State of New Jersey.

ATTEST: _____
Denise Filardo, Acting Township Clerk

James Waltman, Mayor Certification

I, Denise Filardo, Acting Township Clerk of the Township of Delaware, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Township Committee of Township of Delaware on December 12, 2022.

Denise Filardo, Acting Township Clerk

PUBLIC COMMENT

A motion was made by Herman, seconded by Vocke to open the floor to public comment on Ordinance #2022-11.

Attorney Tauriello explained that Trenton added another regulation layer regarding lead which we are pushing this responsibility off to homeowners to hire a contractor. The need for this is triggered at the time of a home sale. Ms. McDaniel noted that this regulation also applies to rentals. It was suggested that this be put into the Township Newsletter and Committeewoman Lockwood stated that we can do so.

A motion by Herman, seconded by Bower to close public comment was approved by roll call vote. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

A motion by Herman, seconded by Lockwood to adopt Ordinance #2022-11 was approved by roll call vote. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

Ordinance #2022-12

Mayor Waltman read Ordinance #2022-12 by title.

Delaware Township Ordinance #2022-12

An Ordinance of the Township of Delaware, County of Hunterdon and State of New Jersey To Amend Ordinance #2022-03 to Establish Municipal Salary and Compensation ay Ranges.

PLEASE TAKE NOTICE that the above Ordinance was approved on first reading at the regular meeting of the Delaware Township Committee held November 14, 2022. It was considered on second reading for final adoption at a regular meeting held December 12, 2022, beginning 7:30 P.M. at Township Hall, Sergeantsville, New Jersey. At that time an opportunity was given for all interested citizens to be heard.

A motion was made by Herman, seconded by Bower to open the floor to public comment on Ordinance #2022-12.

CFO McDaniel stated that occasionally we have to make changes to salary ranges.

A motion by Herman, seconded by Bower to close public comment was approved by roll call vote. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

A motion by Lockwood, seconded by Vocke to adopt Ordinance #2022-12 was approved by roll call vote. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

Ms. Lockwood noted that the following correction should be made to the title of Resolution No. 2022-129: Change State Agriculture Development Council to State Agriculture Development Committee. Ms. Lockwood noted that the resolution itself is fine.

APPROVAL OF RESOLUTION NUMBERS 2022-125, 2022-126, 2022-128, 2022-129 and 2022-130

A motion by Herman, seconded by Bower to approve the following resolutions 2022-125, 2022-126, 2022-128, 2022-129 and 2022-130 by consent agenda was unanimously approved by roll call vote. *Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes*

**Resolution #2022-125
Appointment of Registrar of Vital Statistics**

WHEREAS, N.J.S.A. 26:8-11 requires the Municipal Clerk to be appointed as the local registrar in any district having a population of less than 5,000; and

WHEREAS, there currently exists a vacancy in this position; and

WHEREAS, Monica Orlando is the acting Township Clerk and is a certified Municipal Registrar;

NOW, THERERFORE, BE IT RESOLVED, by the Township Committee of Delaware Township, County of Hunterdon, State of New Jersey that Monica Orlando be and is hereby appointed to the position of Registrar of Vital Statistics for the remainder of the term and

concluding on December, 31, 2022.

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

**Resolution #2022-126
Authorizing Transfer of Funds**

WHEREAS, N.J.S.A. 40A:4-58 allows for the transference of funds and between current year appropriations, should it be deemed necessary, in the last two months of the fiscal year; and

WHEREAS, due to several appropriations having insufficient balances to meet demands for the remainder of the fiscal year, it has been deemed necessary to make several transfers at this time.

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of N.J.S.A. 40A:4-58, that the Chief Financial Officer is hereby authorized to make the transfers listed below:

CURRENT FUND		CURRENT FUND	
FROM:	Amount	TO:	Amount
Other Insurance	6,000.00	Engineering	1,000.00
Road O/E	5,700.00	Electric	5,000.00
		Motor Fuel	5,700.00
Total:	\$11,700.00	Total:	\$11,700.00

BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that the following transfers be made in the 2022 Budget.

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

**Resolution #2022-128
Approving 2023 Junkyard License to German Auto Resort Junkyard**

WHEREAS, the Township of Delaware allows for the operation of Junk Yards in certain zoned areas within the Township of Delaware; and

WHEREAS, German Auto Resort Junkyard has applied for and paid the appropriate fees for a junk yard license; and

WHEREAS, the premise has been inspected and found to be in compliance by the Zoning Officer.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Delaware Township, County of Hunterdon, State of New Jersey, that German Auto Resort Junkyard is hereby approved for a 2023 Junk yard license.

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

**Resolution #2022-129
Endorsing the Annual Application to the State Agriculture Development Council Committee
for Anticipated Farmland Preservation in 2023**

Insert Resolution text # 2022-129

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

**Resolution #2022-130
Authorizing and Updating Income Limits for Affordable Housing**

WHEREAS, Courts throughout New Jersey have determined to establish regional income limits to comply with the directives of the Fair Housing Act and to ensure the implementation of each municipalities' obligation more generally through the availability of existing Affordable Housing and new Affordable Housing constructed pursuant to Mount Laurel IV; and

WHEREAS, since Mount Laurel IV, Courts through New Jersey have deemed it appropriate to establish income limits and rent increases based upon COAH's methodology for setting such income limits and rent increases and to empower municipalities to update the limits and increases annually based upon the process history used by COAH; and

WHEREAS, the 2022 Affordable Housing Regional Income Limited by Household Size has been promulgated for the Region 3 District, in which the Township of Delaware is located.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the 2022 Affordable Housing Regional Income Limits by Household Size is hereby adopted by the Township of Delaware.

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

Mayor Waltman read Resolution #2022-127 in its entirety.

**Resolution #2022-127
Supporting Sergeantsville Post Office**

WHEREAS, the Sergeantsville Post Office was established in 1827 with the First Postmaster General being duly sworn on March 3, 1827; and

WHEREAS, since 1827 the Post Office has had only three locations with its current location being established on March 12, 1966; and

WHEREAS, since 1827 the Post Office has served and continues to serve residents and is integral to the community; and

WHEREAS, since 1966 the Sergeantsville Post Office has served at the heart of the community at the current location where residents conduct their postal business, gather, and learn about issues and news pertaining to the Delaware Township community; and

WHEREAS, the Delaware Township Committee strongly opposes any plan to close the

Sergeantsville Post Office; and

WHEREAS, no transition plan has been established which shall cause major disruption of Postal Services to the community; and

NOW, THEREFORE, BE IT RESOLVED, by the governing body of the Township of Delaware in the County of Hunterdon call upon the United States Postmaster General to reconsider its decision to close the Sergeantsville Post Office.

ATTEST:

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: December 12, 2022

There were no comments from the Committee.

A motion by Herman, seconded by Lockwood to approve the above resolution # 2022-127, was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

Mayor Waltman read Resolution #2022-131 in its entirety.

**Resolution #2022-131
IN OPPOSITION TO NEW JERSEY SENATE BILL S3214**

Insert Resolution #2022-131 text

Denise Filardo, Acting Township Clerk
Approved: December 12, 2022

James Waltman, Mayor

Mayor Waltman stated that his major concerns are contained in the first two specific lines which are clearly unconstitutional. A person is required to obtain express permission from the owner of a private property owner and not being allowed to carry firearms in a vehicle.

Committeeman Bower agreed with Mayor Waltman and also added that he has difficulty understanding how a hunter could hunt if he is unable to carry his firearm(s) in his vehicle.

Committeewoman Lockwood was in disagreement with both Mayor Waltman and Committeeman Bower, stating that she does not want anyone on her property with a gun.

A spirited debate ensued between Mayor Waltman and Committeewoman Lockwood. Committeewoman Lockwood did not feel as though there is a need for the committee take a position on this bill.

Attorney Tauriello intervened not to weigh in on the debate, but to clarify a point, that it's not the way that you read it about your private property, everything is private property if you don't own it. It's saying that you have a constitutional right to carry but you can't carry anywhere.

Committeeman Herman offered that at first he did not have an issue with the proposed bill. He has a problem that there is nothing about machine guns and assault weapons, this bill is not going to stop the bad guys. We look at Trenton and think this is going to affect our residents in a negative way. We should let them know where we stand.

Mayor Waltman communicated that we are letting the Senate Members know that we don't appreciate them restricting these rights on our residents. He noted that West Amwell passed a resolution similar to this last month and hopefully more municipalities in the state will let Trenton know that many rural communities will not be happy with this.

Mayor Waltman opened this resolution for public comment.

Resident Ravinna Taylor offered that this is a loaded issue with many strong feelings on both sides. She noted that the bill has only been introduced and there is time for it to be amended along the way. Ms. Taylor wondered why is her Township Committee trying to meddle in state legislature.

Deputy Mayor Herman's stated that we get involved because these things trickle down to our town and when things negatively impact our residents it is our job to get involved. I did support the Post Office, and a number of years ago we took a position on the pipeline. Our state legislature is meddling with the Federal Government.

There were no other public comments on Resolution # 2022-131.

A motion by Herman, seconded by Vocke to approve the above resolution # 2022-131, was approved by roll call vote, four (4) in favor and one (1) opposed.
Bower: Yes; Herman: Yes; Lockwood: No; Vocke: Yes; Waltman: Yes

Mayor Waltman read Resolution #2022-132

Resolution #2022-132 Authorizing Executive Session

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

Insert Topic of Discussion

ATTEST

Denise Filardo, Acting Township Clerk
Approved: December 12, 2022

James Waltman, Mayor

A motion by Herman, seconded by Lockwood to approve the above resolution # 2022-132, was approved by roll call vote, four (4) in favor and one (1) opposed.

Bower: Yes; Herman: Yes; Lockwood: No; Vocke: Yes; Waltman: Yes

NEW BUSINESS/OTHER

A. Discussion on flagpole for Dilts Park

Deputy Mayor Herman reported that he received an email from the DTAA requesting to put up a flag pole at Dilts Park. It will have an American Flag and a DTAA Flag which will require 24/7 lighting. Since electric will be needed, the DTAA obtained a cost estimate from an electrician in the amount of \$6,000 which they are willing to split with the Township.

Discussion ensued regarding lighting of the flag pole. More information will be obtained and it will be discussed at the next meeting.

Deputy Mayor Herman added for the record that our previous Township Clerk retired after thirty-five years and the next Clerk after her relocated due to a family matter because her husband got a job out of state, and we had another Clerk that was here for a couple of years. He noted that he does not think there is an issue with the retention of Clerks in Delaware Township.

Seeing no other members of the public come forward, Mayor Waltman closed the floor to public comment.

B. Discussion on 2023 Committee Schedule

CFO McDaniel reported the following meeting date changes:

February 21st in place of February 14^{tgh};

April 17th in place of April 10th;

November 20th in place of November 13th (due to the League of Municipalities)

The meeting scheduled for Wednesday, December 21st is to approve any needed transfers and pay end of year bills.

The 2023 Reorg will take place on Monday, January 2nd at 3:00pm.

C. Discussion on 2023 Appointments

Mayor Waltman tabled the discussion on the 2023 appointments.

FINAL COMMENTS OF THE TOWNSHIP COMMITTEE

All of the Committee Members congratulated Committeeman Vocke on his re-elected.

Committeeman Bower stated that we have five (5) really good and pleasant candidates for the Clerk position. Deputy Mayor Herman communicated that due to the shared service we can have more competent person because we can pay more. The Clerk will spend at least 90% of the time in our office and about 10% in the Stockton office. In addition, having the Part-Time Deputy Clerk and a Full-Time Clerk in the building will provide a lot of helping hands.

Deputy Mayor Herman communicated that he was contacted by an Eagle Scout Candidate who would like to restore the bulletin board at Dilts Park which is in dire need of repair. He would also like to provide some landscaping around the sign. Once he has finalized his plans he will come to a committee meeting.

APPROVAL OF THE BILL LIST

A motion by Herman, seconded by Bower to approve payment of the bill list in the amount of \$251,444.18 which was unanimously approved by roll call vote.

Bower: Yes, Herman: Yes, Lockwood: Yes, Vocke: Yes, Waltman: Yes

EXECUTIVE SESSION: Approval of Resolution #2022-132: To Enter into Executive Session for the Purpose of discussing Personnel Matters, Contracts, Litigations and Subjects Falling Under Attorney-Client Privilege. *Action may be taken.*

A motion by Herman, seconded by Bower to approve Resolution #2022-132 and enter into Executive Session was unanimously approved by roll call vote.

Bower: Yes, Herman: Yes, Lockwood: Yes, Vocke: Yes, Waltman: Yes

Resolution #2022-132

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this governing body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Committee of Delaware Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Contracts and subjects falling under Attorney-Client privilege. Action may be taken.

3. It is intended at this time that the above stated subject matter will be made public when the matter has been resolved.

4. This resolution shall take effect immediately.

Denise Filardo, Acting Township Clerk

It was noted for the record that the Acting Clerk Filardo was excused from the meeting at this time, 9:45 PM.

MINUTES FROM THIS POINT ON WERE
TAKEN BY ATTORNEY TAURIELLO

Denise Filardo, Acting Township Clerk

James Waltman, Mayor

Approved: February 21, 2023

List of Bills - (All Funds)

Meeting Date: 12/12/2022 For bills from 11/14/2022 to 12/12/2022

Vendor	Description	Payment	Check Total
CURRENT FUND			
1259 - A&K EQUIPMENT CO.	PO 6684 Eye Bolts	28.14	28.14
1679 - BCI Truck Inc.	PO 6680 Misc. Parts	335.11	335.11
1647 - Brighter Days Facility Management, LLC	PO 6668 2022 Town Hall Cleaning	500.00	500.00
883 - COMCAST	PO 6666 PHONES/INTERNET - TOWN HALL 11/12/22 - 1	951.81	951.81
883 - COMCAST	PO 6688 Business Voice	95.51	95.51
64 - COUNTY OF HUNTERDON	PO 6693 2022 3rd Quarter County FOOD INSPECTIONS	800.00	800.00
167 - D.T.MUNICIPAL COURT	PO 6667 1/2 of Court Expenses -Nov 2022	1,670.93	1,670.93
706 - DANENE GOODING	PO 6645 Supplies, mileage	26.51	26.51
1834 - Dell Marketing LP	PO 6636 Computers	2,340.00	
	PO 6639 Road Department Computers	2,639.64	4,979.64
743 - DIANE MCDANIEL	PO 6630 logmein services	175.00	175.00
85 - EAST AMWELL TOWNSHIP	PO 6674 2022 4th Quarter Court Administrator Sal	11,362.03	11,362.03
1769 - Edward Fleming	PO 6704 Reimbursement Medicare Part B	510.30	510.30
458 - FLEMINGTON DEPARTMENT STORE	PO 6652 Alterations	9.00	
	PO 6654 L/S Polo	51.25	
	PO 6682 Clothing	449.86	510.11
1550 - GRIFFITH-ALLIED TRUCKING LLC	PO 6651 Heating Oil	1,337.94	
	PO 6679 Gasoline	1,137.84	
	PO 6681 Gasoline 11/11/22	5,717.44	8,193.22
671 - HOME DEPOT CREDIT SERVICES	PO 6697 Shop Supplies	125.65	125.65
169 - JCP&L	PO 6707 electric	20.39	
	PO 6708 electric - 2022	415.92	
	PO 6709 electric	1,867.56	2,303.87
1838 - Johanna Kenner Cleaning Services	PO 6631 Cleaning Services	500.00	500.00
1661 - Joseph C. Tauriello, Esq. P.C.	PO 6665 2022 Legal Expenses	2,916.66	2,916.66
173 - JOSEPH FINKLE & SON, INC.	PO 6685 Bolts, Flat Iron	221.68	221.68
174 - JUDY ALLEN	PO 6699 Reimbursement Medicare Part B	510.30	510.30
682 - KOLLMER EQUIPMENT	PO 6683 Pulley	34.98	34.98
191 - LIFE INS. CO. OF NO. AMERICA	PO 6647 LONG/SHORT DISABILITY	508.00	508.00
192 - LINDA J. ZENDEL	PO 6700 Reimbursement Medicare Part B	510.30	510.30
453 - LINDA SWACKHAMER	PO 6701 Reimbursement Medicare Part B	1,020.60	1,020.60
1466 - MORTON SALT	PO 6637 Salt	15,203.16	15,203.16
145 - NJ ADVANCE MEDIA	PO 6644 Legal ads	147.40	147.40
120 - NJ DIVISION OF A.B.C.	PO 6706 liquor License	6.00	6.00
1787 - North East Parts Group LLC	PO 6686 Misc. Parts	1,514.29	
	PO 6687 Misc. Parts	691.92	2,206.21
1432 - PARKER MC CAY	PO 6656 ZB General Matters	374.00	374.00
1337 - PHOENIX ADVISORS, LLC	PO 6694 DISCLOSURE AGENT FILINGS 2022	1,150.00	1,150.00
1748 - Quadient Finance USA, Inc.	PO 6650 postage	298.11	298.11
1745 - Quadient Leasing USA, Inc.	PO 6670 Postage meter tapes	20.90	20.90
960 - R & R RADAR, INC.	PO 6629 Repair & Calibrate Radar Unit	72.10	72.10
1327 - READY REFRESH	PO 6692 Water	158.20	158.20
571 - RICOH USA, INC.	PO 6649 Monthly Copier Fee - Police	299.85	
	PO 6669 Monthly Copier Fee - Town Hall	230.32	530.17
1855 - Routel2 Wash and Gas, Inc.	PO 6689 Car Washes	25.35	25.35
1189 - RR DONNELLEY	PO 6458 Vital Record Safety Paper	86.00	86.00
264 - SERGEANTSVILLE GRAIN & FEED	PO 6646 Batteries	25.98	
	PO 6698 Mortar Mix, Antifreeze	57.92	83.90
270 - STAPLES CREDIT PLAN	PO 6664 office supplies	240.57	240.57
585 - SWEET VALLEY FARMS	PO 6525 \$250 In plantings for Beverly Emery	250.00	250.00
1288 - SYNCB/AMAZON	PO 6653 Gun Cleaner, Glow Sticks, Parts	420.23	420.23
1710 - T & T Tree Service	PO 6554 Tree Work NOT TO EXCEED \$2,600.00	2,600.00	2,600.00
1804 - TK Elevator Corporation	PO 6643 Elevator Maintenance 2022	356.92	356.92
287 - TOM LA ROWE	PO 6702 Reimbursement Medicare Part B	510.30	510.30
1768 - US Postal Service (Quadient-POC)	PO 6717 postage- police station	1,000.00	1,000.00
31 - VERIZON WIRELESS	PO 6705 Verizon	665.29	665.29
1215 - VIKING PEST CONTROL	PO 6690 Pest Control	99.82	99.82
1847 - W. H. Wolf Services	PO 6648 Soil testing	250.00	250.00
307 - WILLIAM SERRIDGE	PO 6703 Reimbursement Medicare Part B	1,020.60	1,020.60

List of Bills - (All Funds)

Meeting Date: 12/12/2022 For bills from 11/14/2022 to 12/12/2022

Vendor	Description	Payment	Check Total
Grants			
1542 - Colgate Paper Stock Co., Inc.	PO 6710 Resi Mix Paper	142.46	142.46
1725 - Feeney's Wholesale, Inc.	PO 6677 LDWS Grant	133.00	133.00
1845 - Jessica Stahl	PO 6713 March on Litter Expense	349.07	349.07
1800 - Link Transportation Services	PO 6711 Link Transportation	1,428.00	1,428.00
807 - WASTE MANAGEMENT OF N.J.	PO 6714 Clean Communities	963.43	963.43
1857 - Wild Ridge Plants LLC	PO 6452 Bull's Island Plantings 2022	1,239.00	1,239.00
Capital			
1792 - Colliers Engineering & Design	PO 6672 Lower Creek Road	32,151.63	32,151.63
1792 - Colliers Engineering & Design	PO 6675 Ramp and step	21,783.23	21,783.23
1792 - Colliers Engineering & Design	PO 6716 Road damage engineering costs	604.00	604.00
Developer Escrow			
1432 - PARKER MC CAY	PO 6657 locktown School	68.00	68.00
1432 - PARKER MC CAY	PO 6659 Anastasio	289.00	289.00
1432 - PARKER MC CAY	PO 6660 gtg escrow	17.00	17.00
1432 - PARKER MC CAY	PO 6663 ZB Escrow - King/Hummer	85.00	85.00
1525 - Van Cleef Engineering Associates, L	PO 6658 Anastasio	340.00	340.00
1525 - Van Cleef Engineering Associates, L	PO 6662 escrow GTG	1,395.50	1,395.50
Recreation			
1845 - Jessica Stahl	PO 6712 Meteor Watch	544.22	544.22
1866 - MidState Mobile Radio	PO 6673 Portable Radio	1,693.00	1,693.00
Animal Control			
1490 - Animal Control Solutions	PO 6635 Animal Control Coverage	1,000.00	
	PO 6655 Animal Control Coverage	1,000.00	
	PO 6661 ER Kenneling vet care	125.00	2,125.00
Affordable Housing			
1868 - CGP&H	PO 6715 Coah	3,979.00	3,979.00
Unemployment Comp Trust			
1526 - N. J. Dept. of Labor & Workforce	PO 6695 Year end 9/30/2022	2,186.70	2,186.70
TOTAL			----- 138,081.82

Summary By Account

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-101-01-000-000	Current Fund Cash			0.00	66,565.58
01-192-08-103-000	Clerk			86.00	
01-192-08-105-000	Other Fees and Permits			250.00	
01-201-20-101-200	ADMINISTRATIVE & EXECUTIVE OE	627.81			
01-201-20-102-200	FINANCE/AUDIT OE	175.00			
01-201-20-104-200	TAX COLLECTOR O/E	26.51			
01-201-20-105-200	LEGAL SERVICES OE	4,066.66			
01-201-20-130-200	PUR OF OFFICE EQUIP/MAINT OE	20.90			
01-201-20-135-200	DATA PROCESSING SERVICE OE	530.17			
01-201-20-139-200	CENTRAL POSTAGE/LEGAL ADV OE	1,445.51			
01-201-21-113-200	BOARD OF ADJUSTMENT OE	374.00			
01-201-21-114-200	ENVIRONMENTAL COMMISSION OE	2,600.00			
01-201-22-118-200	CONSTRUCTION/BLDG. INSP. OE	240.57			
01-201-23-115-200	INSURANCE OE	4,590.40			
01-201-25-117-200	POLICE OE	4,135.83			
01-201-26-110-200	BUILDINGS & GROUNDS OE	1,114.94			
01-201-26-123-200	ROADS OE	20,860.43			
01-201-31-129-201	TELEPHONE	1,090.80			

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
01-201-31-129-213	HEATING OIL	1,337.94			
01-201-31-129-218	ELECTRIC	2,303.87			
01-201-31-129-261	MOTOR FUEL/POLICE & ROADS	2,744.95			
01-201-31-129-263	DIESEL	4,110.33			
01-201-43-136-100	MUNICIPAL COURT S/W	6,331.62			
01-201-43-136-200	MUNICIPAL COURT OE	6,701.34			
01-272-00-000-001	Due County-Food Inspections			800.00	
TOTALS FOR	CURRENT FUND	65,429.58	0.00	1,136.00	66,565.58

02-101-01-000-000	CASH - GRANTS			0.00	4,254.96
02-200-56-275-000	Apropriated Reserves			4,254.96	
TOTALS FOR	Grants	0.00	0.00	4,254.96	4,254.96

04-101-01-000-001	Northfield Cash - Capital			0.00	54,538.86
04-215-56-100-000	I/A Ordinance 2022-08 Lower Creek Road Repairs			32,151.63	
04-215-56-101-000	I/A F ORD 2022-06 REPAIRS TO MUN BLDG STEPS/RAMP			21,783.23	
04-215-56-993-000	I/A F 20-04 Road Improvements 2020			604.00	
TOTALS FOR	Capital	0.00	0.00	54,538.86	54,538.86

11-101-01-000-000	Cash - Developer Escrow			0.00	2,194.50
11-200-59-275-000	Use Variance			2,041.50	
11-200-62-275-000	Bulk Variance			153.00	
TOTALS FOR	Developer Escrow	0.00	0.00	2,194.50	2,194.50

13-101-01-000-000	Recreation Cash			0.00	2,237.22
13-200-56-275-000	Reserve for Recreation			2,237.22	
TOTALS FOR	Recreation	0.00	0.00	2,237.22	2,237.22

14-101-01-000-000	Cash- Animal Control			0.00	2,125.00
14-200-56-275-000	Reserve for Animal control			2,125.00	
TOTALS FOR	Animal Control	0.00	0.00	2,125.00	2,125.00

19-101-01-000-000	CASH-AFFORDABLE HOUSING			0.00	3,979.00
19-200-56-275-000	RESERVE-AFFORDABLE HOUSING			3,979.00	
TOTALS FOR	Affordable Housing	0.00	0.00	3,979.00	3,979.00

21-101-01-000-000	CASH - Unemployment Comp			0.00	2,186.70
21-200-56-275-000	Reserve for Unemployment Comp			2,186.70	
TOTALS FOR	Unemployment Comp Trust	0.00	0.00	2,186.70	2,186.70

Total to be paid from Fund 01 CURRENT FUND	66,565.58
Total to be paid from Fund 02 Grants	4,254.96
Total to be paid from Fund 04 Capital	54,538.86
Total to be paid from Fund 11 Developer Escrow	2,194.50
Total to be paid from Fund 13 Recreation	2,237.22
Total to be paid from Fund 14 Animal Control	2,125.00
Total to be paid from Fund 19 Affordable Housing	3,979.00
Total to be paid from Fund 21 Unemployment Comp Trust	2,186.70

	138,081.82

Checks Previously Disbursed

ACCOUNT	DESCRIPTION	CURRENT YR	APPROP. YEAR	NON-BUDGETARY	CREDIT
14758	COUNTY OF HUNTERDON	PO# 6615	2022	Open Space taxes	68,112.69 11/18/2022
121522	STATE OF NEW JERSEY	PO# 6641	Wire Transfer	Health Benefits Act	29,095.11 12/15/2022
1215222	STATE OF NEW JERSEY	PO# 6642	Wire Transfer	Health Benefits Ret	15,573.56 12/15/2022
12152022	R & L DATACENTERS, INC.	PO# 6640	Monthly Payroll	Services	581.00 12/15/2022

					113,362.36

Totals by fund	Previous Checks/Voids	Current Payments	Total

Fund 01 CURRENT FUND	113,362.36	66,565.58	179,927.94
Fund 02 Grants		4,254.96	4,254.96
Fund 04 Capital		54,538.86	54,538.86
Fund 11 Developer Escrow		2,194.50	2,194.50
Fund 13 Recreation		2,237.22	2,237.22
Fund 14 Animal Control		2,125.00	2,125.00
Fund 19 Affordable Housing		3,979.00	3,979.00
Fund 21 Unemployment Comp Trust		2,186.70	2,186.70

BILLS LIST TOTALS	113,362.36	138,081.82	251,444.18
			=====