



DELAWARE TOWNSHIP COMMITTEE
REGULAR MEETING MINUTES
March 14, 2022 at 7:30 PM
In Person

Mayor Waltman called the regular meeting of the Delaware Township Committee to order on March 14, 2022 at 7:30 PM. Mayor Waltman announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat, Trenton Times, and the Star Ledger, was posted on the bulletin board in the Municipal Building and filed with the Township Clerk on January 11, 2022.

PLEDGE OF ALLEGIANCE

Mayor Waltman led those in attendance in the pledge to the nation's flag.

ROLL CALL

Present: Mayor James Waltman, Deputy Mayor Charles Herman, Committee Members Chad Bower, Joseph Vocke and Susan Lockwood, along with Township Clerk Maria Andrews, Deputy Township Clerk Tiffany Crivelli, and Township Attorney Joseph Tauriello.

APPROVAL OF TOWNSHIP COMMITTEE MEETING MINUTES

A motion by Bower, seconded by Lockwood, to approve the Committee's 2/14/2022 Regular Meeting Minutes was approved by voice vote.

Let it be known for the record Committeemen Herman and Vocke abstained.

TOWNSHIP COMMITTEE LIAISON REPORTS

Committeewoman Lockwood noted that the Environmental Commission and Shade Tree Commission are having a joint meeting next Wednesday, March 23, about replanting trees after cutting. Committeewoman Lockwood also stated that the Open Space Committee is working on an information flyer for Farmland Preservation with the Agricultural Advisory Committee, as well as the Farmland Plan.

Deputy Mayor Herman stated that the Summer Recreation was back this year as well as the Crate Race. Deputy Mayor Herman also noted that the DTAA was considering adding a Tennis program.

Deputy Mayor Herman noted that the Eagle scout finished the bridge and bench project at Dilt's Park and that it came out great.

Mayor Waltman advised that DPW placed curve and speed signs up on Sanford Road and that school us caution signs were ordered for County Route 519.

Mayor Waltman stated that DPW would begin grading on dirt roads once the work is completed on Lower Creek Road with the tree stumps.

Mayor Waltman noted that the County approved the speed limit reduction to 25mph on County Route 523 to match that of County Route 604 where they intersect and that new signs have been ordered.

OPEN TO THE PUBLIC

Mayor Waltman opened the floor to public comment for any items listed on the agenda.

Liza Davis, Chair of Historic Advisory Committee, thanks everyone for their support with the Historic Advisory Committee Mission Statement.

John Grimm, 87 Sandbrook Headquarters Road, expressed his appreciation to the mayor and committee, as well as the engineers and attorney for how quickly they worked and how dedicated they were in restoring the areas affected from Ida.

Mark Zdepski, 88 Strimples Mill Road, spoke about the FLSC Resolutions on the agenda as well as a future grant.

Kathy Klink, 155 Ferry Road, expressed concerns regarding her salaries versus others salaries within the Township on Ordinance 2022-03.

Hearing no other members of the public speak up, Mayor Waltman closed the floor to public comment.

INTRODUCTION/PUBLIC HEARING ON ORDINANCES

Public Hearing on Ordinance #2022-02

Mayor Waltman read Ordinance #2022-02 by title.

**Delaware Township
Ordinance No. 2022-02**

**Calendar Year 2022 Ordinance to Exceed Municipal Budget Appropriation Limits
and to Establish a CAP Bank (N.J.S.A. 40A:4-45.4)**

WHEREAS, the Local Government Cap Law, N.J.S.A. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Governing body of the Township of Delaware in the County of Hunterdon finds it advisable and necessary to increase its CY 2022 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Governing body hereby determines that a 3.5% increase in the budget for said year, amounting to \$38,774.13 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS, the Governing body hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW, THEREFORE, BE IT ORDAINED, by the Governing body of Township of Delaware, in the County of Hunterdon, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2022 budget year, the final appropriations of the Township of Delaware shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$135,709.46, and that the CY 2022 municipal budget for the Township of Delaware be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

A motion by Herman, seconded by Vocke to open public comment on Ordinance #2022-02 was unanimously approved by voice vote.

Hearing no members of the public speak up, a motion by Herman, seconded by Bower to close public comment on Ordinance #2022-02 was unanimously approved by voice vote.

A motion by Herman, seconded by Bower to adopt Ordinance #2022-02 was approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

Public Hearing on Ordinance #2022-03

Mayor Waltman read Ordinance #2022-03 by title.

**Delaware Township
Ordinance No. 2022-03**

An Ordinance of the Township of Delaware, County of Hunterdon and State of New Jersey to Amend Ordinance #2019-21 To Establish Municipal Salary and Compensation by Ranges

Section 1. Individual salaries and compensation for employees not covered by a collective bargaining unit shall be established by an annual Resolution to be approved by the Delaware Township Committee. Salaries and compensation from the previous calendar year shall remain in effect until otherwise amended by resolution. The range of municipal salaries and compensation to be paid by the Township of Delaware until otherwise changed or amended shall be as follows:

Mileage	\$0.52 - \$0.60 per mile
ADMINISTRATION	
Township Committee	\$3,500 - \$4,500 yearly
ASSESSOR'S OFFICE	
Assessor	\$27,000 - \$40,000 yearly
BUILDING DEPARTMENT	
Construction Code Official, Fire Protection Subcode Official, Fire Protection Subcode Inspector, Building Subcode Official, Building Subcode Inspector, Substitute Electrical Subcode Official, Substitute Electrical Subcode Inspector, Substitute Plumbing Inspector, Substitute Mechanical Inspector, ADA Coordinator.	\$25,000 - \$40,000 yearly
Electrical Subcode Official and Electrical Subcode Inspector	\$12,000 - \$28,000 yearly
Plumbing Subcode Official, Plumbing Subcode Inspector and Mechanical Inspector	\$10,000 - \$16,000 yearly
Substitute Subcode/Inspectors	\$28.00 - \$45.00 hourly
Zoning Officer/Floor Plain Administrator	\$5,000 - \$10,500 yearly
Deputy Zoning Officer	\$0 - \$8,000.00 yearly
Technical Assistant/Secretary to C.C.O.	\$18.00 - \$40.00 hourly
Clerical Help – Part-Time	\$18.00 - \$32.00 hourly
Stockton Inspections	\$28.00 per inspection
CLERK'S OFFICE	
Township Clerk	\$40,000 - \$72,000 yearly
Part-Time Clerk	\$18,000 - \$25,000 yearly
Deputy Registrar	\$2,000 - \$6,000 yearly
Deputy Clerk	\$12,000 - \$50,000 yearly
COAH Municipal Housing Liaison	\$1,500 - \$3,500 yearly
COAH Municipal Administrative Agent	\$3,000 - \$6,000 yearly
Administrative Assistant	\$2,000 - \$5,000 yearly

FINANCE ADMINISTRATION

Tax Collector	\$12,000-\$75,000 yearly
Deputy Tax Collector	\$0 - \$21,000 yearly
CMFO/Treasurer	\$60,000 - \$105,000 yearly
Qualified Purchasing Agent (QPA)	\$5,000 - \$8,500 yearly
Deputy Treasurer	\$1,000 - \$14,000 yearly

ANIMAL CONTROL DEPARTMENT

Animal Control Licensing Agent	\$3,000 - \$7,500 yearly
--------------------------------	--------------------------

POLICE

Chief of Police	\$90,000 - \$135,000 yearly
Part-Time Patrolman	\$25.00 - \$28.00 hourly
Court Security	\$175.00 - \$225.00 per court session
Police Department Administrative Assistant	\$17,000 - \$35,000 yearly
Police Department Matron	\$50 - \$80 minimum for a 3-hour callout and \$14.00 per hour after three hours if not already covered by salary
Crossing Guard	\$15 - \$25 per shift

OFFICE OF EMERGENCY MANAGEMENT

OEM Coordinator	\$3,000 - \$6,000 yearly
Deputy OEM Coordinator	\$6,000 - \$12,000 yearly
Emergency Management Coordinator's Secretary	\$1,000 - \$3,500 yearly

DEPARTMENT OF PUBLIC WORKS

Road Supervisor/Director of Public Works	\$60,000 - \$98,000 yearly
Deputy Road Supervisor	\$50,000 - \$95,000 yearly
Department of Public Works Labor – Part-Time	\$15.00 - \$40.00 hourly
Department of Public Works – Emergency Worker	\$15.00 - \$40.00 hourly
Snow Plowing	\$20.00 - \$40.00 hourly
Department of Public Works Administrative Assistant	\$17,000 - \$35,000 yearly
Dilts Farm Park Custodial Services	\$4,000 - \$10,500 yearly

TOWNSHIP BOARDS

Planning Board Clerk	\$5,000 - \$14,000 yearly
Board of Adjustment Clerk	\$5,000 - \$15,000 yearly
Environmental Commission Secretary	\$500 - \$2,500 yearly
Open Space Coordinator	\$9,000 - \$15,000 yearly
Recycling Coordinator	\$1,000 - \$4,500 yearly

MUNICIPAL COURT

Magistrate (1/2 share)	\$8,000 - \$20,000 yearly
------------------------	---------------------------

Prosecutor	\$7,500 - \$22,000 yearly
Deputy Court Administrator (1/2 Share)	\$15.00 - \$25.00 hourly
Court Clerk Secretary (1/2 share)	\$10.00 - \$15.00 hourly
Part-Time Violations clerk (1/2 Share)	\$15.00 - \$20.00 hourly

Section 2. Compensation for employees in collective bargaining units shall be governed by the specific provisions of agreements between said units and the Township, or in the absence of an agreement, practices in effect at the time of adoption of this Ordinance

Section 3. This Ordinance shall take effect immediately after final passage and publication according to law, except as to managerial, executive, confidential or elective employees/officials for whom the effective date shall be as established by N.J.S.A. 40A:9-165.

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

Certification

I, Maria Andrews, Clerk of the Township of Delaware, do hereby certify that the foregoing is a true copy of an ordinance duly adopted by the Township Committee of Township of Delaware on March 14, 2022

Maria Andrews, Township Clerk, RMC

A motion by Herman, seconded by Bower to open public comment on Ordinance #2022-03 was unanimously approved by voice vote.

Hearing no members of the public speak up, a motion by Herman, seconded by Bower to close public comment on Ordinance #2022-03 was unanimously approved by voice vote.

A motion by Lockwood, seconded by Herman to adopt Ordinance #2022-03 was approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

RESOLUTIONS #2022-39 – 42, 44 - 47, 49, 50

A motion by Herman, seconded by Bower to approve the following resolutions by consent agenda was approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

**Delaware Township Resolution #2022-39
Handling of Records**

WHEREAS, pursuant to N.J.S.A. 40A:9-133 the Township Clerk is the custodian of all minutes, books, deeds, bonds, contracts, and archival records of Delaware Township; and

WHEREAS, the Township is committed to transparency and the documentation of the work undertaken by the Township and all municipal boards, commissions and committees; and

WHEREAS, meeting agendas and meeting minutes are to be made available to the public regardless of the applicability of the Open Public Meetings Act N.J.S.A. 10:4-6, et seq.; and

WHEREAS, as custodian the Township Clerk is responsible for, among other things, to preserve and to make available for public viewing all municipal records not subject to privilege.; and

NOW, THEREFORE, BE IT RESOLVED, that the records from all Boards, Committees, and Commissions are to be given to the Township Clerk as follows: Agendas to be provided forty-eight (48) hours prior to a meeting and meeting minutes to be provided within seventy-two (72) hours of adoption.

NOW, THEREFORE, BE IT FURTHER RESOLVED, that the following Boards, Committees, and Commissions of the Township of Delaware are required to strictly adhere to the within resolution and the Township Clerk is to publish all agendas and approved meeting minutes to the Township Website for public viewing.

- Agricultural Advisory Committee
- Board of Health
- COAH Committee
- Environmental Committee
- Historic Advisory Committee
- Open Space Committee
- Planning Board
- Quarry Compliance Committee
- Recreation Commission
- Shade Tree Commission
- Stormwater Subcommittee
- Zoning Board of Adjustment

Attest:

Maria Andrews, RMC, Township Clerk

James Waltman, Mayor

**Delaware Township Resolution #2022-40
The Lower Delaware Wild & Scenic 2022 Mini-Grant**

WHEREAS, the Delaware Township Environmental Commission, Kingwood Environmental Commission, and D&R State Park desire to jointly file for The Lower Delaware Wild & Scenic 2022 mini-grant intended for projects that support and enhance the goals of the LDWS Management Plan; and

WHEREAS, the Delaware Township Environmental Commission, Kingwood Environmental Commission, and D&R State Park seek approval to submit the grant application and execute a grant contract with The Lower Delaware Wild & Scenic for use at Bulls Island for habitat restoration; and

WHEREAS, Delaware Township holds a majority of the property of Bulls Island within its confines; and

WHEREAS, Delaware Township is responsible for funding \$2,500 (half the grant total) which will be reimbursed upon completion of the project.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Delaware formally approves the grant application for the above stated project.

Attest:

Maria Andrews, RMC, Township Clerk

James Waltman, Mayor

**Delaware Township Resolution #2022-41
2022 Township Employees' Salaries and Wages**

WHEREAS, the Township Committee of the Township of Delaware, Hunterdon County, New Jersey desires to set 2022 salaries for all Township employees not covered under collective bargaining agreements.

NOW, THEREFORE, BE IT RESOLVED by the Delaware Township Committee that 2022 annual salaries for all non-contracted employees retroactive to January 1, 2022 except as noted are established as follows:

ADMINISTRATION		
Mayor	James Waltman	\$4,117.90
Township Committee	Joseph Vocke	\$4,117.90
	Susan Lockwood	\$4,117.90

	Charles Herman	\$4,117.90
	Chad Bower	\$4,117.90
ASSESSOR'S OFFICE		
Assessor	Michelle Trivigno	\$38,458.39
BUILDING DEPARTMENT		
Construction Code Official, Fire Protection Subcode Official, Building Subcode Official, Building and Fire Inspector, Substitute Electrical Subcode Official, Substitute Electrical Subcode Inspector, Substitute Plumbing Inspector, Substitute Mechanical Inspector, ADA Coordinator	Tom Petto	\$25,500.00
Electrical Subcode Official, Electrical and Building Inspector	Peter Buchanan	\$24,323.62
Plumbing Subcode Official, Plumbing Subcode Inspector, Mechanical Subcode Inspector *** (Effective 4-01-2022)***	Chris Rose	\$12,480.00
Alternate Substitute Inspector		\$40.00/hourly
Zoning Officer/Flood Plain Admin	Michael Mullin	\$8,247.25
Technical Assistant/Secretary to CCO (not to exceed 20 hrs./week)	Tammy Oberly	\$22.20/Hr.
CLERK'S OFFICE		
Township Clerk	Maria Andrews	\$18,727.20
Deputy Clerk	Tiffany Crivelli	\$41,616.00
Deputy Registrar	Deanna Higgins*	\$4,560.00
COAH Municipal Housing Liaison	Kathleen Klink	\$3,029.64
COAH Municipal Administrative Agent	Kathleen Klink	\$5,091.72
Administrative Assistant	Kathleen Klink	\$2,261.83
FINANCE ADMINISTRATION		
Tax Collector	Danene Gooding*	\$61,500.00
CMFO/Treasurer	Diane S. McDaniel*	\$93,823.97
Deputy Treasurer	Danene Gooding*	\$12,873.31
Qualified Purchasing Agent	Diane McDaniel*	\$5,253.13
ANIMAL CONTROL DEPARTMENT		
Animal Control Licensing Agent	Deanna Higgins*	\$6,241.77
POLICE		
Chief of Police	Phillip C. Cane*	\$120,010.79
Class II Special Police Officer	Harry Harbourt Timothy Vansalous	\$26.53 hourly \$26.01 hourly
Court Security	All Officers	\$175.00 per court session

Police Department Administrative Assistant	Deanna Higgins*	\$26,754.17
Police Department Matron	Deanna Higgins*	\$70.17 hourly**
**Minimum 3-hour callout and \$14.00 per hour after three hours if not already covered by salary		
Crossing Guard	Heather Schlesier	\$18.74 per shift
OFFICE OF EMERGENCY MANAGEMENT		
OEM Coordinator	Phillip C. Cane*	\$4,198.30
Deputy OEM Coordinator	William Powell	\$9,746.47
Emergency Mgmt Coordinator's Sec	Deanna Higgins*	\$2,213.67
ROAD DEPARTMENT		
Road Supervisor/Director of Public Works	Jay Trstensky*	\$92,144.02
Road Department Administrative Asst.	Deanna Higgins*	\$26,754.17
DPW – Mower/Road Dept Help	Thomas Higgins	\$18.74 hourly
	Dale Haberle	\$15.91 hourly
DPW – Snow Plow Help	Dale Haberle	\$23.35 hourly
BUILDINGS AND GROUNDS		
Dilts Farm Park Custodial Services	Doris Culberson	\$8,999.46
TOWNSHIP BOARDS		
Planning Board Clerk	Kathleen Klink	\$11,261.29
Board of Adjustment Clerk	Kathleen Klink	\$14,180.65
Environmental Commission Secretary	Kathleen Klink	\$1,689.61
Open Space Coordinator	Tiffany Crivelli	\$9,690.00
Certified Recycling Coordinator and Clean Communities Coordinator	Kathleen Klink	\$ 2,986.99
MUNICIPAL COURT- Separate Resolution		
Mileage Reimbursement 2022 IRS Rate		\$0.585/Mile
*Medicare Part B compensation .5%		

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

**Delaware Township Resolution #2022-42
Sergeantsville Volunteer Fire Company Raffle License**

WHEREAS, an application has been received for the Township of Delaware to grant a raffle license; and

WHEREAS, no objections have been received by the Clerk of the Township, nor were any objections made at the meeting.

NOW, THEREFORE BE IT RESOLVED, the that raffle license be granted to the following:

TO: Sergeantsville Volunteer Fire Company

BENEFIT: To continue to provide their firefighters and the community with up to date firefighting equipment needed for the job
DATE: May 25, 2022
TIME: 7:00 PM
LOCATION: Sergeantsville Volunteer Fire Company
761 Sergeantsville Road
Stockton, NJ 08559

I hereby certify this to be a true copy of a Resolution adopted by the Delaware Township Committee at their meeting held on March 14, 2022.

Maria Andrews, Township Clerk, RMC

**Delaware Township Resolution #2022-44
Emergency Appropriation Cancelation Amount Resolution**

WHEREAS, an emergency had arisen with respect to various capital repairs including expenses for the repair of roads or other public property needed as a result of damage incurred by Hurricane Ida and, no adequate provision was made in the 2021 budget for the aforesaid purpose, and N.J.S.A. 40A:4-46 provides for the creation of an emergency appropriation for the purpose mentioned above; and

WHEREAS, the total amount of the emergency appropriations created, including the appropriation to be created by Delaware Township Resolution #2021-79, is \$950,000, and three (3) percent of the total current and utility operating appropriations in the budget for 2021 is \$118,498; and

WHEREAS, the foregoing appropriation together with prior appropriations exceeds three (3) percent of the total current and utility operating appropriations in the budget for 2021; and

WHEREAS, the Township of Delaware, in the County of Hunterdon, New Jersey has deemed an emergency appropriation to be necessary and such appropriation is conforming to the provisions of N.J.S.A. 40A:4-49; and

WHEREAS, the total actual amount of the emergency appropriations is \$351,000; and

WHEREAS, the Township of Delaware request a cancelation of \$599,000.

NOW, THEREFORE, BE IT RESOLVED, by the Delaware Township Committee that in accordance with N.J.S.A. 40A:4-49, petition be made to the Director of the Division of Local Government Services for permission to cancel \$599,000 from the original \$950,000 of the emergency appropriation as adopted.

BE IT FURTHER RESOLVED, that this resolution shall take effect in accordance with law; provided, that permission to exceed the statutory limitation of 3 (three) percent has been granted by the Director of the Division of Local Government Services.

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

CERTIFICATION

I, Maria Andrews, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2022-44 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on March 14, 2022.

Maria Andrews, Township Clerk, RMC

**Delaware Township Resolution #2022-45
Cancel Old Billing on Deleted Properties**

WHEREAS, certain properties listed on the 2017 tax rolls were deleted.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey that the old billing should be removed from these deleted properties:

<u>Block/Lot</u>	<u>Amount</u>
Block 4, Lot	\$9,393.29
Block 33, L 4.01	\$492.87
Block 42, Lot 3 Q0761	\$332.80

BE IT FURTHER RESOLVED, that the records of the Tax Collector be adjusted to remove these old billings and a certified copy of this resolution shall be provided to the Tax Collector and Chief Financial Officer.

ATTEST:

Maria Andrews, RMC, Township Clerk

James Waltman, Mayor

Danene Gooding, CTC

CERTIFICATION

I, Maria Andrews, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2022-45 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on March 14, 2022.

Maria Andrews, RMC, Township Clerk

**Delaware Township Resolution #2022-46
Approval of Accessory Building Pending Needed Approvals for Locktown Stone Church**

WHEREAS, pursuant to paragraph 6 in an executed lease agreement between The Friends of Locktown Stone Church, Inc. (tenant) and the Township of Delaware (landlord) for the Locktown Stone Church located at Block 8 Lot 1 on the Delaware Township Tax Map, which requires Landlord approval for erecting buildings or structures or additions; and

WHEREAS, the Friends of Locktown Stone Church, Inc. are requesting approval to build an accessory building described as a carriage shed with restrooms and a warming kitchen/multipurpose room.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, the approval of the construction of this accessory building pending the Townships review and final approval of the architectural/engineer drawings and the site plan survey as well as pending the approval from the State concerning the location and type of structure, building and additions to be erected or other physical changes in the natural condition of the premise.

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

**Delaware Township Resolution #2022-47
Waiver of Fees for Friends of Locktown Stone Church, Inc.**

WHEREAS, Delaware Township requires an applicant to pay a fee when applying to the Board of Adjustment for a variance; and

WHEREAS, Delaware Township requires an applicant to pay fees when applying for building and zoning permits to construct an accessory building; and

WHEREAS, the Friends of Locktown Stone Church, Inc. requested a one-time exemption from any fees associated with the Board of Adjustment application and the Building and Zoning Permits needed to construct an accessory building described as a carriage shed with restrooms and warming kitchen/multipurpose room.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon and State of New Jersey that it waives any Township fees associated the construction of this accessory building.

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

**Delaware Township Resolution #2022-49
Tax Redemption**

WHEREAS, the Delaware Township Tax Collector held a tax sale on June 12, 2018; and

WHEREAS, at said sale Tax Sale Certificate #2018-002 for property known as Block 17 Lot 43.05-39 Biser Road, Assessed Owner: Jennings, Sylvia Norha was sold to Bala Partners LLC, and

WHEREAS, Investors Bank has requested to redeem TSC #2018-002; and

WHEREAS, payment has been received by the Tax Collector for redemption of TSC #2018-002 in the amount of \$60,863.34;

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue redemption monies of \$60,863.34 and also refund the premium of \$ 5,000.00 to: Bala Partners LLC, PO Box 303, Pottersville, NJ 07979;

BE IT FURTHER RESOLVED that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

ATTEST:

Maria Andrews, RMC, Township Clerk

James Waltman, Mayor

Danene Gooding, CTC

CERTIFICATION

I, Maria Andrews, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2022-49 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on March 14, 2022.

Maria Andrews, RMC, Township Clerk

**Delaware Township Resolution #2022-50
Emergency Temporary Appropriation**

WHEREAS, an emergent condition has arisen in that the Township is expected to enter in contracts, commitments or payments prior to the 2022 budget and no adequate provision has been made in the 2022 temporary budget for the aforesaid purposes; and

WHEREAS, N.J.S. 40A:4-20 provides for the creation of an emergency temporary appropriation for said purpose; and

WHEREAS, the total emergency temporary appropriation resolutions adopted in the year 2022 pursuant to the provisions of Chapter 96, P.L. 1951 (N.J.S.A. 40A:4-20) including this resolution total \$5,000.00.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Delaware, in the County of Hunterdon, State of New Jersey, that in accordance with the provisions of N.J.S.A. 40A:4-20:

1. Emergency temporary appropriations be and the same are hereby made in the amount of \$5,000.00 as follows:
 Lower Delaware Wild & Scenic 2022 mini-grant \$5,000.00
2. Said emergency temporary appropriations will be provided for in the 2022 budget.
3. That one certified copy of this resolution be filed with the Director, Division of Local Government Services.

Attest:

Maria Andrews, RMC, Township Clerk

James Waltman, Mayor

NEW BUSINESS/OTHER

- A. Mayor Waltman approved T. Soltis as First Alternate and A. Abbellieto as regular members of the Delaware Township Municipal Utilities Authority.
- B. Mayor Waltman approved D. Talarick, C. McAuliffe, R. Stadnik, and T. Bunting as active members of Sergeantsville Volunteer Fire Company.
- C. Mayor Waltman approved the Special Event – FJCC Farmland (Bicycle) Ride on 6/12/2022
- D. Deputy Mayor Herman noted he met with the proposed park planner who had many good suggestions for improvement of Dilt’s Park.
- E. Mayor Waltman stated the Stormwater Sub-Committee should be given guidance for their role and responsibilities. Mayor Waltman advised the subcommittee to identify possible projects and funding sources to help mitigate Stormwater runoff in all areas of the Township and to help guide the Township Committee.

OPEN TO THE PUBLIC

Mayor Waltman opened the floor to public comment for items not on the agenda.

Lynn Hulme, 208 Lower Creek Road, expressed her concerns about the location of speed limit signs affecting her view outside her residence as well as runoff caused by farms affecting the loss of trees.

Kathy Klink, 155 Ferry Road, advised the Environmental Commission is having a meeting on replacing Ash trees with Arborist Willey.

Gary Hinesly, 699 Rosemont Ringoes Road, voiced his concerns on the resurfacing of Lower Creek Road.

Jes Stahl, 38 Dunkard Church Road, noted that Dunkard Church Road is crumbling by County Route 579 next to the guardrail by the creek.

Gayle Conover, 60 Covered Bridge Road advised that the Police Unity Tour usually utilizes Lower Creek Road and they should be made aware of its condition.

Diana Garabaldi, 142 Sandy Ridge Road, stated her various concerns about Dilts Park.

Hearing no other members of the public speak up, Mayor Waltman closed the floor to public comment.

FINAL COMMENTS OF THE TOWNSHIP COMMITTEE

Deputy Mayor Herman suggested the Township check to see if any residents would want the trees that were cut down on Lower Creek Road on public property. Township Engineer Adam Wisnewski advised New Jersey Conservation stated to just leave the downed trees where they are.

Mayor Waltman wanted everyone to remember where we live and how fortunate everyone is as there are currently a lot of families being displaced and facing hardships all over the world.

APPROVAL OF THE BILL LIST

A motion by Herman, seconded by Bower to approve payment of the \$2,748,821.23 bill list was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

EXECUTIVE SESSION: Approval of Resolution #2022-51: To Enter into Executive Session for the Purpose of Discussing Contracts and Subjects Falling Under Attorney-Client Privilege – *The discussion is expected to take approximately 1 hour. Action may be taken.*

A motion by Bower, seconded by Lockwood to approve Resolution #2022-51 and enter into Executive Session was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

Resolution #2022-51

WHEREAS, Section 8 of the Open Public Meetings Act, Chapter 231, P.L. 1975, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this governing body is of the opinion that such circumstances presently exist,

NOW, THEREFORE BE IT RESOLVED by the Committee of Delaware Township, County of Hunterdon, State of New Jersey, as follows:

1. The public shall be excluded from discussion of and action upon the hereinafter specified subject matter.
2. The general nature of the subject matter to be discussed is as follows: Contracts, Personnel Matters, and subjects falling under Attorney-Client privilege. The discussion is anticipated to take approximately 30 minutes. Action may be taken.
3. It is intended at this time that the above stated subject matter will be made public when the matter has been resolved.
4. This resolution shall take effect immediately.

Maria Andrews, Township Clerk, RMC

A motion by Bower, seconded by Herman to return to Open Session was unanimously approved by voice vote.

It was noted for the record that the Committee was in Executive Session from 9:35 P PM to 10:20 PM.

ACTION ON ITEMS DISCUSSED FROM EXECUTIVE SESSION

A motion by Herman, seconded by Lockwood to approve to approve resolution #2022-43 was approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

**Delaware Township Resolution #2022-43
DTAA Raffle License**

WHEREAS, an application has been received for the Township of Delaware to grant a raffle license; and

WHEREAS, no objections have been received by the Clerk of the Township, nor were any objections made at the meeting.

NOW, THEREFORE BE IT RESOLVED, the that raffle license be granted to the following:

TO: Delaware Township Athletic Association

BENEFIT: To support the Delaware Township Athletic Association sports programs, including, but not limited to the maintenance of the park sports fields and upkeep of equipment

DATE: May 21, 2022

TIME: 2:00 PM – 9:00 PM

LOCATION: Sarah Dilts Farm Park
7 Buchanan Road
Sergeantsville, NJ 08557

I hereby certify this to be a true copy of a Resolution adopted by the Delaware Township Committee at their meeting held on March 14, 2022.

Maria Andrews, Township Clerk, RMC

A motion by Herman, seconded by Bower to approve to approve resolution #2022-48 as amended in Executive Session, was approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

**Delaware Township Resolution #2022-48
DTAA Fundraiser at Sarah Dilts Farm Park**

WHEREAS, the Delaware Township Athletic Association has requested permission to hold a Fundraiser and Cornhole Tournament for the Delaware Township Athletic Association at Sarah Dilts Farm Park on May 21, 2022; and

WHEREAS, the Delaware Township Athletic Association has requested permission to serve alcohol for consumption by adults of legal drinking age between the hours of 3:30 PM and 9:00 PM at the Fundraiser and Cornhole Tournament at Sarah Dilts Farm Park; and

WHEREAS, the Delaware Township Athletic Association has requested permission to extend the hours of use of the park beyond the Dusk closing time to permit the enjoyment of the Fundraiser and Cornhole Tournament; and

WHEREAS, the Township Committee believes that it is appropriate to grant permission for such fundraiser requests, as long as the following stipulations are completed:

1. No alcoholic beverages shall be served or consumed at Sarah Dilts Farm Park.
2. Delaware Township Athletic Association provides proof of insurance with the Township of Delaware named as an additional insured with a \$1,000,000 rider.
3. Notice was given to the Township's insurance carrier.
4. Delaware Township Athletic Association addresses any issues or concerns of the Somerset County Joint Insurance Fund.
5. Event may take place between the hours of 3:30pm and 8:00pm.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Delaware that permission is granted to have the Delaware Township Athletic Association to hold a Fundraiser and Cornhole Tournament at the Sarah Dilts Farm Park on May 21, 2022 provided that it satisfies all comments and concerns, if any, of the State of New Jersey Department of Community Affairs Division of Fire Safety, the Sergeantsville Volunteer Fire Department, the Delaware Township Police Department, the Delaware Township Board of Health, and/or any other regulatory agency or body identified and/or issued prior to or on the day of the event; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Delaware that permission is granted without the sale and consumption of alcoholic beverages at the Delaware Township Athletic Association Fundraiser and Cornhole Tournament at Sarah Dilts Farm Park on May 21, 2022; and

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Township Committee of the Township of Delaware that permission is granted to extend the hours of use of Sarah Dilts Farm Park beyond Dusk on May 21, 2022 for the Delaware Township Athletic Association Fundraiser and Cornhole Tournament not to extend beyond 8:00pm.

ATTEST:

Maria Andrews, Township Clerk, RMC

James Waltman, Mayor

Copies of this Resolution are to be forwarded to the Delaware Township Athletic Association, the Delaware Township Police Department, the Sergeantsville Volunteer Fire Company, Principal Inspector of the New Jersey Department of Community Affairs - Division of Fire Safety, and the Somerset County Joint Insurance Fund.

A motion by Lockwood, seconded by Herman, for the Township to purchase a Knox Box for Town Hall for the Sergeantsville Volunteer Fire Company to utilize in an emergency at an amount not to exceed \$500 was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

A motion by Lockwood, seconded by Herman, to approve the Colliers contract with stipulations as agreed upon in Executive Session, if agreed to by Colliers, was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

A motion by Herman, seconded by Bower, to approve the Recreation Commissions suggestions for Summer Recreation Salaries and Wages as discussed in Executive Session, was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

A motion by Lockwood, seconded by Herman, for the Deputy Clerk to proceed and solicit for proposals to farm B42 L3.02 through the non-fair and open process was unanimously approved by roll call vote.

Bower: Yes; Herman: Yes; Lockwood: Yes; Vocke: Yes; Waltman: Yes

ADJOURNMENT

A motion by Herman, seconded by Bower to adjourn the meeting was unanimously approved by voice vote.

The meeting adjourned at 10:23 PM.

Tiffany Crivelli, Deputy Clerk

James Waltman, Mayor

Approved: May 9, 2022