



DELAWARE TOWNSHIP COMMITTEE
SPECIAL MEETING MINUTES
December 27, 2021 6:00 PM
Zoom

Mayor Waltman called the regular meeting of the Delaware Township Committee to order on December 27, 2021 at 6:00 PM. Mayor Waltman announced that this meeting is called pursuant to the provisions of the Open Public Meetings Act. Notice of this meeting was faxed to the Hunterdon County Democrat, Trenton Times, Courier News and the Star Ledger, was posted on the bulletin board in the Municipal Building and filed with the Township Clerk on December 16, 2021.

PLEDGE OF ALLEGIANCE

Mayor Waltman led those in attendance in the pledge to the nation's flag.

ROLL CALL

Present: Mayor James Waltman, Deputy Mayor Joe Vocke, Committee Members Charles Herman and Susan Lockwood along with Deputy Township Clerk Tiffany Crivelli.

Absent: Committeeman Daniel Kwasnik, Township Clerk Maria Andrews

OPEN TO THE PUBLIC

Mayor Waltman opened the floor to public comment for any items listed and not listed on the agenda.

The following resident expressed some concerns and inquired on updates regarding the damages to Sandbrook Headquarters Road and the surrounding area:

John Kratzer, 89 Sandbrook Headquarters Road

Hearing no other members of the public speak up, Mayor Waltman closed the floor to public comment.

RESOLUTIONS #2021-102 – 2021-105

A motion by Herman, seconded by Lockwood to approve the following resolutions by consent agenda was approved by roll call vote.

Herman: Yes, Lockwood: Yes, Vocke: Yes, Waltman: Yes

Delaware Township Resolution #2021-102
Authorizing The Adoption of The 2021 Hunterdon County,
New Jersey Hazard Mitigation Plan Update

WHEREAS, all jurisdictions within Hunterdon County have exposure to hazards that increase the risk to life, property, environment, and the County and local economy; and

WHEREAS, pro-active mitigation of known hazards before a disaster event can reduce or eliminate long-term risk to life and property; and

WHEREAS, The Disaster Mitigation Act of 2000 (Public Law 106-390) established new requirements for pre and post disaster hazard mitigation programs; and

WHEREAS, a coalition of Hunterdon County municipalities with like planning objectives has been formed to pool resources and create consistent mitigation strategies within Hunterdon County; and

WHEREAS, the coalition has completed a planning process that engages the public, assesses the risk and vulnerability to the impacts of natural hazards, develops a mitigation strategy consistent with a set of uniform goals and objectives, and creates a plan for implementing, evaluating and revising this strategy;

NOW, THEREFORE, BE IT RESOLVED that the Township of Delaware:

1. Adopts in its entirety, the 2021 Hunterdon County Hazard Mitigation Plan Update (the "Plan") as the jurisdiction's Hazard Mitigation Plan and resolves to execute the actions identified in the Plan that pertain to this jurisdiction.
2. Will use the adopted and approved portions of the Plan to guide pre- and post-disaster mitigation of the hazards identified.

- 3. Will coordinate the strategies identified in the Plan with other planning programs and mechanisms under its jurisdictional authority.
- 4. Will continue its support of the Mitigation Planning Committee as described within the Plan.
- 5. Will help to promote and support the mitigation successes of all participants in this Plan.
- 6. Will incorporate mitigation planning as an integral component of government and partner operations.
- 7. Will provide an update of the Plan in conjunction with the County no less than every five years.

ATTEST:

Tiffany Crivelli, Deputy Township Clerk James Waltman, Mayor

Delaware Township Resolution #2021-103
Transfer of Funds between Current Year Appropriations

WHEREAS, N.J.S.A. 40A:4-58 allows for the transference of funds between current year appropriations, should it be deemed necessary, in the last two months of the fiscal year; and

WHEREAS, due to several appropriations having insufficient balances to meet demands for the remainder of the fiscal year, it has been deemed necessary to make several transfers at this time.

NOW, THEREFORE, BE IT RESOLVED, in accordance with the provisions of N.J.S.A. 40A:4-58, that the Chief Financial Officer is hereby authorized to make the transfers listed below:

CURRENT FUND		CURRENT FUND	
FROM:	AMOUNT	TO:	AMOUNT
Office Equipment	\$13,589.57	Motor Fuel	\$2,500.00
		Diesel	\$6,000.00
		Animal Licensing S/W	\$89.57
		Police S/W	\$5,000.00
TOTAL:	\$13,589.57	TOTAL:	\$13,589.57

BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that the following transfers be made in the 2021 Budget Manual.

ATTEST:

Tiffany Crivelli, Deputy Township Clerk James Waltman, Mayor

CERTIFICATION

This is to certify the above is a true copy of a Resolution adopted by the Township Committee of the Township of Delaware at a meeting of said Township Committee conducted on December 27, 2021

Tiffany Crivelli, Deputy Township Clerk

Delaware Township Resolution #2021-104
The Township of Delaware May Submit a Request to Bank and Reserve its 2021 Municipal Allocation Balance of Hunterdon County Open Space Trust Funds

WHEREAS, The Hunterdon County Board of Chosen Freeholders has approved an Open Space Trust Fund and established a Municipal Grants Program to provide Program Funds in connection with municipal acquisitions of lands for recreation, conservation and general open space purposes; farmland preservation; preparation of plan elements of a municipal Master Plan and restoration of county owned or municipal owned historic facilities.

WHEREAS, the Governing Body of the Township of Delaware may submit a request to bank and reserve its 2021 Municipal Allocation balance of Hunterdon County Open Space Trust Funds;

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Delaware that it hereby requests that the Municipal Allocation balance for the Township of Delaware, in the amount of \$55,465.99 be banked and reserved for future use.

ATTEST:

Tiffany Crivelli, Deputy Township Clerk

James Waltman, Mayor

**Delaware Township Resolution #2021-105
Cancel Stale Checks**

WHEREAS, the following checks have been outstanding and considered lost and outdated by the Delaware Township Treasurer; and,

WHEREAS, the following Current Fund checks are hereby VOID:

Check #9512 \$107.49

This Resolution shall take effect immediately upon adoption by the Delaware Township Committee at their meeting held December 27, 2021.

ATTEST:

Tiffany Crivelli, Deputy Township Clerk

James Waltman, Mayor

I, Diane S. McDaniel, Chief Financial Officer of the Township of Delaware, do hereby certify that funds for this contract are available from General Capital Fund.

Diane S. McDaniel, CFO

NEW BUSINESS/OTHER

None

FINAL COMMENTS OF THE TOWNSHIP COMMITTEE

Committeeman Herman wished everyone a happy new year and congratulated Deputy Mayor Vocke and his wife on the birth of their daughter.

Committeewoman Lockwood wished everyone a happy new year.

Deputy Mayor Vocke thanked everyone for all the well wishes and congratulations.

Mayor Waltman also wished everyone a happy new year and thanked all the township employees for all their hard work through the challenging year.

APPROVAL OF BILL LIST

A motion by Lockwood, seconded by Herman to approve payment of the \$154,419.09 bill list was unanimously approved by roll call vote.

Herman: Yes, Lockwood: Yes, Vocke: Yes, Waltman: Yes

ADJOURNMENT

A motion by Lockwood, seconded by Herman to adjourn the meeting was unanimously approved by voice vote.

The meeting adjourned at 6:10 PM.

Tiffany Crivelli, Deputy Clerk

James Waltman, Mayor

Approved: January 19, 2022