



**DELAWARE TOWNSHIP COMMITTEE**  
**SPECIAL MEETING MINUTES**  
**September 08, 2020 – 4:45 P.M.**

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Mayor Charles Herman called the special meeting of the Delaware Township Committee to order on September 8, 2020 at 4:49 p.m., for Delaware Township, 570 Rosemont Ringoes Road (County Route 604) in Sergeantsville, New Jersey.

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**NOTICE REQUIREMENTS**

Mayor Herman read a statement noting the Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Hunterdon County Democrat, Trenton Times, Courier News, and Star Ledger, by posting at the Delaware Township Municipal Building, and by filing with the Township Clerk all on January 3, 2020, with notification of this special meeting on September 4, 2020.

**ROLL CALL**

Present: Joseph Vocke, James Waltman, Susan Lockwood, Charles Herman  
Absent: Daniel Kwasnik  
Others Present: no professionals needed

**AUTHORIZATION TO GO INTO EXECUTIVE SESSION TO DISCUSS PERSONNEL MATTERS REGARDING GENERAL MUNICIPAL STAFFING**

**BE IT RESOLVED** by the Township Committee of the Township of Delaware in Hunterdon County, New Jersey follows:

1. The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.
2. The general nature of the subjects to be discussed in this session is as follows:
  - DISCUSSION PERSONNEL MATTERS REGARDING GENERAL MUNICIPAL STAFFING
3. It is unknown precisely when, if ever, the matters discussed in this session may be disclosed to the public; and matters involving personnel evaluations may not ever be released. Approval of any agreement with any bargaining unit shall only take place by action of the governing body in a public session.

Motion to go into executive session: Waltman

Second: Vocke

**Roll Call Vote**

Aye: Waltman, Vocke, Lockwood, Herman

Nay: None

Absent: Kwasnik

**RETURN TO OPEN SESSION**

Mayor Herman noted that the following actions came out of Open Session.

**DELAWARE TOWNSHIP**  
**ORDINANCE #2020-07**  
**MUNICIPAL SALARY AND COMPENSATION RANGES**

AN ORDINANCE OF THE TOWNSHIP OF DELAWARE, COUNTY OF HUNTERDON AND STATE OF NEW JERSEY AMENDING ORDINANCE #2019-21 ESTABLISHING MUNICIPAL SALARY AND COMPENSATION BY RANGES.

**Section 1. The following new position and salary ranges shall Add to the list of Delaware Township positions and salary ranges in Ordinance #2019-21:**

ADD:

CLERK’S OFFICE

Part-Time Clerk \$18,000-\$20,000 yearly

BUILDING DEPARTMENT

Hourly Construction/Subcode Officials and Inspectors \$30.00-\$45.00 hourly

Section 2. This Ordinance shall take effect immediately after final passage and publication according to law.

ATTEST:

\_\_\_\_\_  
Kathleen Klink, Acting Clerk

\_\_\_\_\_  
Charles Herman, Mayor

PLEASE TAKE NOTICE that the Delaware Township Committee approved the above ordinance on first reading at its Special Meeting held on September 8, 2020. It will be considered on second reading for final adoption and will have a public hearing at a Regular Meeting on September 28, 2020, 7:30 p.m., at the Delaware Township Municipal Building, 570 Rosemont Ringoes Rd. (Rt. 604), Sergeantsville, NJ. At that time an opportunity will be given for all interested persons to be heard.

Motion to approve: Waltman  
Second: Vocke  
**Roll Call Vote**  
Aye: Waltman, Vocke, Lockwood, Herman  
Nay: None  
Absent: Kwasnik

**DELAWARE TOWNSHIP**  
**RESOLUTION #2020-0065**

WHEREAS, the Township Committee of the Township of Delaware, Hunterdon County, New Jersey desires to amend Resolution #2020-25 that set 2020 salaries for all Township employees not covered under collective bargaining agreements.

WHEREAS, there exists a need for the following positions effective 8-31-2020:  
Class 2 Patrolman  
Part-time Clerk  
Construction Official, Building Subcode, Building, Fire and Mechanical Inspector  
Plumbing Subcode, Plumbing and Mechanical Inspector  
Fire Subcode Official

WHEREAS, the following people hold the required New Jersey licenses for the positions listed above;  
Timothy Vanselous, Class 2 Patrolman  
Maria Andrews, Clerk  
Thomas Petto, Construction Official, Building Subcode, Building, Fire and Mechanical Inspector  
Christopher Rose, Plumbing Subcode, Plumbing and Mechanical Inspector  
Kevin Oswald, Fire Subcode

NOW, THEREFORE, BE IT RESOLVED by the Delaware Township Committee that the salary for the following Delaware Township position is established as follows effective 8-31-2020:

**Class 2 Patrolman**  
Timothy Vanselous \$25.00/hour

**Part-time Clerk**  
Maria Andrews \$1,500.00/month

**Construction Office**

Thomas Petto	\$40.00/hour
Christopher Rose	\$40.00/hour
Kevin Oswald	\$40.00/hour

ATTEST on September 8, 2020

\_\_\_\_\_  
Kathleen Klink, Acting Clerk

\_\_\_\_\_  
Charles Herman, Mayor

Motion to approve: Waltman  
Second: Vocke

**Roll Call Vote**

Aye: Waltman, Vocke, Lockwood, Herman  
Nay: None  
Absent: Kwasnik

**ADJOURNMENT: 5:10 p.m.**

Members motioned, seconded, and unanimously approved a motion to adjourn the meeting at the noted time.

Respectfully submitted,

\_\_\_\_\_  
Kathy Klink Acting Clerk for  
Delaware Township Clerk

\_\_\_\_\_  
Charles Herman, Mayor