



**DELAWARE TOWNSHIP**  
**COMMITTEE VIRTUAL MEETING MINUTES**  
**JUNE 29, 2020 – 7:30 P.M.**

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Mayor Charles Herman called the regular virtual meeting of the Delaware Township Committee to order on June 29, 2020 at 7:30 p.m., for Delaware Township, 570 Rosemont Ringoes Road (County Route 604) in Sergeantsville, New Jersey.

**PLEDGE OF ALLEGIANCE**

All present recited the Pledge of Allegiance.

**NOTICE REQUIREMENTS**

Mayor Herman read a statement noting the Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Hunterdon County Democrat, Trenton Times, Courier News, and Star Ledger, by posting at the Delaware Township Municipal Building, and by filing with the Township Clerk all on May 26, 2020.

**ROLL CALL**

Present: Joseph Vocke (7:40), James Waltman, Daniel Kwasnik, Susan Lockwood, Charles Herman

Other Present: Ms. Diane McDaniel, Attorney Joseph Tauriello

**APPROVAL OF MINUTES FROM JUNE 8, 2020 TOWNSHIP COMMITTEE MEETING**

Mrs. Lockwood motioned to approve the minutes from the Township Committee meeting of June 8, 2020. Mr. Waltman seconded the motion.

Roll Call Vote: Ayes –Kwasnik, Waltman, Lockwood, Herman  
 Nays - None  
 Absent: Vocke

**COVID-19 UPDATES AND DISCUSSION**

Mayor Herman stated the COVID-19 cases in Hunterdon County have had a small increase. Delaware Township cases are flattening and remain at 1 death. Mr. Herman stated the Raritan Valley Community College site will be open to residents on Thursday, July 2, 2020.

Mayor Herman stated on the Hunterdon County Freeholder website, Freeholder Vandoren has created a power point on the state of the County for finance and a summary of the response to COVID-19 pandemic.

Mayor Herman suggested the Township Committee begin discussions on how to safely open the Township Building to the public. Mayor Herman stated there will be a need to put safety measures in place and to begin the construction needed to protect the residents and the staff. Mayor Herman stated the main meeting room has been set up for social distancing and therefore Township Committee and other Township meetings can be held in the building.

The Township Committee agreed to do a regular Township Committee meeting on July 13, 2020 at the Municipal Building.

Mayor Herman stated face masks will need to be used, CDC guideline and social distancing will need to be followed.

Mayor Herman stated a Stage 3 of COVID-19 opening is now being followed at Dilt's Park. Mayor Herman announced the Basketball courts, Tennis courts and Pavilion are open. Mayor Herman stated the playground will be opening at the end of this week. Mayor Herman stated the restrooms will be remaining closed. Mayor Herman stated gatherings are at 250 people following social distancing guidelines and it is recommended that face masks be worn.

## **TOWNSHIP COMMITTEE REPORTS**

### **DPW**

Mr. Kwasnik reported DPW crew are currently working on the mowing of grass on side of roads. Mr. Kwasnik stated the tar and chip project of township roads will begin once Kingwood is finished with their tar and chip road projects.

### **Open Space**

Mrs. Lockwood stated the Open Space Committee had a virtual meeting to discuss current and future property acquisitions.

### **Environmental Commission**

Mrs. Lockwood stated the Environmental Commission had a virtual meeting to discuss current and upcoming projects.

### **Shade Tree Commission**

Mrs. Lockwood stated the Shade Tree Commission held an in-person meeting at Dilt's Park to review tree removal and replanting of trees.

### **Energy Aggregation**

Mrs. Lockwood reported the Energy Aggregation Cooperative conducted a new energy bid. Mrs. Lockwood stated a green component was added in the bid and both the green component and the regular rate has come in less than JCP&L current rate. Mrs. Lockwood stated additional paperwork will be needed to be approved at a future meeting to continue with this program.

### **DTMUA**

Mr. Vocke stated the DTMUA is requesting for the Township Committee to reconsider plowing for DTMUA. Mr. Vocke stated the cost has risen sharply for DTMUA to hire a contractor to snowplow their property.

### **Dilts Park**

Mr. Waltman stated John Martin has been reclaying the baseball fields at Dilt's Park and will need two more truckloads of clay which will cost \$3,000.00. Mr. Waltman requested to use any funds remaining after the tree replanting project be used for the cost of the additional clay.

Mrs. Lockwood stated the trees that need to be taken down on the Locktown Headquarters Road section of the park near the stream should have the stump area be left to help sustain the stream bank.

Mayor Herman stated an Eagle Scout has received a few suggestions for projects for Dilt's Park from the Recreation Commission. Mayor Herman stated the Eagle Scout is thinking about redoing the walking bridge, adding plants to the landscape and a few benches along the trail.

Mayor Herman stated a discussion with Mr. Ed Fleming, SVFD and the State Fire Inspector was conducted to discuss the new fire pit at Dilt's Park. Mayor Herman stated a permit will need to be submitted to the State every 90 days and a process will need to be created for residents to reserve the fire pit.

**MEETING OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY**

Mr. Roger Byrom, Ms. Ravenna Taylor, Mr. Sam Thompson opposed the Township Committee discussing whether or not to let the residents decide by referendum to include maintenance costs for Open Space since the original referendum did not include maintenance.

Mr. Roger Byrom requested the audio tape of the meeting be added to the website.

**RESOLUTION #2020-52-****DELAWARE TOWNSHIP**  
**RESOLUTION # 2020-52****FUND BALANCE POLICY**

**WHEREAS**, the Township Committee (the “Governing Body”) of the Township of Delaware acknowledges the maintenance of fiscal stability is important to the prudent operation of government and in determining its creditworthiness; and

**WHEREAS**, the ability to adjust local government revenues during the budget year and from year to year may be limited to meet unanticipated expenditures resulting from, inter alia, natural disasters, unforeseen increases in operating costs, unexpected capital expenditures; and

**WHEREAS**, changes in federal and state government spending policies can also impact local government revenues, particularly if reductions in such spending force local governments to increase their own spending to make up for the loss in federal and state government revenue; and

**WHEREAS**, fund balance, represents an available resource that can be used to meet working capital requirements, emergency expenditures and afford transition due to systemic changes in revenues and expenditures; and

**WHEREAS**, sufficient levels of unreserved fund balance can assure the continued orderly operation of government and the provision of services to taxpayers and the stability of the tax structure; and

**WHEREAS**, local governments frequently utilize a percentage of the municipality's annual operating expenditures as the means of determining the appropriate level of an unreserved fund balance; and

**WHEREAS**, drawdown of the fund balance, without the reasonable expectation of regenerating such amounts drawn down during the budget year, is evidence of a structural imbalance of the Township of Delaware’s budget; and

**WHEREAS**, maintaining the stability of sufficient levels of unreserved fund balance will be equally important for the Township of Delaware, so that the fund balance policy will be meaningful and effective; and

**WHEREAS**, the Township of Delaware has evaluated historic use and replenishment patterns of fund balance in prior years’ budgets, potential risks to budget stability including revenue and expenditure volatility, infrastructure risk, and extreme or emergency events, State requirements and State and national best practices,

**NOW THEREFORE**, a fund balance target should be established and the following shall be used as guidelines.

1. The Township of Delaware shall establish or maintain a target fund balance of 15% to 20% of the previous year's operating expenditures.
2. Amounts appropriated in the ensuing budget which reduce the fund balance below the Target may be made only upon a specific vote of the Governing Body.

3. Upon such vote, a plan shall be developed to restore fund balance to the Target balance within a three-year period.
4. As part of the annual budget process, amounts in excess of the Target that are used in the budget are considered “non-recurring” revenues and should be allocated/budgeted to, among other things, purchase capital assets with a useful life of 5 years or more, fund other reserves, or provide “one-time” direct tax relief and not to support increased operating expenses.
5. The Governing Body, by vote, can declare a fiscal emergency and withdraw any amount of General Fund balance for purposes of addressing the fiscal emergency. Any such action must also provide a plan to restore fund balance to the Target within a five-year period.
6. This policy will be reviewed by the Governing Body every three years following adoption or sooner at the direction of the Governing Body.

**ATTEST:**

\_\_\_\_\_  
 Jodi McKinney, RMC, CMC  
 Township Clerk  
 June 29, 2020

\_\_\_\_\_  
 Charles Herman  
 Mayor

**CERTIFICATION**

I, Jodi McKinney, RMC, CMC, Clerk of the Township of Delaware, certify that the foregoing resolution was adopted by the Township Committee of the Township of Delaware at its meeting held on the 29<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
 Jodi McKinney, RMC, CMC, CMR

Mr. Waltman motioned to approve Resolution #2020-52. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Mrs. McDaniel stated the Township has been following this policy and this resolution is to formally adopt the policy. Ms. McDaniel stated the Township will need to keep the funds adequate in case of any unforeseen emergency in the future.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
 Nays - None

**RESOLUTION #2020-53-****DELAWARE TOWNSHIP**  
**RESOLUTION #2020-53**

WHEREAS, the Township Committee of the Township of Delaware, County of Hunterdon and State of New Jersey has reviewed an application for renewal of a Plenary Retail Consumption license for the twelve-month period ending June 30, 2021 for the following licensed premise:

Blackdog, Inc.  
 Trading as the Sergeantsville Inn  
 601 Rosemont Ringoes Road  
 Sergeantsville, New Jersey 08557  
 License #1007-33-002-005

WHEREAS, no timely written objection has been filed with the office of the Delaware Township Clerk related to these licensed premise.

NOW, THEREFORE, BE IT RESOLVED that the Delaware Township Committee does hereby grant a one-year renewal to the above listed licensed premise.

BE IT FURTHER RESOLVED that the Delaware Township Clerk is authorized to execute a license and to issue the license certificate to Blackdog, Inc.

ATTEST:

\_\_\_\_\_  
Jodi McKinney, RMC, CMC  
Township Clerk  
June 29, 2020

\_\_\_\_\_  
Charles Herman, Mayor

Mr. Waltman motioned to approve Resolution #2020-53. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

**RESOLUTION #2020-54-**

**DELAWARE TOWNSHIP**  
**RESOLUTION #2020-54**

**RESOLUTION PROVIDING FOR THE COMBINATION OF CERTAIN ISSUES OF GENERAL IMPROVEMENT BONDS OF THE TOWNSHIP OF DELAWARE, IN THE COUNTY OF HUNTERDON, NEW JERSEY INTO A SINGLE ISSUE OF BONDS AGGREGATING \$3,407,000 IN PRINCIPAL AMOUNT**

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF DELAWARE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (with not less than a majority of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. Pursuant to the provisions of N.J.S.A. 40A:2-26(f), the Bonds of the Township of Delaware, in the County of Hunterdon, New Jersey (the "Township") authorized pursuant to the bond ordinances of the Township heretofore adopted and described in Section 2 hereof shall be combined into a single and combined issue of General Improvement Bonds in the principal amount of \$3,407,000.

Section 2. The principal amount of Bonds authorized by each bond ordinance to be combined into a single issue as above provided and the bond ordinances authorizing the Bonds described by reference to the number, the improvement description and the date of adoption, and

the period or average period of usefulness determined in each of the bond ordinances are respectively as follows:

<b>AMOUNT TO BE ISSUED</b>	<b>BOND ORDINANCE NUMBER</b>	<b>DESCRIPTION OF IMPROVEMENT AND DATE OF ADOPTION OF BOND ORDINANCE</b>	<b>PERIOD OF USEFULNESS</b>
\$322,571	13-03	Various road improvements, finally adopted 2/25/2013	10 years
\$93,004	15-10	Acquisition of various equipment, finally adopted 7/13/2015	15 years
\$570,000	17-07	Acquisition of a fire truck, finally adopted 6/12/2017	10 years
\$1,417,322	17-08, as amended in its entirety by 19-05	2017 Road Program, finally adopted 6/12/2017, as amended 5/28/2019	10 years
\$282,103	17-09	Various capital improvements, finally adopted 6/12/2017	5 years
\$285,000	18-14. as supplemented by 19-06	Various road improvements, finally adopted 8/27/2018, as supplemented 5/28/2019	10 years
\$192,000	19-07	Rosemont Ringoes Road sidewalk installation, finally adopted 5/28/2019	10 years
\$245,000	20-01	Lower Ferry Road Improvement Project, finally adopted 2/24/2020	10 years

Section 3. The following matters are hereby determined with respect to the combined issue of Bonds:

a. The average period of usefulness, computed on the basis of the respective amounts of Bonds presently authorized to be issued pursuant to each of the bond ordinances and the respective periods or average period of usefulness therein determined, is not less than 9.72 years.

b. The Bonds of the combined issue shall be designated "General Improvement Bonds" and shall mature within the average period of usefulness herein determined.

c. The Bonds of the combined issue shall be sold and issued in accordance with the provisions of the Local Bond Law applicable to the sale and the issuance of bonds authorized by a single bond ordinance and accordingly may be sold with other issues of bonds.

Section 4. The following additional matters are hereby determined, declared, recited and stated:

a. None of the Bonds described in Section 2 hereof has been sold or issued heretofore, and the several bond ordinances described in Section 2 have not been rescinded and now remain in full force and effect as authorizations for the respective amounts of Bonds set opposite the descriptions of the bond ordinances in Section 2.

b. The several purposes or improvements authorized by the respective bond ordinances described in Section 2 hereof are purposes for which bonds may be issued lawfully pursuant to the Local Bond Law and are all purposes for which no deduction may be taken in any annual or supplemental debt statement.

Section 5. This resolution shall take effect immediately.

ATTEST:

\_\_\_\_\_  
Charlie Herman, Mayor

\_\_\_\_\_  
Jodi McKinney, RMC, CMC  
Township Clerk  
June 29, 2020

**CERTIFICATION**

I, Jodi McKinney, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2020-54 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on June 29, 2020.

\_\_\_\_\_  
Jodi McKinney, Clerk

Mr. Waltman motioned to approve Resolution #2020-54. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

**RESOLUTION #2020-55-**

**DELAWARE TOWNSHIP**  
**RESOLUTION #2020-55**

DETERMINING THE FORM AND OTHER DETAILS OF  
\$3,407,000 GENERAL IMPROVEMENT BONDS OF THE  
TOWNSHIP OF DELAWARE, IN THE COUNTY OF  
HUNTERDON, NEW JERSEY AND PROVIDING FOR THEIR  
SALE

BE IT RESOLVED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF DELAWARE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (with not less than a majority of the full membership thereof affirmatively concurring) AS FOLLOWS:

Section 1. The \$3,407,000 General Improvement Bonds of the Township of Delaware, in the County of Hunterdon, New Jersey (the "Township") referred to and described in the resolution adopted by the Township Committee pursuant to the Local Bond Law of the State of New Jersey on June 29, 2020 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Township of Delaware, in the County of Hunterdon, New Jersey into a Single Issue of Bonds Aggregating \$3,407,000 in Principal Amount" shall be issued as "General Improvement Bonds" (the "Bonds"). The Bonds shall mature in the principal amounts on February 15 in each of the years follows:

<u>Year</u>	<u>Principal Amount</u>	<u>Year</u>	<u>Principal Amount</u>
2021	\$222,000	2026	\$345,000
2022	\$225,000	2027	\$440,000
2023	\$245,000	2028	\$440,000
2024	\$285,000	2029	\$440,000
2025	\$325,000	2030	\$440,000

The actual principal amounts may be adjusted by the Township, at its option, in accordance with N.J.S.A. 40A:2-26(g). Any such adjustment shall not exceed 10% of the principal for any maturity with the aggregate adjustment to maturity not to exceed 10% of the principal for the overall issue.

The Bonds are subject to redemption prior to their stated maturities in accordance with the Notice of Sale authorized herein. The Bonds shall be ten in number, with one certificate being issued for each year of maturity and shall be numbered R-1 to R-10, inclusive.

Section 2. The Bonds will be issued in fully registered form. One certificate shall be issued for the aggregate principal amount of Bonds maturing in each year. Both principal of and interest on the Bonds will be payable in lawful money of the United States of America. Each certificate will be registered in the name of Cede & Co., as nominee of The Depository Trust Company, New York, New York, which will act as securities depository (the "Securities Depository"). The certificates will be on deposit with The Depository Trust Company. The Depository Trust Company will be responsible for maintaining a book-entry system for recording the interests of its participants or the transfers of the interests among its participants.



The participants will be responsible for maintaining records regarding the beneficial ownership interests in the Bonds on behalf of individual purchasers. Individual purchases of the Bonds may be made in the principal amount of \$5,000 or any integral multiple of \$5,000 except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 may be purchased in amounts of \$1,000 or any multiple thereof through book-entries made on the books and records of The Depository Trust Company and its participants.

The Bonds will bear interest payable semiannually on the fifteenth day of February and August in each year until maturity or earlier redemption, commencing on February 15, 2021, at a rate or rates per annum, expressed in a multiple of 1/8 or 1/20 of 1% and proposed by the successful bidder in accordance with the Notice of Sale authorized herein.

The principal of and the interest on the Bonds will be paid to the securities depository by the Township or a duly authorized paying agent on the respective maturity dates and due dates and will be credited on the respective maturity dates and due dates to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of each next preceding February 1 and August 1 (the "Record Dates" for the Bonds). The Bonds shall be executed by the manual or facsimile signature of the Mayor of the Township under the official seal or facsimile thereof affixed, printed, engraved or reproduced thereon and attested by the manual signature of the Clerk of the Township. The following matters are hereby determined with respect to the Bonds:

Date of Bonds:	Date of Delivery
Interest Payment Dates:	Each February 15 and August 15 until maturity or earlier redemption, commencing on February 15, 2021

Section 3. The Bonds shall be substantially in the following form with such additions, deletions and omissions as may be necessary for the Township to deliver and to market the Bonds in accordance with the requirements of The Depository Trust Company and the final terms of sale:

**SAMPLE BOND FORM FOR INFORMATION  
ONLY – DO NOT COMPLETE OR SIGN**

REGISTERED  
REGISTERED  
NUMBER R- \_\_\_\_\_

\$ \_\_\_\_\_

UNITED STATES OF AMERICA  
STATE OF NEW JERSEY

TOWNSHIP OF DELAWARE, IN THE  
COUNTY OF HUNTERDON

GENERAL IMPROVEMENT BOND

DATED DATE:	MATURITY DATE:	RATE OF INTEREST PER ANNUM:	CUSIP:
__/__/2020	02/15/20__	_____ %	_____

The TOWNSHIP OF DELAWARE, IN THE COUNTY OF HUNTERDON, NEW JERSEY (the "Township") hereby acknowledges itself indebted and for value received promises to pay to CEDE & CO., as nominee of The Depository Trust Company, which will act as Securities Depository, on the Maturity Date specified above, the principal sum of \_\_\_\_\_ DOLLARS (\$ \_\_\_\_\_), and to pay interest on such sum from the Dated Date of this bond at the Rate of Interest Per Annum specified above semiannually on the fifteenth day of February and August in each year until maturity or earlier redemption, commencing on February 15, 2021. Interest on this bond will be paid to the Securities Depository by the Township or a duly appointed paying agent and will be credited to the participants of The Depository Trust Company as listed on the records of The Depository Trust Company as of the February 1 and August 1 next preceding the date of such payments (the "Record Dates" for such payments). Principal of this bond, upon presentation and surrender to the Township, will be paid to the Securities Depository by the Township and will be credited to the participants of The Depository Trust Company.

This bond is not transferable as to principal or interest except to an authorized nominee of The Depository Trust Company. The Depository Trust Company shall be responsible for maintaining the book-entry system for recording the interests of its participants or the transfers of the interests among its participants. The participants are responsible for maintaining records regarding the beneficial ownership interests in the bonds on behalf of individual purchasers.

The bonds of this issue maturing prior to February 15, 2028 are not subject to redemption prior to their stated maturities. The bonds of this issue maturing on or after February 15, 2028 are redeemable at the option of the Township in whole or in part on any date on or after February 15, 2027 upon notice as required herein at par, plus in each case unpaid accrued interest to the date fixed for redemption.

Notice of redemption shall be given by mailing by first class mail in a sealed envelope with postage prepaid to the registered owners of the bonds not less than thirty (30) days, nor more than sixty (60) days prior to the date fixed for redemption. Such mailing shall be to the owners of such bonds at their respective addresses as they last appear on the registration books kept for that purpose by the Township or a duly appointed bond registrar. However, as long as DTC (or any successor thereto) acts as Securities Depository for the bonds, notice of redemption may be sent to such Securities Depository by email or as otherwise permitted by the Securities Depository regulations. Any failure of the Securities Depository to advise any of its participants or any failure of any participant to notify any beneficial owner of any notice of redemption shall not affect the validity of the redemption proceedings. If the Township determines to redeem a portion of the bonds prior to maturity, the bonds to be redeemed shall be selected by the Township. The bonds to be redeemed having the same maturity shall be selected by the Securities Depository in accordance with its regulations.

If notice of redemption has been given as provided herein, the bonds or the portion thereof called for redemption shall be due and payable on the date fixed for redemption at the

redemption price, together with unpaid accrued interest to the date fixed for redemption. Interest shall cease to accrue on the bonds after the date fixed for redemption. Payment shall be made upon surrender of the bonds redeemed.

This bond is one of an authorized issue of bonds issued pursuant to the Local Bond Law of the State of New Jersey, a resolution of the Township Committee adopted June 29, 2020 and entitled, "Resolution Providing for the Combination of Certain Issues of General Improvement Bonds of the Township of Delaware, in the County of Hunterdon, New Jersey into a Single Issue of Bonds Aggregating \$3,407,000 in Principal Amount," and the various bond ordinances referred to therein, each in all respects duly approved and published as required by law.

The full faith and credit of the Township are hereby irrevocably pledged for the punctual payment of the principal of and the interest on this bond according to its terms.

It is hereby certified and recited that all conditions, acts and things required by the constitution or statutes of the State of New Jersey to exist, to have happened or to have been performed precedent to or in the issuance of this bond exist, have happened and have been performed and that the issue of bonds of which this is one, together with all other indebtedness of the Township, is within every debt and other limit prescribed by such constitution or statutes.

IN WITNESS WHEREOF, the TOWNSHIP OF DELAWARE, IN THE COUNTY OF HUNTERDON, NEW JERSEY has caused this bond to be executed in its name by the manual or facsimile signature of its Mayor and Chief Financial Officer, its corporate seal to be hereunto imprinted or affixed, this bond and the seal to be attested by the manual signature of its Clerk, and this bond to be dated the Dated Date as specified above.

TOWNSHIP OF DELAWARE, IN THE  
COUNTY OF HUNTERDON, NEW  
JERSEY

[TOWNSHIP SEAL]

ATTEST:

By: [to be executed upon issuance of bonds]  
Mayor

By: [to be executed upon issuance of bonds]  
Clerk

By: [to be executed upon issuance of bonds]  
Chief Financial Officer

**[END OF SAMPLE BOND FORM]**

Section 4. The Bonds shall be sold on July 14, 2020 via the "PARITY Electronic Bid System" (PARITY) upon the terms and the conditions set forth in and described in the Full Notice of Sale authorized below and set forth in Exhibit A attached hereto (the "Full Notice of Sale"). The Full Notice of Sale shall be posted in full at [www.munihub.com](http://www.munihub.com) and at The Bond Buyer Online. The Township Clerk is hereby directed to arrange for the publication of the Short Notice of Sale authorized below and set forth in Exhibit B attached hereto (the "Short Notice of Sale") and the Summary Notice of Sale authorized below and set forth in Exhibit C (the "Summary Notice of Sale"). The Notices of Sale shall be posted and published as required by law not less than seven days prior to the date of sale. The full Notice of Sale shall be

substantially in the form attached hereto as Exhibit A, the Short Notice of Sale shall be substantially in the form attached hereto as Exhibit B and the Summary Notice of Sale shall be substantially in the form attached hereto as Exhibit C, each with such additions, deletions and omissions as may be necessary for the Township to market the Bonds in accordance with the requirements of The Depository Trust Company and PARITY and as may be suggested by Bond Counsel. The Short Notice of Sale shall be published in the Township's local newspaper, and the Summary Notice of Sale shall be published in the Bond Buyer, a financial newspaper published and circulating in the City of New York, New York, and in The Bond Buyer Online.

Section 5. The Township hereby designates the Chief Financial Officer as the officer to sell and to award the Bonds and to act on behalf of the Township in accordance with the Notices of Sale authorized herein, and the Chief Financial Officer shall report in writing the results of the sale to this Township Committee as required by law.

Section 6. The Bonds shall have printed thereon, or be accompanied with, a copy of the written opinion with respect to the Bonds that is to be rendered by the law firm of McManimon, Scotland & Baumann, LLC ("Bond Counsel") complete except for omission of its date.

Section 7. Bond Counsel is authorized to arrange for the printing of the Bonds, and Phoenix Advisors, LLC (the "Municipal Advisor") or Bond Counsel are authorized to arrange for the printing of the Official Statement to be prepared in connection with the sale of the Bonds and to arrange for the distribution of the preliminary Official Statements on behalf of the Township to those financial institutions that customarily submit bids for such Bonds. The Municipal Advisor, BKC, CPAs, PC, the Township's auditor, and Bond Counsel are authorized to prepare the Official Statement necessary in connection with the issuance of the Bonds, and the Mayor and/or the Chief Financial Officer of the Township is authorized to execute any certificates necessary in connection with the distribution of the Official Statement. Such Official Statement may be distributed in preliminary form and deemed final for purposes of Rule 15c2-12 of the Securities and Exchange Commission on behalf of the Township by the Chief Financial Officer or by the Mayor of the Township. Final Official Statements shall be delivered to the purchaser of the Bonds within the earlier of seven business days following the sale of the Bonds or to accompany the purchaser's confirmations that request payment for the Bonds. The Municipal Advisor is further authorized to arrange on behalf of the Township for a rating on the Bonds

from S&P Global Ratings, acting through Standard & Poor's Financial Services LLC, and/or Moody's Investors Service.

Section 8. The Chief Financial Officer is hereby authorized to make representations and warranties, to enter into agreements and to make all arrangements with The Depository Trust Company, New York, New York, as may be necessary in order to provide that the Bonds will be eligible for deposit with The Depository Trust Company and to satisfy any obligation undertaken in connection therewith.

Section 9. In the event that The Depository Trust Company may determine to discontinue providing its service with respect to the Bonds or is removed by the Township and if no successor Securities Depository is appointed, the Bonds that were previously issued in book-entry form shall be converted to registered bonds (the "Registered Bonds") in denominations of \$5,000 or any integral multiple of \$5,000 except that those Bonds in excess of the largest principal amount not equaling a multiple of \$5,000 shall be in denominations of \$1,000 or any multiple thereof. The beneficial owner under the book-entry system, upon registration of the Bonds held in the beneficial owner's name, will become the registered owner of the Registered Bonds. The Township shall be obligated to provide for the execution and delivery of the Registered Bonds in certificate form.

Section 10. Solely for purposes of complying with Rule 15c2-12 of the Securities and Exchange Commission, as amended and interpreted from time to time (the "Rule"), and provided that the Bonds are not exempt from the Rule and provided that the Bonds are not exempt from the following requirements in accordance with paragraph (d) of the Rule, for so long as the Bonds remain outstanding (unless the Bonds have been wholly defeased), the Township shall provide for the benefit of the holders of the Bonds and the beneficial owners thereof:

(a) On or prior to September 30 of each fiscal year, beginning September 30, 2021 for the fiscal year ending December 31, 2020, electronically to the Municipal Securities Rulemaking Board's Electronic Municipal Market Access ("EMMA") system or such other repository designated by the Securities and Exchange Commission to be an authorized repository for filing secondary market disclosure information, if any, annual financial information with respect to the Township consisting of the audited financial statements (or unaudited financial statements if audited financial statements are not then available, which audited financial statements will be delivered when and if available) of the Township and certain financial

information and operating data consisting of (1) Township indebtedness and overlapping indebtedness including a schedule of outstanding debt issued by the Township; (2) property valuation information; and (3) tax rate, levy and collection data. The audited financial statements will be prepared in accordance with modified cash accounting as mandated by the State of New Jersey statutory principles in effect from time to time or with generally accepted accounting principles as modified by governmental accounting standards as may be required by New Jersey law;

(b) if any of the following material events occur regarding the Bonds, a timely notice not in excess of ten business days after the occurrence of the event sent to EMMA:

- (1) Principal and interest payment delinquencies;
- (2) Non-payment related defaults, if material;
- (3) Unscheduled draws on debt service reserves reflecting financial difficulties;
- (4) Unscheduled draws on credit enhancements reflecting financial difficulties;
- (5) Substitution of credit or liquidity providers, or their failure to perform;
- (6) Adverse tax opinions, the issuance by the Internal Revenue Service of proposed or final determinations of taxability, Notices of Proposed Issue (IRS Form 5701-TEB) or other material notices or determinations with respect to the tax status of the security, or other material events affecting the tax status of the security;
- (7) Modifications to rights of security holders, if material;
- (8) Bond calls, if material, and tender offers;
- (9) Defeasances;
- (10) Release, substitution, or sale of property securing repayment of the securities, if material;
- (11) Rating changes;
- (12) Bankruptcy, insolvency, receivership or similar event of the Township;
- (13) The consummation of a merger, consolidation, or acquisition involving the Township or the sale of all or substantially all of the assets of the Township, other than in the ordinary course of business, the entry into a definitive agreement to undertake such an action or the termination of a definitive agreement relating to any such actions, other than pursuant to its terms, if material;
- (14) Appointment of a successor or additional trustee or the change of name of a trustee, if material;
- (15) Incurrence of a Financial Obligation of the Township, if material, or agreement to covenants, events of default, remedies, priority rights or other similar terms of a Financial Obligation, any of which affect holders of the Bonds, if material;
- (16) Default, event of acceleration, termination event, modification of terms or other similar events under a Financial Obligation of the Township, if any such event reflects financial difficulties.

The term "Financial Obligation" as used in subparagraphs (b)(15) and (b)(16) above means a (i) debt obligation, (ii) derivative instrument entered into in connection with, or pledged as security or a source of payment for, an existing or planned debt obligation or (iii) guarantee of (i) or (ii); provided, however, that the term "Financial Obligation" shall not include municipal securities as

to which a final official statement has been provided to the Municipal Securities Rulemaking Board consistent with the Rule.

For the purposes of the event identified in subparagraph (12) above, the event is considered to occur when any of the following occur: the appointment of a receiver, fiscal agent or similar officer for the Township in a proceeding under the U.S. Bankruptcy Code or in any other proceeding under state or federal law in which a court or governmental authority has assumed jurisdiction over substantially all of the assets or business of the Township, or if such jurisdiction has been assumed by leaving the existing governing body and officials or officers in possession but subject to the supervision and orders of a court or governmental authority, or the entry of an order confirming a plan of reorganization, arrangement or liquidation by a court or governmental authority having supervision or jurisdiction over substantially all of the assets or business of the Township.

Notice of failure of the Township to provide required annual financial information on or before the date specified in this resolution shall be sent in a timely manner to EMMA.

If all or any part of the Rule ceases to be in effect or is not in effect for any reason, then the information required to be provided under this resolution, insofar as the provisions of the Rule not or no longer in effect required the provision of such information, shall not or no longer be required to be provided.

The Chief Financial Officer shall determine, in consultation with Bond Counsel, the application of the Rule or the exemption from the Rule for each issue of obligations of the Township prior to their offering. Such officer is hereby authorized to enter into additional written contracts or undertakings to implement the Rule and is further authorized to amend such contracts or undertakings or the undertakings set forth in this resolution, provided such amendment is, in the opinion of nationally recognized bond counsel, in compliance with the Rule.

In the event that the Township fails to comply with the Rule requirements or the written contracts or undertakings specified in this resolution, the Township shall not be liable for monetary damages, remedy being hereby specifically limited to specific performance of the Rule requirements or the written contracts or undertakings therefor.

Section 11. The Chief Financial Officer is authorized to invest the proceeds of the Bonds in investment obligations or deposits as permitted in accordance with New Jersey law.

Section 12. The Chief Financial Officer is authorized to pay the costs of issuance at or after the time of closing to the various participants regarding the sale and issuance of the Bonds, including costs for the publications, preparation and printing of the Official Statement, credit rating, municipal advisory services, legal services and other miscellaneous costs of issuing the Bonds.

Section 13. The Township hereby covenants that it will comply with any conditions subsequent imposed by the Internal Revenue Code of 1986, as amended (the "Code"), in order to preserve the exemption from taxation of interest on the Bonds, including the requirement to rebate all net investment earnings on the gross proceeds above the yield on the Bonds. The Township hereby designates the Bonds as "bank-qualified" for purposes of Section 265 of the Code.

Section 14. The Chief Financial Officer and other appropriate representatives of the Township are authorized to take all other actions on behalf of the Township necessary for the sale and the delivery of the Bonds in accordance with this resolution.

Section 15. This resolution shall take effect immediately.

ATTEST:

\_\_\_\_\_  
Charlie Herman, Mayor

\_\_\_\_\_  
Jodi McKinney, RMC, CMC  
Township Clerk  
June 29, 2020

CERTIFICATION

I, Jodi McKinney, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2020-55 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on June 29, 2020.

\_\_\_\_\_  
Jodi McKinney, Clerk

Mr. Waltman motioned to approve Resolution #2020-55. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Ms. McDaniel stated the resolution is for permanent financing of the Township 2.7 million in notes that the Township has been rolling over for several years and just under \$700,000.00 in new issued. Ms. McDaniel stated the Finance Committee had a bond rating meeting and are hoping to lock in permanent financing at a low rate over the next 10 years.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman



Nays - None

**RESOLUTION #2020-56-**

**DELAWARE TOWNSHIP**  
**RESOLUTION #2020-56**

**WHEREAS**, a payment was received from the homeowner to pay 2019 taxes, to be removed from tax sale, for Block 5 Lot 7, property address: 15 Locktown School Road, Flemington, NJ;

**WHEREAS**, the mortgage company made a payment in the amount of \$6,993.96 on 5/5/20 towards 2019 taxes;

**WHEREAS**, Lereta Bank is requesting a refund of \$6,993.96 be sent back to them, they stated that they do not pay current taxes on this property, and;

**NOW THEREFORE BE IT RESOLVED**, that the Township Committee authorize the Delaware Township Treasurer to refund \$6,993.96 to:

Reverse Mtg Servicing Department Mortgage  
c/o Lereta – Texas Operations  
PO Box 35605  
Dallas, TX 75235

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be provided to the Tax Collector and Chief Financial Officer.

ATTEST:

\_\_\_\_\_  
Charlie Herman, Mayor

\_\_\_\_\_  
Jodi McKinney, RMC, CMC  
Township Clerk  
June 29, 2020

\_\_\_\_\_  
Danene L. Gooding, CTC  
Tax Collector

**CERTIFICATION**

I, Jodi McKinney, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2020-56 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on June 29, 2020.

\_\_\_\_\_  
Jodi McKinney, Clerk

Mr. Waltman motioned to approve Resolution #2020-56. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

**RESOLUTION #2020-57-**

**DELAWARE TOWNSHIP**

**RESOLUTION #2020-57**

**WHEREAS**, Delaware Township requested proposals for Improvements to **Sanford Road**; and

**WHEREAS**, three (3) bids were received on June 25, 2020; and

**WHEREAS**, the bids have been reviewed by the Township Engineer and a recommendation has been made that the contract be awarded to the lowest responsive and responsible bidder under Local Public Contracts Law, **Capital Paving & Contracting LLC**. and

**WHEREAS**, The Chief Financial Officer has certified the availability of funds for this project;

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Delaware, County of Hunterdon and State of New Jersey as follows:

1. Authorization for construction of Sanford Road project is hereby awarded to **Capital Paving & Contracting LLC**.as provided in its proposal in the amount of **\$295,686.12**.
2. Capital Paving & Contracting LLC. shall provide satisfactory proof of insurance and such documentation as requested.
3. The Delaware Township Mayor is hereby directed to sign for and on its behalf the proposal for MC Project No. DPT-114 submitted **by** Capital Paving & Construction LLC.
4. The Delaware Township Clerk of this body is hereby directed to seal said proposal with the corporate seal of this body and to attest to the same.

ATTEST:

\_\_\_\_\_  
 Jodi McKinney, RMC, CMC  
 Township Clerk  
 June 29, 2020

\_\_\_\_\_  
 Charles Herman, Mayor

I, Diane Soriero McDaniel, Chief Financial Officer of the Township of Delaware, do hereby certify that funds for this contract are available from the General Capital Fund.

\_\_\_\_\_  
 Diane Soriero McDaniel, CFO

I, Jodi McKinney, Township Clerk, do hereby certify this to be a true copy of a resolution adopted by the Delaware Township Committee on June 29, 2020.

\_\_\_\_\_  
 Jodi McKinney, Clerk

Mr. Waltman motioned to approve Resolution #2020-57. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Mayor Herman stated State funding has been received to help with funding of Sanford Road project.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

**RESOLUTION #2020-58-**

**DELAWARE TOWNSHIP**  
**RESOLUTION #2020-58**

**WHEREAS**, Henry & Stacy Grady posted a driveway bond on October 8, 2013 in the amount of \$2,000.00;

**WHEREAS**, Henry & Stacy Grady posted a Grading bond on April 23, 2015 in the amount of \$2,500.00;

**WHEREAS**, after inspection on April 29, 2020 final approval of the driveway at 74 Sanford Road, Block 19 Lot 24 was granted;

**WHEREAS**, after inspection on April 30, 2020 final approval of the installation of the Grading Plan at 74 Sanford Road, Block 19 Lot 24 was granted;

**NOW, THEREFORE, BE IT RESOLVED**, the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, is hereby authorized to refund the driveway bond in amount as of \$2,000.00 and refund of the Grading bond in the amount of \$2,500.00;

To:           Block 19, Lot 24  
               Henry & Stacy Grady  
               74 Sanford Road  
               Stockton, NJ 08559

**Driveway Bond Amount: \$2,000.00**

**Grading Bond Amount: \$2,500.00**

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of Delaware, County of Hunterdon, State of New Jersey, that the Chief Financial Officer be authorized to issue a refund check in the amount of \$4,500.00 to the property owner listed above.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be provided to Director of Public Works and the Chief Financial Officer.

ATTEST:

\_\_\_\_\_  
Jodi McKinney, RMC, CMC  
Township Clerk  
June 29, 2020

\_\_\_\_\_  
Charles Herman, Mayor

**CERTIFICATION**

I, Jodi McKinney, Clerk of the Township of Delaware, in the County of Hunterdon, New Jersey do hereby certify that the foregoing is correct and true copy of Resolution #2020 -58 adopted by the Township Committee of the Township of Delaware, in the County of Hunterdon, in the State of New Jersey on June 29, 2020.

\_\_\_\_\_  
Jodi McKinney, Clerk

Mrs. Lockwood motioned to approve Resolution #2020-58. Mr. Waltman seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

### **AUTHORIZATION OF LORI HOLMES TO FILL A DELAWARE TOWNSHIP BOARD OF HEALTH VACANT ALTERNATE II POSITION**

Mr. Waltman motioned to authorize Lori Holmes as an Alternate II to the Delaware Township Board of Health. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

### **REVIEW OF OPEN SPACE REFERENDUM QUESTION**

Mayor Herman stated discussions on an Open Space Referendum change has been conducted between the Finance Committee, the Open Space Coordinator Katherine Fullerton and the Open Space Chairperson Rosalind Westlake. Mayor Herman stated the discussion tonight is for the Township Committee to discuss a potential open space referendum question.

Mrs. Lockwood stated that there was no discussion at the Open Space Committee meeting about a Open Space Referendum Question to change the Open Space Trust Fund.

Mr. Waltman stated this is a discussion on the Township Committee level and will welcome the Open Space Committees input, feedback and suggestions. Mr. Waltman stated the Open Space property that Delaware Township acquires is maintained through general tax funds. Mr. Waltman stated the question has been asked to a few Township Committee members by residents why most of the funds they pay for sports goes towards maintenance of fields and not towards instruction or equipment for the children. Mr. Waltman stated this is an open discussion to start researching an answer to many resident's questions on how better to finance and maintain Open Space acquisitions and the Township Park. Mr. Waltman stated this is a research project on possibly using the Open Space funds to help with the maintenance of these acquired Township properties to help give the sport teams more flexibility to use the team funds for instruction, equipment. Mr. Waltman stated this would free Open Space funds to help with maintaining the field, park and other Township acquired open space acquisitions. Mr. Waltman stated having this as a referendum question will enable the current residents to have a chance to voice their opinion on how the Open Space funds should be used.

Mayor Herman stated the role of the Township Committee is to research and listen to both sides of an issue. Mayor Herman stated this is a beginning process to create a referendum so that residents have the ability to have their voices heard.

Mrs. Lockwood stated Dilt's Park was donated to the Township. Mrs. Lockwood stated the Open Space Fund was created to fund Open Space acquisitions. Mrs. Lockwood stated a majority of the residents do not have children who are in organized sports. Mrs. Lockwood stated the maintenance is conducted by the Department of Public Works and that is funded by the property tax payments. Mrs. Lockwood suggested to create a separate referendum question asking residents to give 1 cent towards the maintenance of Dilt's Park. Mrs. Lockwood stated the open space acquisitions of farmland does not the result in any of the maintenance costs. Mrs. Lockwood stated the funds that are in the Open Space Funds are reserved for projects that has already been allocated and to help pay back the Open Space bonds. Mrs. Lockwood is concerned there is not enough time for this Referendum to be placed on Novembers ballot.

Ms. Klink read a letter on behalf of Bob Hornby.

Mayor Herman asked the Township Committee if there is further interest in meeting with the Open Space Committee to discuss a referendum to adding maintenance to the Open Space Trust Fund.

Mr. Waltman would like to meet with the Open Space Committee to allow feedback on why or why not an Open Space referendum is needed and report back to the Township Committee.

Mayor Herman stated he would like the residents that have constructive ideas to become part of the conversation. Mayor Herman asked these residents to contact Mr. Waltman and/or Mrs. Lockwood to have an open discussion to help the Township Committee understand all the strings attached to making a creation of an Open Space maintenance referendum question.

### **MEETING OPEN TO THE PUBLIC**

Ms. Bacon stated any Open Space property that Delaware Township acquired except for Dilt's Park requires no maintenance. Ms. Bacon suggested a non-profit friend group be considered to help with the cost of the maintenance of Dilt's Park. Ms. Bacon stated this group can help with maintenance projects that will need to be done to maintain the park. Ms. Bacon suggested that all residents in the Township should be contributing to the Township park. Ms. Bacon stated there are Green Acres grants that the Township can acquire to help pay for the maintenance of Dilt's Park. Ms. Bacon stated using Open Space funds for anything reason other than acquisition might cause the County, SADC and Green Acres to reduce the funds they give to Delaware Township.

Mr. Roger Byrum, Mr. Roger Harris, Mr. Gary Brakenridge, Mr. Chuck Taylor and Mr. Sam Thompson stated their objections to using Open Space Funds for anything other than acquisitions. Mr. Thompson suggested a separate tax referendum be considered instead of using the Open Space funds.

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Mr. Byrum read a letter on behalf of Brian Skeuse about the speed limit in the Delaware Township historic section of the Township.

Mayor Herman stated the Police Chief is aware of the issue of speeding complaints on County Route 604. Mayor Herman stated a speed study will be conducted in this area. Mayor Herman stated if it is found that a speed limit change will be necessary, the County and State will need to be involved due to this being a County Road.

Kathy Klink stated Dilt's Park is a jewel of our Township and needs to be protected. Ms. Klink stated an Eagle Scout is conducting a project on the White Oak Trail. Ms. Klink stated a rain garden is being created at the school. Ms. Klink stated Shredder Day had 102 participants and 80,000 pounds of paper. Ms. Klink stated there were 72 permits given out for Clean-up Day.

### **FINAL COMMENTS OF THE TOWNSHIP COMMITTEE**

Mrs. Lockwood stated a resident complained about speeding happening on Rittenhouse Road.

Mayor Herman stated there has been issues of speeding on Rittenhouse Road and Delaware Township Police had recently pulled over a truck on Rittenhouse Road and gave violations.

Mrs. Lockwood will check back with the resident to see if the speeding concerns on Rittenhouse have improved.

Mr. Vocke commented on the "disingenuous phony outrage" that the meeting members had to endure earlier "was the most childish thing" that I have personally heard in a very long time. Mr. Vocke reminded all that he works with kids. Mr. Vocke stated it was insulting to residents that have asked this question for years about Open Space funds and maintenance. Mr. Vocke stated these residents just wanted a discussion on the use of funds. Mr. Vocke stated the insults about this discussion were a total embarrassment.

### **APPROVAL OF BILL LIST**

Members reviewed and approved the following vouchers for payment in the amount of \$77,126.24 at the Regular Virtual Meeting of the Delaware Township Committee held on June 29, 2020. Mrs. Lockwood moved to approve payment of the bills on the bill list. Mr. Waltman seconded the motion. Members approved the motion to pay the bills by roll call vote.

BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that the June 29, 2020 vouchers be paid.

Roll Call Vote: Ayes –Vocke, Waltman, Kwasnik, Lockwood, Herman  
Nays - None

**EXECUTIVE SESSION –**

**RESOLUTION AUTHORIZING CLOSED SESSION**  
**DELAWARE TOWNSHIP COMMITTEE**

**BE IT RESOLVED** by the Township Committee of the Township of Delaware in Hunterdon County, New Jersey follows:

1. The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.

2. The general nature of the subjects to be discussed in this session is as follows:

- DISCUSSION PERSONNEL MATTERS REGARDING GENERAL STAFFING

1. It is unknown precisely when, if ever, the matters discussed in this session may be disclosed to the public; and matters involving personnel evaluations may not ever be released. Approval of any agreement with any bargaining unit shall only take place by action of the governing body in a public session.

ATTEST:

\_\_\_\_\_  
Jodi McKinney  
Township Clerk  
June 29, 2020

\_\_\_\_\_  
Charles Herman, Mayor

Mr. Waltman motioned to approve the foregoing resolution. Mr. Vocke seconded the motion, and members unanimously approved the resolution by all in favor vote.

**RETURN TO OPEN SESSION**

Mayor Herman announced that all items in executive shall remain in Executive Session.

Mr. Waltman motioned to return to open session. Mrs. Lockwood seconded the motion, and members unanimously approved the motion by all in favor vote.

**ACTION TAKEN FROM EXECUTIVE SESSION, IF ANY**

No action was taken

**ADJOURNMENT**

Members motioned, seconded, and unanimously approved a motion to adjourn the meeting at 9:12 p.m.

Respectfully submitted,

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Jodi McKinney, RMC, CMC  
Township Clerk

Approved: (July 13, 2020)

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Charles Herman, Mayor