



DELAWARE TOWNSHIP
COMMITTEE MINUTES
January 28, 2019 – 7:30 P.M.

Mayor Joseph Vocke called the regular meeting of the Delaware Township Committee to order on January 28, 2019 at 7:30 p.m., at the Delaware Township Municipal Building, 570 Rosemont Ringoes Road (County Route 604) in Sergeantsville, New Jersey.

PLEDGE OF ALLEGIANCE

All present recited the Pledge of Allegiance.

NOTICE REQUIREMENTS

Mayor Vocke read a statement noting the Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Notice of this meeting was properly given by transmission to the Hunterdon County Democrat, Trenton Times, Courier News, and Star Ledger, by posting at the Delaware Township Municipal Building, and by filing with the Township Clerk all on January 4, 2019.

ROLL CALL

Present: Daniel Kwasnik, James Waltman, Susan Lockwood, Charles Herman, Joseph Vocke
Absent: None

APPROVAL OF MINUTES FROM JANUARY 14, 2019 TOWNSHIP COMMITTEE MEETING

Mrs. Lockwood motioned to approve the minutes from the January 14, 2019 Township Committee Meeting. Mr. Herman seconded the motion.

Roll Call Vote: Ayes –Kwasnik, Waltman, Lockwood, Herman, Vocke
 Nays - None
 Abstain: None
 Absent: None

TOWNSHIP COMMITTEE REPORTS

DPW

Mr. Kwasnik stated that the Road Commissioners, Mr. Roseberry, Mrs. McDaniel and Mr. Trstensky will be meeting next week to discuss the three road projects that were not completed from last year, Dilt's Park, and Zentek Road.

Recreation Commission

Mr. Herman and Mayor Vocke attended the Special Recreation Commission meeting on Saturday, January 26, 2019. Mr. Herman stated that the main discussions were about Dilt's Park facilities, park maintenance, trail maintenance, and possible additional events. Mr. Herman stated that the Road Commissions will discuss with Mr. Trstensky the remaining stumps that will need to be removed at Dilt's Park. Mr. Herman stated that the Recreation Commission discussed fundraising to possibly place a pavilion at the Village Green and updating the Master Plan.

The Township Committee discussed when the policy was developed and the reasons why Dilt's park is closed in the Winter months. Mr. Herman will discuss possibly leaving the park open with Mr. Trstensky, and confirm any issues with the insurance coverage. Mr. Herman will report back. Mr. Herman stated that if the park will need to remain closed during the Winter months the Porta John's will be removed.

Energy Aggregation

Mrs. Lockwood stated that the Energy Aggregation Consultant would be available to meet with the Township Committee and residents on February 25, 2019 at 7:00 p.m. Mrs. Lockwood stated that the City of Lambertville will be hosting the next Energy Aggregation Co-Op meeting on February 26, 2019 at 7:00 p.m.

Open Space Committee

Mrs. Lockwood stated that the Open Space Committee interviewed two candidates and have sent the Township Committee their recommendations. Mrs. McKinney will contact the candidate and set up an interview for Executive Session on February 25, 2019.

Mrs. Lockwood stated that the Open Space Committee sent a recommendation to apply for NJDEP Green Acre Funding for the Cisek property as a partnership in the acquisition for preservation. Mrs. McKinney stated that this will be on the February 25, 2019 Township Committee agenda.

Mrs. Lockwood stated that the Open Space Committee supported the removal of conditions imposed by SADC for access to the cemetery located adjacent to the Maresca Farm prior to approval. Mrs. Lockwood stated that the Open Space Committee would like to send a letter to SADC requesting the removal the access easement condition to the SADC.

Mr. Herman motioned that the Township Committee does not object to the removal of the imposed easement conditions and authorizes the Open Space Committee to create a letter to the SADC requesting this imposed easement condition be removed from the agreement. Mrs. Lockwood seconded the motion, and members unanimously approved by an all in favor vote.

DTMUA

Mr. Waltman stated that a Representative from the Rosemont Water Company requested a joint meeting with DTMUA.

The Township Committee authorize two representatives from Rosemont Water Company and two representatives from DTMUA to conduct a joint meeting.

Mr. Waltman and Mr. Herman will contact both parties to discuss dates and times for this meeting.

Historic Advisory Committee

Mr. Herman stated that the Historic Advisory Committee will be meeting on January 31, 2019 at 7:30 p.m. to conduct a special meeting with the new owners of the Holcombe House.

Mr. Herman stated that the Township has been notified that the Covered Bridge has been approved for major repair. Mr. Herman stated the date that this project will begin has not been announced.

Newsletter

Mrs. Lockwood stated that the deadline for the newsletter will be January 31, 2019.

MEETING OPEN TO THE PUBLIC FOR COMMENTS ON AGENDA ITEMS ONLY

Mr. Hornby stated that he attended a meeting at the County Planning Board meeting and there was a discussion about NJDOT closing the section of Rt. 29, from the Rt. 202 overpass to Bulls Island. Mr. Hornby asked the Township Committee if the Township received any notification from NJDOT. Mr. Hornby stated that the NJDOT approached the County Planning Board for advice on detours for this project. Mr. Herman will contact the representative from NJDOT to discuss the project and detours.

The Township Committee presently has not received any information or beginning dates of this project.

RESOLUTION 2019-17 –

DELAWARE TOWNSHIP
RESOLUTION #2019-17

WHEREAS, various 2018 bills have been presented for payment this year, which bills represent obligations of the prior fiscal year and were not covered by order number and/or recorded at the time of transfer between the 2018 budget in the last two months of 2018; and

WHEREAS, N.J.S.A. 40A:4-59 provides that all unexpected balances carried forward after the close of the fiscal year are available, until lapsed at the closed of the succeeding year, to meet specific claims, commitments or contracts incurred during the preceding fiscal year, and allow transfers to be made from unexpected balances to those which are expected to be insufficient during the first three months of the succeeding year;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Delaware Township, in the County of Hunterdon, State of New Jersey, (2/3 of the majority of the full membership concurring herein) that the transfers in the amount of \$1,000.00 be made between the 2018 Budget Appropriation Reserves as follows:

| | <u>FROM</u> | <u>TO</u> |
|---------------------------|-------------|------------|
| General Legal Expenses | \$1,000.00 | |
| Board of Adjustment legal | | \$1,000.00 |

ATTEST:

Jodi McKinney, RMC
Township Clerk
January 28, 2019

Joseph Vocke, Mayor

CERTIFICATION

I, Jodi McKinney, do hereby certify that the foregoing is a true copy of a resolution adopted by The Township Committee at a meeting held on the 28th day of January, 2019.

IN WITNESS WHEREOF, I have hereunder set my hand and the official seal of this body this 28th day of January, 2019.

Jodi McKinney, RMC
Township Clerk

Mr. Herman motioned to approve Resolution #2019-17. Mr. Waltman seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Kwasnik, Waltman, Lockwood, Herman, Vocke
Nays - None
Absent – None

RESOLUTION #2019-18-

DELAWARE TOWNSHIP
RESOLUTION #2019-18

WHEREAS, Perimeter Properties, LLC along with Brick Development, Hamlet Phase II, Block 39 Lots 24.01 & 24.02, did post a maintenance bond; and

WHEREAS, Delaware Township did receive said maintenance surety bond on May 2, 2016; and

WHEREAS, the Township Engineer by memo dated January 1, 2019 (a copy of which is attached), has recommended the release of the maintenance bond;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Delaware that the following maintenance bond be released:

ATTEST:

Joseph Vocke, Mayor

Jodi McKinney
Township Clerk
January 28, 2018

Mr. Herman motioned to approve Resolution #2019-18. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Kwasnik, Waltman, Lockwood, Herman, Vocke
Nays - None
Absent – None

AUTHORIZATION FOR TRINITY WEB MEDIA FOR ONGOING MAINTENANCE AND SUPPORT FOR 2019 AND RE-STRUCTURING OF THE RECREATION SECTION OF THE WEBSITE

The Township Committee discussed the two proposals that were received by Trinity Web Media for 2019 ongoing maintenance support and the additional proposal for web development for the Recreation section on the website.

Mr. Waltman stated concerns with the lack of detail in what would be included in the ongoing maintenance and support of the website. Mr. Waltman suggested that the IT Sub-Committee meet to review and suggested placing more details on what would be covered under this proposal.

Mr. Herman suggested that the proposal for the Web Development Proposal of the Recreation section be reviewed by representatives from the Township Committee, Recreation Commission and from Trinity work with all parties to have a clear understanding on what development and changes should be included in this proposal.

Mrs. McKinney will contact all parties to initiate a meeting between Trinity and the IT Committee and another meeting between Trinity and a representative of the Recreation Commission.

Mr. Herman motioned to table the authorization of the proposal from Trinity for the Web Development until a meeting is conducted by representatives from the Delaware Township IT-Sub-Committee, the Recreation Commission and from Trinity to review expectations and the proposal. Mr. Waltman seconded the motion, and members unanimously approved by an all in favor vote.

Mr. Herman motioned to table authorization for the proposal from Trinity for 2019 Maintenance and Support until a meeting is conducted by representatives from the Township Committee, Delaware Township IT-Sub Committee and Trinity to review of the proposal. Mr. Waltman seconded the motion, and members unanimously approved by an all in favor vote.

AUTHORIZATION FOR WHITETAIL LOCK & SECURITY TO PERFORM THE RE-KEYING OF THE MUNICIPAL BUILDING AT THE COST OF \$1,565.50

Mr. Herman motioned to authorize Whitetail Lock & Security to conduct a rekeying for the Delaware Township Municipal Building at the total of \$1,565.50. Mrs. Lockwood seconded the motion, and the members approved the motion by roll call vote.

Roll Call Vote: Ayes –Kwasnik, Waltman, Lockwood, Herman, Vocke
Nays - None
Absent – None

AUTHORIZE THE RESIGNATION OF PAULETTE LUXICH AS COUNTY SENIOR COORDINATOR AND APPOINT MARION SMITH AS COUNTY SENIOR COORDINATOR AND APPOINT LINDA ALLEN AS ALTERNATE SENIOR COORDINATOR

Mr. Herman regretfully authorizes the resignation of Paulette Luxich as County Senior Coordinator and authorizes the appoint of Marion Smith as County Senior Coordinator and the appointment of Linda Allen as Alternate Senior Coordinator. Mr. Waltman seconded the motion, and members unanimously approved by an all in favor vote.

REVIEW OF MEETING DATES

The Township Committee reviewed the meeting dates.

MEETING OPEN TO THE PUBLIC

Ms. Kathy Klink recommended that the Township Committee consider a joint shared service for IT services with the Delaware Township School District.

Mr. Herman stated that there has been a discussion with the IT Sub-Committee.

Mr. Richard McComber suggested the Township Committee consider an electronic option for the re-keying of the Municipal building.

FINAL COMMENTS OF THE TOWNSHIP COMMITTEE

Mr. Herman stated that a solution is needed for the removal of all the wood that was placed in the DPW yard from the Dilt’s park tree removal project.

Mr. Hornby stated that the forest service might have lifted the quarantine. Mr. Hornby will research if the quarantine has been lifted.

Mr. Kwasnik and Mr. Herman will discuss and come up with a solution for the removal of the wood.

APPROVAL OF BILL LIST

Members reviewed and approved the following vouchers for payment in the amount of \$19,292.36 at the Regular Meeting of the Delaware Township Committee meeting held on January 28, 2019. Mr. Herman motioned to approve payment of the bills on the bill list. Mr. Waltman seconded the motion. Members approved the motion to pay the bills by roll call vote.

BE IT RESOLVED by the Township Committee of the Township of Delaware, County of Hunterdon, and State of New Jersey that the January 28, 2019 vouchers be paid.

Roll Call Vote: Ayes –Kwasnik, Waltman, Lockwood, Herman, Vocke
Nays - None
Absent – None

EXECUTIVE SESSION –

RESOLUTION AUTHORIZING CLOSED SESSION
DELAWARE TOWNSHIP COMMITTEE

BE IT RESOLVED by the Township Committee of the Township of Delaware in Hunterdon County, New Jersey follows:

1. The Township Committee will now convene in a closed session that will be limited only to consideration of items with respect to which the public may be excluded pursuant to Section 7B of the Open Public Meetings Act.

2. The general nature of the subjects to be discussed in this session is as follows:

- A TORT CLAIM LEGAL MATTER
- SECURITY FOR MUNICIPAL BUILDING

1. It is unknown precisely when, if ever, the matters discussed in this session may be disclosed to the public; and matters involving personnel evaluations may not ever be released. Approval of any agreement with any bargaining unit shall only take place by action of the governing body in a public session.

ATTEST:

Jodi McKinney
Township Clerk
January 28, 2019

Joseph Vocke, Mayor

Mr. Herman motioned to approve the foregoing resolution. Mr. Waltman seconded the motion, and members unanimously approved the resolution by all in favor vote.

RETURN TO OPEN SESSION

Mayor Vocke announced that all items in executive shall remain in Executive Session.

Mr. Herman motioned to return to open session. Mr. Waltman seconded the motion, and members unanimously approved the motion by all in favor vote.

ACTION TAKEN FROM EXECUTIVE SESSION, IF ANY

No action was taken

Mayor Vocke recommended to authorize Mr. Roger Locandro to fulfill the open appointment for Planning Board.

Mr. Herman motioned to appoint Mr. Roger Locandro for the position of Alternate for the Delaware Township Planning Board. Mr. Kwasnik seconded the motion, and members unanimously approved the motion by all in favor vote.

ADJOURNMENT

Members motioned, seconded, and unanimously approved a motion to adjourn the meeting at 9:13 p.m.

Respectfully submitted,

Jodi McKinney, RMC
Township Clerk

Approved: (February 11, 2019)

Joseph Vocke, Mayor