

# Delaware Township Board of Health

January 7, 2019

The Re-Organizational and Regular Meeting of the Delaware Township Board of Health was called to order at 7:30 p.m. by the Board Secretary.

## **PLEDGE TO THE FLAG**

The Board Secretary led the assembly in the pledge to the flag.

## **ROLL CALL**

Present: Michael Textores, Peter Sudano, Chadd Tindall, DVM, Susan Miller, Michael Bokach, Katie Hooven, Norman Strauss, Jim Vena, Mary Daly.

Carla Hobbs from the Hunterdon County Division of Public Safety

Absent: Jorge Berkowitz, PhD, Bill Chromeck, Janet Curll

## **NOTICE REQUIREMENTS**

The Notice Requirements provided for in the Open Public Meetings Act have been satisfied. Proper notice of this meeting was transmitted to the Hunterdon County Democrat, the Trenton Times, and the Star Ledger, posted at the Delaware Township Municipal Building and filed with the Township Clerk all on November 27, 2018.

## **OPEN PUBLIC MEETING ACT**

### DELAWARE TOWNSHIP Open Public Meetings Act

WHEREAS, the Open Public Meetings Act (Ch. 231 P.L. 1975) provides for the giving of annual notice by public bodies of the body to be held during the succeeding year, and

WHEREAS, the Open Public Meetings Act (Ch. 231 P.L. 1975) hereinafter referred to as the Act, authorized a public body to make certain other determinations and take certain other actions in conformance therewith:

NOW THEREFORE BE IT RESOLVED by the Board of Health of the Township of Delaware, County of Hunterdon and the State of New Jersey as follows:

1. Regular meetings of the Board shall be held during the calendar year at 7:30 p.m. at the Delaware Township Municipal Building, Township Hall, Sergeantsville, New Jersey on the following dates:

A. The first Monday of each and every month, except the July meeting that will not be held and the September meeting which will be held on Wednesday, September 4, 2019.

2. The following newspapers are hereby designated as the newspapers to receive and all notice required or permitted to be given under the Act including but not limited to Annual Notice and 48-hour notice.

A. The Hunterdon County Democrat, which is the official newspaper of this public body, and

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The Trenton Times and the Star Ledger, which are hereby determined to be the newspapers which have the greatest likelihood of informing the public within the area of jurisdiction of this Township of its meetings.

3. Copies of this Resolution and any revision or modifications thereof certified to be true copies by the Secretary of this Board be disseminated and distributed as required by the Act as follows:

- A. Posted and maintained throughout the 2019 calendar year on the bulletin board at the Delaware Township Municipal Building;
- B. Mailed or hand delivered to the three newspapers designated in Paragraph 2 of this resolution;
- C. Filed with the Secretary of this Board, and;
- D. Mailed to such persons as may be entitled thereto under the terms of the Act and this resolution.

4. Pursuant to Section 14 of this Act, the Secretary of this Board is thereby authorized and directed to mail such notice as may be required and authorized under the Act to any person requesting the same providing that person has complied with the following terms and conditions;

- A. Any and all requests for notice under the Act shall be made in writing either by letter or by signing a Request List to be maintained in the Office of the Clerk, and
- B. Any person requesting such notice, other than the news media which is expressly excluded from payment of any fee hereunder shall pay to the Township of Delaware a fee of \$3.00, which said sum is hereby determined to be a reasonable sum, the amount of which is calculated solely to reimburse the Township for the costs incurred in providing the said notice; including but not limited to printing, photocopying costs, clerical time and postage.

### BY ORDER OF THE DELAWARE TOWNSHIP BOARD OF HEALTH

\_\_\_\_\_, Chairman  
Michael Textores

Attest:

Danene L. Gooding  
Board Secretary

Dated: January 7, 2019

### **NOMINATION OF CHAIRMAN**

Mrs. Gooding asked the Board members to make a nomination for a Chairman for 2019.

Peter Sudano nominated Michael Textores for Chairman for 2019 and Susan Miller seconded the motion.

All voted aye. Roll Call. No one opposed the nomination. The nominations were then closed.

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### **NOMINATION FOR VICE CHAIRMAN**

Mrs. Gooding asked the Board members to make a nomination for Vice Chairman for 2019.

Peter Sudano nominated Katie Hooven for Vice Chairman for 2019 and Susan Miller seconded the motion.

All voted aye. Roll Call. No one opposed the nomination. The nominations were then closed.

Michael Textores took over the meeting.

### **APPROVAL OF MINUTES**

Norman Strauss made the motion to approve the minutes from the Board of Health meeting on November 5, 2018, Susan Miller seconded the motion and members unanimously approved the minutes. All voted Aye. Chadd Tindall, DVM abstained.

Susan Miller made the motion to approve the minutes from the Board of Health meeting on December 3, 2018, Peter Sudano seconded the motion and members unanimously approved the minutes. All voted Aye. Michael Textores, Katie Hooven, PhD, Norman Strauss, Michael Bokach abstained.

### **APPROVAL OF VOUCHER**

None

### **BOARD OF HEALTH OLD BUSINESS**

None

### **BOARD OF HEALTH NEW BUSINESS**

- A. Resolution #2019-01 Non-Fair and Open Contracts for Township Professionals - Mr. Textores read resolution to the board. This should be done annually by the board and published in the Hunterdon County Democrat. Roll Call. No further discussion from board.

### **ANIMAL CONTROL OFFICER REPORT**

The Board reviewed the most recent report.

The Board read an email from Animal Control Solutions regarding cat protocol in our township. The board wishes to keep the same policy as in the past and only have sick or injured stray cats picked up by animal control. The Board asked Mrs. Gooding to put a reminder in the next Bridge Newsletter.

### **HUNTERDON COUNTY HEALTH DEPARTMENT – OLD BUSINESS**

- A. B62, L12.01 Lambertville Hdqtrs Rd, clean up – Carla said the resident delayed the court date to January 14<sup>th</sup>. Their voicemail is still full. No progress has been made in a while.

### **HUNTERDON COUNTY HEALTH DEPARTMENT – NEW BUSINESS**

None.

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**CORRESPONDENCE**

The board went over the letters and LINC'S reports in the members' packets.

Katie reviewed the Health LINC'S reports with the board.

**PUBLIC COMMENT**

None

**COMMENTS OF BOARD MEMBERS**

None

**ADJOURNMENT**

Members moved, seconded and unanimously approved a motion to adjourn the meeting at 7:45 p.m.

Respectfully submitted,

Danene L. Gooding  
Board of Health Secretary

cc: Township Committee