

	<u>Start Year</u>		<u>End Year</u>
Fiscal Year	2024	–	2025

***Authority Budget of:***  
***Delaware Municipal Utilities Authority***

**State Filing Year**                      **2024**

***For the Period:***                      ***February 1, 2024***    ***to***                      ***January 31, 2025***

**[www.delawaretwpnj.org/boards/utilities](http://www.delawaretwpnj.org/boards/utilities)**  
Authority Web Address



***Division of Local Government Services***

**2024 AUTHORITY BUDGET  
CERTIFICATION SECTION**

# **FISCAL YEAR 2024**

Delaware Municipal Utilities Authority

## **AUTHORITY BUDGET**

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

**For Division Use Only**

### **CERTIFICATION OF APPROVED BUDGET**

*It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S.A. 40A:5A-11.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

### **CERTIFICATION OF ADOPTED BUDGET**

*It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.*

*State of New Jersey  
Department of Community Affairs  
Director of the Division of Local Government Services*

By: \_\_\_\_\_ Date: \_\_\_\_\_

# 2024 PREPARER'S CERTIFICATION

Delaware Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

It is hereby certified that the Authority Budget, including the Annual Budget and the Capital Budget/Program annexed hereto, represents the members of the governing body's resolve with respect to statute in that; all estimates of revenue are reasonable, accurate and correctly stated; all items of appropriation are properly set forth; and in form, and content, the budget will permit the exercise of the comptroller function within the Authority.

It is further certified that all proposed budgeted amounts and totals are correct. Also, I hereby provide reasonable assurance that all assertions contained herein are accurate and all required schedules are completed and attached.

Preparer's Signature:	dt_mua@yahoo.com
Name:	Mario Russo
Title:	Treasurer
Address:	P O Box 103 Sergeantsville, NJ 08557
Phone Number:	(908) 812-2940
Fax Number:	(908) 782-4295
E-mail Address:	dt_mua@yahoo.com

# AUTHORITY INTERNET WEBSITE CERTIFICATION

Authority's Web Address:	www.delawaretpnj.org/boards/utilities
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All authorities shall maintain either an Internet website or a webpage on the municipality's or county's Internet website. The purpose of the website or webpage shall be to provide increased public access to the authority's operations and activities. N.J.S.A. 40A:5A-17.1 requires the following items to be included on the Authority's website at a minimum for public disclosure. Check the boxes below to certify the Authority's compliance with N.J.S.A. 40A:5A-17.1.

- ☒ A description of the Authority's mission and responsibilities.
- ☒ The budgets for the current fiscal year and immediately preceding two prior years.
- ☒ The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information *(Similar information includes items such as Revenue and Expenditure pie charts, or other types of charts, along with other information that would be useful to the public in understanding the finances/budget of the Authority).*
- ☒ The complete (all pages) annual audits (not the Audit Synopsis) for the most recent fiscal year and immediately preceding two prior years.
- ☒ The Authority's rules, regulations and official policy statements deemed relevant by the governing body of the Authority to the interests of the residents within the Authority's service area or jurisdiction.
- ☒ Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the Authority, setting forth the time date, location and agenda of each meeting.
- ☒ The approved minutes of each meeting of the Authority including all resolutions of the board and their committees; for at least three consecutive fiscal years.
- ☒ The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the Authority.
- ☒ A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the Authority.

It is hereby certified by the below authorized representative of the Authority that the Authority's website or webpage as identified above complies with the minimum statutory requirements of N.J.S.A. 40A:5A-17.1 as listed above. A check in each of the above boxes signifies compliance.

Name of Officer Certifying Compliance:	Dwain Floyd
Title of Officer Certifying Compliance:	Chairman
Signature:	dt_mua@yahoo.com

# 2024 APPROVAL CERTIFICATION

Delaware Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

It is hereby certified that the Authority Budget, including all schedules appended hereto, are a true copy of the Annual Budget and Capital Budget/Program approved by resolution by the governing body Delaware Municipal Utilities Authority, at an open public meeting held pursuant to N.J.A.C. 5:31-2.3, on November 2, 2023.

It is further certified that the recorded vote appearing in the resolution represents not less than a of the full membership of the governing body thereof.

<b>Officer's Signature:</b>	dt_mua@yahoo.com
<b>Name:</b>	Mario Russo
<b>Title:</b>	Treasurer
<b>Address:</b>	P O Box 103 Sergeantsville, NJ 08557
<b>Phone Number:</b>	(908) 812-2940
<b>Fax Number:</b>	(908) 782-4295
<b>E-mail Address:</b>	dt_mua@yahoo.com

# 2024 AUTHORITY BUDGET RESOLUTION

# Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

WHEREAS, the Annual Budget for Delaware Municipal Utilities Authority for the fiscal year beginning February 01, 2024 and ending January 31, 2025 has been presented before the governing body of the Delaware Municipal Utilities Authority at its open public meeting of November 2, 2023; and

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$490,500.00, Total Appropriations including any Accumulated Deficit, if any, of \$486,100.00, and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the Capital Budget as introduced reflects Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position planned to be utilized as funding thereof, of \$0.00; and

WHEREAS, the schedule of rents, fees and other charges in effect will produce sufficient revenues, together with all other anticipated revenues to satisfy all obligations to the holders of bonds of the Authority, to meet operating expenses, capital outlays, debt service requirements, and to provide for such reserves, all as may be required by law, regulation or terms of contracts and agreements; and

WHEREAS, the Capital Budget/Program, pursuant to N.J.A.C. 5:31-2, does not confer any authorization to raise or expend funds; rather it is a document to be used as part of the said Authority's planning and management objectives. Specific authorization to expend funds for the purposes described in this section of the budget must be granted elsewhere; by bond resolution, by a project financing agreement, by resolution appropriating funds from the Renewal and Replacement Reserve or other means provided by law.

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Delaware Municipal Utilities Authority, at an open public meeting held on November 2, 2023 that the Annual Budget, including all related schedules, and the Capital Budget/Program of the Delaware Municipal Utilities Authority for the fiscal year beginning February 01, 2024 and ending January 31, 2025, is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Authority's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, that the governing body of the Delaware Municipal Utilities Authority will consider the Annual Budget and Capital Budget/Program for Adoption on December 07, 2023.

dt\_mua@yahoo.com

(Secretary's Signature)

November 2, 2023

(Date)

### Governing Body Recorded Vote

[illegible]

# 2024 ADOPTION CERTIFICATION

Delaware Municipal Utilities Authority

## AUTHORITY BUDGET

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

It is hereby certified that the Authority Budget and Capital Budget/Program annexed hereto is a true copy of the Budget adopted by the governing body of the Delaware Municipal Utilities Authority, pursuant to N.J.A.C 5:31-2.3, on December 07, 2023.

<b>Officer's Signature:</b>	dt_mua@yahoo.com		
<b>Name:</b>	Dwain Floyd		
<b>Title:</b>	Chairman		
<b>Address:</b>	P O Box 103 Sergeantsville, NJ 08557		
<b>Phone Number:</b>	(908) 812-2940	<b>Fax:</b>	(908) 782-4295
<b>E-mail address:</b>	dt_mua@yahoo.com		



2024 ADOPTED BUDGET RESOLUTION

Delaware Municipal Utilities Authority

FISCAL YEAR: February 01, 2024 to January 31, 2025

WHEREAS, the Annual Budget and Capital Budget/Program for the Delaware Municipal Utilities Authority for the fiscal year beginning February 01, 2024 and ending January 31, 2025 has been presented for adoption before the governing body of the Delaware Municipal Utilities Authority at its open public meeting of December 7, 2023; and

WHEREAS, the Annual Budget and Capital Budget as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services; and

WHEREAS, the Annual Budget presented for adoption reflects Total Revenues of \$490,500.00, Total Appropriations, including any Accumulated Deficit, if any, of \$486,100.00, and Total Unrestricted Net Position utilized of \$0.00; and

WHEREAS, the Capital Budget as presented for adoption reflect Total Capital Appropriations of \$0.00 and Total Unrestricted Net Position Utilized of \$0.00; and

NOW, THEREFORE BE IT RESOLVED, by the governing body of the Delaware Municipal Utilities Authority at an open public meeting held on December 7, 2023 that the Annual Budget and Capital Budget/Program of the Delaware Municipal Utilities Authority for the fiscal year beginning February 01, 2024 and ending January 31, 2025 is hereby adopted and shall constitute appropriations for the purposes stated; and

BE IT FURTHER RESOLVED, that the Annual Budget and Capital Budget/Program as presented for adoption reflects each item of revenue and appropriation in the same amount and title as set forth in the introduced and approved budget, including all amendments thereto, if any, which have been approved by the Director of the Division of Local Government Services.

dt mua@yahoo.com  
(Secretary's Signature)

December 7, 2023  
(Date)

Governing Body Recorded Vote

Member	Aye	Nay	Abstain	Absent
Dwain Floyd				
Mario Russo				
Anthony Abbatiello				
Michael Mills				
Tim Soltis				
Richard Trapanese				
Joseph Vocke				

**2024 AUTHORITY BUDGET  
NARRATIVE AND INFORMATION SECTION**

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

## Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

1. Complete a brief statement on the Fiscal Year 2024 proposed Annual Budget and make comparison to the Fiscal Year 2023 adopted budget for each Revenues and Appropriations. Explain any variances over +/-10% (as shown on budget pages F-2 and F-4) for each individual revenue and appropriation line item. Explanations of variances should include a description of the reason for the increase or decrease in the budgeted line item, not just an indication of the amount and percent of change. Upload any supporting documentation that will help explain the reason for the increase or decrease in the budgeted line item.

The Fiscal Year 2025 Proposed Annual Budget is relatively unchanged from the fiscal Year 2024 Adopted Annual Budget. Salaries and benefits, both Adm and Operations increased because of a change in staffing. Insurance cost have increased. Sludge Removal, Electric adjusted to better reflect costs. Permits and Inspection costs have increased

2. Describe the state of the local/regional economy and how it may impact the proposed Annual Budget, including the planned Capital Program.

There is no impact.

3. Describe the reasons for utilizing Unrestricted Net Position in the proposed Annual Budget (i.e. rate stabilization, debt service reduction, to balance the budget, etc.) If the Authority's budget anticipated a use of Unrestricted Net Position, this question must be answered.

Not applicable.

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

*Answer all questions below using the space provided. Do not attach answers as a separate document.*

4. Identify any sources of funds transferred to the County/Municipality as a budget subsidy or shared service payments, pilot payments, or other types of contracts or agreements. (Example - To provide police services to the Authority, etc. and explain the reason for the transfer (i.e. to balance the County/Municipal Budget, etc.)

There are no sources of funds transferred to the County / Municipality as a budget subsidy or a shared service.

5. The proposed budget must not reflect an anticipated deficit from 2023 operations. If there exists an accumulated deficit from prior year's budgets (and funding is included in the proposed budget as a result of a prior year deficit) explain the funding plan to eliminate said deficit (N.J.S.A. 40A:5A-12). If the Authority has a net deficit reported in its most recent audit, it must provide a deficit reduction plan in response to this question.

Not applicable.

**(Prepare a response to deficits in most recent audit report pertaining to Deficits to Unrestricted Net Position caused by recording Pension and Post-Employment Benefits liabilities as required by GASB 68 and GASB 75) and similar types of deficits in the audit report. How would these deficits be funded?**

# 2024 AUTHORITY BUDGET MESSAGE & ANALYSIS

Delaware Municipal Utilities Authority

FISCAL YEAR: February 01, 2024 to January 31, 2025

*Answer the question below using the space provided.*

6. Attach in FAST a schedule of the Authority's existing rate structure (connection fees, parking fees, service charges, etc.) if it has been changed since the prior year budget submission and a schedule of the proposed rate structure for the upcoming fiscal year. Explain any proposed changes in the rate structure and attach the resolution approving the change in rate structure, if applicable. (If no changes to fees or rates, indicate answer as "**Rates Are Staying The Same**").

Rates are being increased in the 2024-2025 fiscal year to cover increasing costs.

Interest on investment accounts have increased so expecting greater interest income.

# AUTHORITY CONTACT INFORMATION

## FISCAL YEAR 2024

Please complete the following information regarding this Authority. All information requested below must be completed.

<b>Name of Authority:</b>	Delaware Municipal Utilities Authority		
<b>Federal ID Number:</b>	22-2016104		
<b>Address:</b>	PO BOX 103		
<b>City, State, Zip:</b>	Segeantsville	NJ	08577
<b>Phone: (ext.)</b>	908-782-9601	<b>Fax:</b>	908-782-4295

<b>Preparer's Name:</b>	Dwain Floyd Chairman		
<b>Preparer's Address:</b>			
<b>City, State, Zip:</b>	PO Box 103 Segeantsville NJ	NJ	08577
<b>Phone: (ext.)</b>	908-782-9601	<b>Fax:</b>	
<b>E-mail:</b>	dt_mua@yahoo.com		

<b>Chief Executive Officer*</b>	Dianne Rankin		
<i>*Or person who performs these functions under another title.</i>			
<b>Phone: (ext.)</b>	908-782-9601	<b>Fax:</b>	
<b>E-mail:</b>	dranks01@gmail.com		

<b>Chief Financial Officer*</b>	Diane Rankin		
<i>*Or person who performs these functions under another title.</i>			
<b>Phone: (ext.)</b>	908-782-9601	<b>Fax:</b>	
<b>E-mail:</b>	dranks01@gmail.com		

<b>Name of Auditor:</b>	Robert Butvilla		
<b>Name of Firm:</b>	Suplee, Clooney and Company		
<b>Address:</b>	308 East Broad Street		
<b>City, State, Zip:</b>	Westfield	NJ	07090
<b>Phone: (ext.)</b>	908-789-9300	<b>Fax:</b>	908-789-9300
<b>E-mail:</b>	rbutvilla@scnco.com		

# AUTHORITY INFORMATIONAL QUESTIONNAIRE

## Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

1. Provide the number of individuals employed as reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statement:

4

2. Provide the amount of total salaries and wages reported on the Authority's most recent Form W-3, Transmittal of Wage, and Tax Statements:

\$ 34,432.00

3. Provide the number of regular voting members of the governing body:

5

(5 or 7 per State statute, possibly more for regional authorities)

4. Provide the number of alternate voting members of the governing body:

2

(Maximum is 2)

**5. Regional Authorities Only** - Did all individuals that were required to file a Financial Disclosure Statement for the current fiscal year because of their relationship with the Authority file the form as required?

Check to see if individuals filed their FDS on the FDS webpage: <https://www.nj.gov/dca/divisions/dlgs/resources/fds.html>.

If "no", provide a list of those individuals who failed to file a Financial Disclosure Statement and an explanation as to the reason for their failure to file.

6. Does the Authority have any amounts receivable from current or former commissioners, officers, key employees, or the highest compensated employee?

No

If "yes", provide a list of those individuals, their position, the amount receivable, and a description of the amount due to the Authority.

7. Was the Authority a party to a business transaction with one of the following parties:

a. A current or former commissioner, officer, key employee, or highest compensated employee?

No

b. A family member of a current or former commissioner, officer, key employee, or highest compensated employee?

No

c. An entity of which a current or former commissioner, officer, key employee, or highest compensated employee (or family member thereof) was an officer or direct or indirect owner?

No

If the answer to any of the above is "yes", provide a description of the transaction including the name of the commissioner, officer, key employee, or highest compensated employee (or family member thereof) of the Authority; the name of the entity and relationship to the individual or family member; the amount paid; and whether the transaction was subject to a competitive bid process.

8. Did the Authority during the most recent fiscal year pay premiums, directly or indirectly, on a personal benefit contract\*?

No

\*A personal benefit contract is generally any life insurance, annuity, or endowment contract that benefits, directly or indirectly, the transferor, a member of the transferor's family, or any other person designated by the transferor.

If "yes", provide a description of the arrangement, the premiums paid, and indicate the beneficiary of the contract.

9. Explain the Authority's process for determining compensation for all persons listed on Page N-4. Include whether the Authority's process includes any of the following: 1) review and approval by the commissioners or a committee thereof; 2) study or survey of compensation data for comparable positions in similarly sized entities; 3) annual or periodic performance evaluation; 4) independent compensation consultant; and/or 5) written employment contract. Attach a narrative of your Authority's procedures for all individuals listed on Page N-4 (2 of 2).

# AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)

## Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

10. Did the Authority pay for meals or catering during the current fiscal year?

No

*If "yes", provide a detailed list of all meals and/or catering invoices for the current fiscal year and provide an explanation for each expenditure listed.*

11. Did the Authority pay for travel expenses for any employee of individual listed on Page N-4?

No

*If "yes", provide a detailed list of all travel expenses for the current fiscal year and provide an explanation for each expenditure listed.*

12. Did the Authority provide any of the following to or for a person listed on Page N-4 or any other employee of the Authority?

- a. First class or charter travel
- b. Travel for companions
- c. Tax indemnification and gross-up payments
- d. Discretionary spending account
- e. Housing allowance or residence for personal use
- f. Payments for business use of personal residence
- g. Vehicle/auto allowance or vehicle for personal use
- h. Health or social club dues or initiation fees
- i. Personal services (i.e. maid, chauffeur, chef)

No

No

No

No

No

No

No

No

No

*If the answer to any of the above is "yes", provide a description of the transaction including the name and position of the individual and the amount expended.*

13. Did the Authority follow a written policy regarding payment or reimbursement for expenses incurred by employees and/or commissioners during the course of Authority business and does that policy require substantiation of expenses through receipts or invoices prior to reimbursement?

Yes

*If "no", attach an explanation of the Authority's process for reimbursing employees and commissioners for expenses. (If your authority does not allow for reimbursements, indicate that in answer).*

14. Did the Authority make any payments to current or former commissioners or employees for severance or termination?

No

*If "yes", provide explanation, including amount paid.*

15. Did the Authority make payments to current or former commissioners or employees that were contingent upon the performance of the Authority or that were considered discretionary bonuses?

No

*If "yes", provide explanation including amount paid.*

16. Did the Authority receive any notices from the Department of Environmental Protection or any other entity regarding maintenance or repairs required to the Authority's systems to bring them into compliance with current regulations and standards that it has not yet taken action to remediate?

No

*If "yes", provide explanation as to why the Authority has not yet undertaken the required maintenance or repairs and describe the Authority's plan to address the conditions identified.*



# **AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)**

Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

17. Did the Authority receive any notices of fines or assessments from the Department of Environmental Protection or any other entity due to noncompliance with current regulations (i.e. sewer overflow, etc.)?

*If "yes", provide description of the event or condition that resulted in the fine/assessment and indicate the amount of the fine/assessment.*

# **AUTHORITY INFORMATIONAL QUESTIONNAIRE (CONTINUED)**

Delaware Municipal Utilities Authority

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

*Use the space below to provide clarification for any Questionnaire responses.*

Page N-3, Question #9: Commissioners discuss and approve all employee compensation.

# **AUTHORITY SCHEDULE OF COMMISSIONERS, OFFICERS, KEY EMPLOYEES HIGHEST COMPENSATED EMPLOYEES AND INDEPENDENT CONTRACTORS**

## **Delaware Municipal Utilities Authority**

**FISCAL YEAR: February 01, 2024 to January 31, 2025**

*Complete the attached table for all persons required to be listed per #1-4 below.*

- 1) List all of the Authority's current commissioners and officers and amount of compensation from the Authority as defined below. Enter zero if no compensation was paid.
- 2) List all of the Authority's key employees and highest compensated employees other than a commissioner or officer as defined below and amount of compensation from the Authority.
- 3) List all of the Authority's former officers, key employees, and highest compensated employees who received more than \$100,000 in reportable compensation from the Authority during the most recent fiscal year completed.
- 4) List all of the Authority's former commissioners who received more than \$10,000 in reportable compensation from the Authority during the most recent fiscal year completed.

**Commissioner:** A member of the governing body of the authority with voting rights. Include alternates for the purposes of this schedule.

**Officer:** A person elected or appointed to manage the authority's daily operations at any time during the year, such as the chairperson, vice-chairperson, secretary, or treasurer. For the purposes of this schedule, treat the authority's top management official and top financial officer as officers, if applicable. A member of the governing body may be both a commissioner and an officer for the purposes of this schedule.

**Key Employee:** An employee or independent contractor of the authority (other than a commissioner or officer) who meets

- a) The individual received reportable compensation from the authority and other public entities in excess of \$150,000 for the most recent fiscal year completed; and
- b) The individual has responsibilities or influence over the authority as a whole or has power to control or determine 10% or more of the authority's capital expenditures or operating budget.

**Highest Compensated Employee:** One of the five highest compensated employees or independent contractors of the authority other than current commissioners, officers, or key employees whose aggregate reportable compensation from the authority and other public entities is greater than \$100,000 for the most recent fiscal year completed.

**Compensation:** All forms of cash and non-cash payments or benefits provided in exchange for services, including salaries and wages, bonuses, severance payments, deferred payments, retirement benefits, fringe benefits, and other financial arrangements or transactions such as personal vehicles, meals, housing, personal, and family education benefits, below-market loans, payment of personal or family travel, entertainment, and personal use of the Authority's property. Compensation includes payments and other benefits provided to both employees and independent contractors in exchange for services.

**Reportable Compensation** (Use the most recent W-2 available): The aggregate compensation that is reported (or required to be reported) on Form W-2, box 1 or 5, whichever amount is greater, and/or Form 1099-MISC, box 7, for the most recent calendar year ended 60 days before the start of the proposed budget year.

Delaware Municipal Utilities Authority  
For the Period February 01, 2024 to January 31, 2025

	Name	Title	Average Hours per Week Dedicated to Position	Position				Reportable Compensation from Authority (W-2/ 1099)			Estimated amount of other compensation from the Authority (health benefits, pension, etc.)	Total Compensation from Authority
				Commissioner	Officer	Key Employee	Highest Compensated Former	Base Salary/ Stipend	Bonus	Other (auto allowance, expense account, payment in lieu of health benefits, etc.)		
1	Dwain Floyd	Chairman	5	X	X						\$	-
2	Mario Russo	Treasurer	5	X	X						\$	-
3	Anthony Abbatiello	Executive Secretary	5	X	X						\$	-
4	Michael Mills	Member	5	X							\$	-
5	Tim Soltis	Member	2	X							\$	-
6	Richard Trapanese	Alternate I	1	X							\$	-
7	Joseph Vocke	Alternate II	1	X							\$	-
8	Dianne Rankin	Administrator	10			X		\$ 18,600.00			\$	18,600.00
9											\$	-
10											\$	-
11											\$	-
12											\$	-
13											\$	-
14											\$	-
15											\$	-
16											\$	-
17											\$	-
18											\$	-
19											\$	-
20											\$	-
21											\$	-
22											\$	-
23											\$	-
24											\$	-
25											\$	-
26											\$	-
27											\$	-
28											\$	-
29											\$	-
30											\$	-
31											\$	-
32											\$	-
33											\$	-
34											\$	-
35											\$	-
Total:								\$ 18,600.00	\$ -	\$ -	\$ -	\$ 18,600.00

## Schedule of Health Benefits - Detailed Cost Analysis

Delaware Municipal Utilities Authority

For the Period: February 01, 2024 to January 31, 2025

If no health benefits, check this box: ☒

	# of Covered Members (Medical & Rx) Proposed Budget	Annual Cost Estimate per Employee Proposed Budget	Total Cost Estimate Proposed Budget	# of Covered Members (Medical & Rx) Current Year	Annual Cost per Employee Current Year	Total Current Year Cost	\$ Increase (Decrease)	% Increase (Decrease)
<b>Active Employees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )							-	-
Subtotal			-			-	-	-
<b>Commissioners - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )							-	-
Subtotal			-			-	-	-
<b>Retirees - Health Benefits - Annual Cost</b>								
Single Coverage			-			-	-	-
Parent & Child			-			-	-	-
Employee & Spouse (or Partner)			-			-	-	-
Family			-			-	-	-
Employee Cost Sharing Contribution (enter as negative - )							-	-
Subtotal			-			-	-	-
<b>GRAND TOTAL</b>			-			-	-	-

Is medical coverage provided by the SHBP (Yes or No)?	
Is prescription drug coverage provided by the SHBP (Yes or No)?	

Delaware Municipal Utilities Authority  
For the Period: February 01, 2024 to January 31, 2025

Complete the below table for the Authority's accrued liability for compensated absences.

If no accumulated absences, check this box: ☒

Individuals Eligible for Benefit	Gross Days of Accumulated Compensated Absences per Most Recent Audit	Dollar Value of Accrued Compensated Absence Liability	Legal Basis for Benefit		
			Approved Labor Agreement	Resolution	Individual Employment Agreement

Total liability for accumulated compensated absences at per most recent audit (this page only) \$ -

**Delaware Municipal Utilities Authority**  
For the Period: February 01, 2024 to January 31, 2025

For the Period: February 01, 2024 to January 31, 2025

*Enter the shared service agreements that the Authority currently engages in and identify the amount that is received/paid for those services.*

[illegible]

**2024 AUTHORITY BUDGET  
FINANCIAL SCHEDULES SECTION**



## SUMMARY

Delaware Municipal Utilities Authority  
For the Period: February 01, 2024 to January 31, 2025

	<b>FY 2024 Proposed Budget</b>						<b>FY 2023 Adopted Budget</b>	<i>\$ Increase (Decrease) Proposed vs. Adopted</i>	<i>% Increase (Decrease) Proposed vs. Adopted</i>
	SEWER	WATER	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	All Operations	All Operations
<b>REVENUES</b>									
Total Operating Revenues	\$ 296,100	\$ 173,900	\$ -	\$ -	\$ -	\$ -	\$ 470,000	\$ 24,000	5.4%
Total Non-Operating Revenues	12,915	7,585	-	-	-	-	20,500	19,746	2618.8%
Total Anticipated Revenues	309,015	181,485	-	-	-	-	490,500	43,746	9.8%
<b>APPROPRIATIONS</b>									
Total Administration	53,958	31,690	-	-	-	-	85,648	(6,960)	-7.5%
Total Cost of Providing Services	157,785	92,667	-	-	-	-	250,452	18,260	7.9%
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-	-	#DIV/0!
Total Operating Appropriations	211,743	124,357	-	-	-	-	336,100	11,300	3.5%
Total Interest Payments on Debt	-	-	-	-	-	-	-	-	#DIV/0!
Total Other Non-Operating Appropriations	94,500	55,500	-	-	-	-	150,000	-	
Total Non-Operating Appropriations	94,500	55,500	-	-	-	-	150,000	-	
Accumulated Deficit	-	-	-	-	-	-	-	-	#DIV/0!
Total Appropriations and Accumulated Deficit	306,243	179,857	-	-	-	-	486,100	11,300	2.4%
Less: Total Unrestricted Net Position Utilized	-	-	-	-	-	-	28,046	(28,046)	-100.0%
Net Total Appropriations	306,243	179,857	-	-	-	-	446,754	39,346	8.8%
<b>ANTICIPATED SURPLUS (DEFICIT)</b>	<b>\$ 2,772</b>	<b>\$ 1,628</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 4,400</b>	<b>\$ 4,400</b>	<b>#DIV/0!</b>

# Revenue Schedule

Delaware Municipal Utilities Authority  
For the Period: February 01, 2024 to January 31, 2025

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted
	SEWER	WATER	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations
<b>OPERATING REVENUES</b>									
<i>Service Charges</i>									
Residential	201,600	118,400					\$ 320,000	\$ 301,000	\$ 19,000 6.3%
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Service Charges	201,600	118,400	-	-	-	-	320,000	301,000	19,000 6.3%
<i>Connection Fees</i>									
Residential							-	-	#DIV/0!
Business/Commercial							-	-	#DIV/0!
Industrial							-	-	#DIV/0!
Intergovernmental							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Connection Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Parking Fees</i>									
Meters							-	-	#DIV/0!
Permits							-	-	#DIV/0!
Fines/Penalties							-	-	#DIV/0!
Other							-	-	#DIV/0!
Total Parking Fees	-	-	-	-	-	-	-	-	#DIV/0!
<i>Other Operating Revenues (List)</i>									
Rents - Cell Tower	94,500	55,500					150,000	145,000	5,000 3.4%
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Revenue	94,500	55,500	-	-	-	-	150,000	145,000	5,000 3.4%
Total Operating Revenues	296,100	173,900	-	-	-	-	470,000	446,000	24,000 5.4%
<b>NON-OPERATING REVENUES</b>									
<i>Other Non-Operating Revenues (List)</i>									
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
							-	-	#DIV/0!
Total Other Non-Operating Revenue	-	-	-	-	-	-	-	-	#DIV/0!
<i>Interest on Investments &amp; Deposits (List)</i>									
Interest Earned	12,600	7,400					20,000	100	19,900 19900.0%
Penalties	315	185					500	154	346 224.7%
Other							-	500	(500) -100.0%
Total Interest	12,915	7,585	-	-	-	-	20,500	754	19,746 2618.8%
Total Non-Operating Revenues	12,915	7,585	-	-	-	-	20,500	754	19,746 2618.8%
<b>TOTAL ANTICIPATED REVENUES</b>	<b>\$ 309,015</b>	<b>\$ 181,485</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 490,500</b>	<b>\$ 446,754</b>	<b>\$ 43,746 9.8%</b>

### Prior Year Adopted Revenue Schedule

**Delaware Municipal Utilities Authority**

**FY 2023 Adopted Budget**

	SEWER	WATER	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>OPERATING REVENUES</b>							
<i>Service Charges</i>							
Residential	189,630	111,370					\$ 301,000
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Service Charges	189,630	111,370	-	-	-	-	301,000
<i>Connection Fees</i>							
Residential							-
Business/Commercial							-
Industrial							-
Intergovernmental							-
Other							-
Total Connection Fees	-	-	-	-	-	-	-
<i>Parking Fees</i>							
Meters							-
Permits							-
Fines/Penalties							-
Other							-
Total Parking Fees	-	-	-	-	-	-	-
<i>Other Operating Revenues (List)</i>							
Rents - Cell Tower	91,350	53,650					145,000
							-
							-
							-
							-
							-
							-
							-
							-
Total Other Revenue	91,350	53,650	-	-	-	-	145,000
Total Operating Revenues	280,980	165,020	-	-	-	-	446,000
<b>NON-OPERATING REVENUES</b>							
<i>Other Non-Operating Revenues (List)</i>							
							-
							-
							-
							-
							-
Other Non-Operating Revenues	-	-	-	-	-	-	-
<i>Interest on Investments &amp; Deposits</i>							
Interest Earned	63	37					100
Penalties	97	57					154
Other	315	185					500
Total Interest	475	279	-	-	-	-	754
Total Non-Operating Revenues	475	279	-	-	-	-	754
<b>TOTAL ANTICIPATED REVENUES</b>	\$ 281,455	\$ 165,299	\$ -	\$ -	\$ -	\$ -	\$ 446,754

# Appropriations Schedule

Delaware Municipal Utilities Authority  
For the Period: February 01, 2024 to January 31, 2025

	FY 2024 Proposed Budget						FY 2023 Adopted Budget	\$ Increase (Decrease) Proposed vs. Adopted	% Increase (Decrease) Proposed vs. Adopted	
	SEWER	WATER	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations	Total All Operations	All Operations	All Operations
OPERATING APPROPRIATIONS										
Administration - Personnel										
Salary & Wages	\$ 3,867	\$ 2,271					\$ 6,138	\$ 6,138	\$ -	0.0%
Fringe Benefits	1,266	744					2,010	470	1,540	327.7%
Total Administration - Personnel	5,133	3,015	-	-	-	-	8,148	6,608	1,540	23.3%
Administration - Other (List)										
Insurance	15,750	9,250					25,000	20,000	5,000	25.0%
Professional fees	30,555	17,945					48,500	62,000	(13,500)	-21.8%
Telephone/Postage	2,520	1,480					4,000	4,000	-	0.0%
Miscellaneous Administration*							-	-	-	#DIV/0!
Total Administration - Other	48,825	28,675	-	-	-	-	77,500	86,000	(8,500)	-9.9%
Total Administration	53,958	31,690	-	-	-	-	85,648	92,608	(6,960)	-7.5%
Cost of Providing Services - Personnel										
Salary & Wages	7,851	4,611					12,462	12,462	-	0.0%
Fringe Benefits	624	366					990	3,730	(2,740)	-73.5%
Total COPS - Personnel	8,475	4,977	-	-	-	-	13,452	16,192	(2,740)	-16.9%
Cost of Providing Services - Other (List)										
Repair and Maint./Materials	34,650	20,350					55,000	27,000	28,000	103.7%
Operation Svcs/Lab Fees	75,600	44,400					120,000	118,000	2,000	1.7%
Sludge Removal/Electric/Propane/Chemical	28,350	16,650					45,000	58,000	(13,000)	-22.4%
Permits/Inspections/Misc/Contract Services	10,710	6,290					17,000	13,000	4,000	30.8%
Miscellaneous COPS*							-	-	-	#DIV/0!
Total COPS - Other	149,310	87,690	-	-	-	-	237,000	216,000	21,000	9.7%
Total Cost of Providing Services	157,785	92,667	-	-	-	-	250,452	232,192	18,260	7.9%
Total Principal Payments on Debt Service in Lieu of Depreciation										#DIV/0!
Total Operating Appropriations	211,743	124,357	-	-	-	-	336,100	324,800	11,300	3.5%
NON-OPERATING APPROPRIATIONS										
Total Interest Payments on Debt										#DIV/0!
Operations & Maintenance Reserve	94,500	55,500					150,000	150,000	-	0.0%
Renewal & Replacement Reserve										#DIV/0!
Municipality/County Appropriation										#DIV/0!
Other Reserves										#DIV/0!
Total Non-Operating Appropriations	94,500	55,500	-	-	-	-	150,000	150,000	-	0.0%
TOTAL APPROPRIATIONS	306,243	179,857	-	-	-	-	486,100	474,800	11,300	2.4%
ACCUMULATED DEFICIT										
TOTAL APPROPRIATIONS & ACCUMULATED DEFICIT										#DIV/0!
DEFICIT	306,243	179,857	-	-	-	-	486,100	474,800	11,300	2.4%
UNRESTRICTED NET POSITION UTILIZED										
Municipality/County Appropriation										#DIV/0!
Other								28,046	(28,046)	-100.0%
Total Unrestricted Net Position Utilized								28,046	(28,046)	-100.0%
TOTAL NET APPROPRIATIONS	\$ 306,243	\$ 179,857	\$ -	\$ -	\$ -	\$ -	\$ 486,100	\$ 446,754	\$ 39,346	8.8%

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 10,587.15 \$ 6,217.85 \$ - \$ - \$ - \$ - \$ 16,805.00

# Prior Year Adopted Appropriations Schedule

## Delaware Municipal Utilities Authority

FY 2023 Adopted Budget							Total All Operations
	SEWER	WATER	Operation #3	Operation #4	Operation #5	Operation #6	
<b>OPERATING APPROPRIATIONS</b>							
<i>Administration - Personnel</i>							
Salary & Wages	\$ 3,867	\$ 2,271					\$ 6,138
Fringe Benefits	296	174					470
Total Administration - Personnel	4,163	2,445	-	-	-	-	6,608
<i>Administration - Other (List)</i>							
Insurance	12,600	7,400					20,000
Professional fees	39,060	22,940					62,000
Telephone/Postage	2,520	1,480					4,000
Miscellaneous Administration*							-
Total Administration - Other	54,180	31,820	-	-	-	-	86,000
Total Administration	58,343	34,265	-	-	-	-	92,608
<i>Cost of Providing Services - Personnel</i>							
Salary & Wages	7,851	4,611					12,462
Fringe Benefits	2,350	1,380					3,730
Total COPS - Personnel	10,201	5,991	-	-	-	-	16,192
<i>Cost of Providing Services - Other (List)</i>							
Repair and Maint/Materials	17,010	9,990					27,000
Operation Svcs/Lab Fees	74,340	43,660					118,000
Sludge Removal/Electric/Propane/Chemical	36,540	21,460					58,000
Permits/Inspections/Misc/Contract Services	8,190	4,810					13,000
Miscellaneous COPS*							-
Total COPS - Other	136,080	79,920	-	-	-	-	216,000
Total Cost of Providing Services	146,281	85,911	-	-	-	-	232,192
Total Principal Payments on Debt Service in Lieu of Depreciation	-	-	-	-	-	-	-
Total Operating Appropriations	204,624	120,176	-	-	-	-	324,800
<b>NON-OPERATING APPROPRIATIONS</b>							
Total Interest Payments on Debt	-	-	-	-	-	-	-
Operations & Maintenance Reserve	94,500	55,500					150,000
Renewal & Replacement Reserve							-
Municipality/County Appropriation							-
Other Reserves							-
Total Non-Operating Appropriations	94,500	55,500	-	-	-	-	150,000
<b>TOTAL APPROPRIATIONS</b>	299,124	175,676	-	-	-	-	474,800
<b>ACCUMULATED DEFICIT</b>							-
<b>TOTAL APPROPRIATIONS &amp; ACCUMULATED DEFICIT</b>	299,124	175,676	-	-	-	-	474,800
<b>UNRESTRICTED NET POSITION UTILIZED</b>							
Municipality/County Appropriation	-	-	-	-	-	-	-
Other	17,669	10,377					28,046
Total Unrestricted Net Position Utilized	17,669	10,377	-	-	-	-	28,046
<b>TOTAL NET APPROPRIATIONS</b>	\$ 281,455	\$ 165,299	\$ -	\$ -	\$ -	\$ -	\$ 446,754

\* Miscellaneous line items may not exceed 5% of total operating appropriations shown below. If amount in miscellaneous is greater than the amount shown below, then the line item must be itemized above.

5% of Total Operating Appropriations \$ 10,231.20 \$ 6,008.80 \$ - \$ - \$ - \$ - \$ 16,240.00

## Debt Service Schedule - Principal

Delaware Municipal Utilities Authority

If Authority has no debt, check this box: ☒

	Date of Local Finance Board Approval	Fiscal Year Ending in								Total Principal Outstanding
		2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	
SEWER										
										\$ -
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
WATER										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #3										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #4										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #5										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
Operation #6										-
										-
										-
Total Principal		-	-	-	-	-	-	-	-	-
<b>TOTAL PRINCIPAL ALL OPERATIONS</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Indicate the Authority's most recent bond rating and the year of the rating by ratings service.

	Moody's	Fitch	Standard & Poors
Bond Rating			
Year of Last Rating			

# Debt Service Schedule - Interest

Delaware Municipal Utilities Authority

If Authority has no debt, check this box: ☒

Fiscal Year Ending in

	2023 (Adopted Budget)	2024 (Proposed Budget)	2025	2026	2027	2028	2029	Thereafter	Total Interest Payments Outstanding
SEWER									
									\$ -
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
WATER									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #3									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #4									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #5									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
Operation #6									
									-
									-
									-
Total Interest Payments	-	-	-	-	-	-	-	-	-
TOTAL INTEREST ALL OPERATIONS	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

## Net Position Reconciliation

Delaware Municipal Utilities Authority  
For the Period: February 01, 2024 to January 31, 2025

### FY 2024 Proposed Budget

	SEWER	WATER	Operation #3	Operation #4	Operation #5	Operation #6	Total All Operations
<b>TOTAL NET POSITION BEGINNING OF LATEST AUDIT REPORT YEAR(1)</b>	\$ 1,306,804	\$ 767,488					\$2,074,292
Less: Invested in Capital Assets, Net of Related Debt (1)	584,593	343,333					927,926
Less: Restricted for Debt Service Reserve (1)							-
Less: Other Restricted Net Position (1)							-
Total Unrestricted Net Position (1)	722,211	424,155	-	-	-	-	1,146,366
Less: Designated for Non-Operating Improvements & Repairs	665,233	390,692					1,055,925
Less: Designated for Rate Stabilization							-
Less: Other Designated by Resolution							-
Plus: Accrued Unfunded Pension Liability (1)							-
Plus: Accrued Unfunded Other Post-Employment Benefit Liability (1)							-
Plus: Estimated Income (Loss) on Current Year Operations (2)							-
Plus: Other Adjustments (attach schedule)							-
<b>UNRESTRICTED NET POSITION AVAILABLE FOR USE IN PROPOSED BUDGET</b>	56,978	33,463	-	-	-	-	90,441
Unrestricted Net Position Utilized to Balance Proposed Budget	-	-	-	-	-	-	-
Unrestricted Net Position Utilized in Proposed Capital Budget	-	-	-	-	-	-	-
Appropriation to Municipality/County (3)	-	-	-	-	-	-	-
Total Unrestricted Net Position Utilized in Proposed Budget	-	-	-	-	-	-	-
<b>PROJECTED UNRESTRICTED UNDESIGNATED NET POSITION AT END OF YEAR</b>							
<b>Last issued Audit Report (4)</b>	\$ 56,978	\$ 33,463	\$ -	\$ -	\$ -	\$ -	\$ 90,441

(1) Total of all operations for this line item must agree to audited financial statements.

(2) Include budgeted and unbudgeted use of unrestricted net position in the current year's operations.

(3) Amount may not exceed 5% of total operating appropriations. See calculation below.

Maximum Allowable Appropriation to Municipality/County      \$ 10,587    \$ 6,218    \$ -    \$ -    \$ -    \$ -    \$ 16,805

(4) If Authority is projecting a deficit for any operation at the end of the budget period, the Authority must attach a statement explaining its plan to reduce the deficit, including the timeline for elimination of the deficit, if not already detailed in the budget narrative section.



# **FISCAL YEAR 2024**

**Delaware Municipal Utilities Authority**

---

(Authority Name)

**2024 AUTHORITY CAPITAL BUDGET/PROGRAM**

# 2024 CERTIFICATION OF AUTHORITY CAPITAL BUDGET / PROGRAM

**Delaware Municipal Utilities Authority**

(Authority Name)

**Fiscal Year: February 01, 2024 to January 31, 2025**

*Check the box for the applicable statement below:*

☐ It is hereby certified that the Authority Capital Budget/Program annexed hereto is a true copy of the Capital Budget/Program approved, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget, of governing body of the Delaware Municipal Utilities Authority, on November 03, 2023.

☒ It is hereby certified that the governing body of the Delaware Municipal Utilities Authority have elected **NOT** to adopt and Capital Budget/Program for the aforesaid fiscal year, pursuant to N.J.A.C. 5:31-2.2, along with the Annual Budget by the governing body of the Delaware Municipal Utilities for the following reason(s):

<b>Officer's Signature:</b>	dt_mua@yahoo.com
<b>Name:</b>	Mario Russo
<b>Title:</b>	Treasurer
<b>Address:</b>	P O Box 103 Sergeantsville, NJ 08557
<b>Phone Number:</b>	(908) 812-2940
<b>Fax Number:</b>	(908) 782-4295
<b>E-mail Address:</b>	dt_mua@yahoo.com

# 2024 CAPITAL BUDGET/PROGRAM MESSAGE

Delaware Municipal Utilities Authority

**Fiscal Year: February 01, 2024 to January 31, 2025**

*Answer all questions below using the space provided.*

1. Has each municipality or county affected by the actions of the authority participated in the development of the capital plan and reviewed or approved the plans or projects included within the Capital Budget/Program (this may include the governing body or certain officials, such as planning boards, Construction Code Officials) as to these projects?

2. Has each capital project/project financing been developed from a specific capital improvement plan or report; does it include lifecycle costs; and is it consistent with the appropriate elements of Master Plans or other plans in the jurisdiction(s) served by the authority?

3. Has a long-term (5 years or more) infrastructure needs and other capital items (Vehicles, Equipment) needs assessment been prepared?

4. If amounts are on Page CB-3 in the column Debt Authorizations, indicate the primary source of funding the debt service for the Debt Authorizations (example - rate increase).

5. Please indicate which capital projects/project financings are being undertaken in the Metropolitan or Suburban Planning Areas as defined in the State Development and Redevelopment Plan.

6. Please indicate which capital projects/project financings are being undertaken within the boundary of a State Planning Commission-designated Center and/or Endorsed Plan and if the project was included in the Plan Implementation Agenda for that Center/Endorsed Plan.

# Proposed Capital Budget

Delaware Municipal Utilities Authority  
For the Period: February 01, 2024 to January 31, 2025

	Estimated Total Cost	Funding Sources				
		Unrestricted Net Position Utilized	Renewal & Replacement Reserve	Debt Authorization	Capital Grants	Other Sources
SEWER						
	\$ -					
	-					
	-					
	-					
Total	-	-	-	-	-	-
WATER						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #3						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #4						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #5						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
Operation #6						
	-					
	-					
	-					
	-					
Total	-	-	-	-	-	-
<b>TOTAL PROPOSED CAPITAL BUDGET</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Enter brief description of up to four projects for each operation above. For operations with more than four budgeted projects, please utilize the additional pages. Input total amount of all projects for the operation on single line and enter "See Additional Pages" instead of project description.

Contracting Unit: Delaware Municipal Utilities Authority Year Ending: January 31, 2023

If you have not had a change order exceeding the 20 percent threshold for the year indicated above, please check here ☒ and certify below.

**Clerk/Secretary to the Governing Body**

## Appendix to Budget Document